

3 July 2023

DR. BEATRIZ S. BELONIAS

Vice President for Academic Affairs
Visayas State University
Visca, Baybay City, Leyte, Philippines

THRU: DR. MA. THERESA P. LORETO

Dean, College of Arts and Sciences

DR. ANALYN M. MAZO

Head, Department of Biological Sciences

Dear Dr. Belonias,

Good Day!

I am Donna M. Guarte, a PhD in Marine Biology graduate from Kochi University, Japan. I am writing to introduce my career qualifications in response to your job posting for two (2) Assistant Professor IV positions for the Department of Biological Sciences.

I have been previously employed as a researcher for more than seven (7) years, working on fish early life history, fisheries and coastal resource management closely linked with local government units and stakeholders mostly in Visayas and Mindanao areas before pursuing my graduate studies. During my research and graduate studies years, I attended trainings and seminars relevant to my field of expertise both as a participant and as an organizer/resource person. A year after I finished my PhD studies in 2020, I began teaching in a university up to the present.

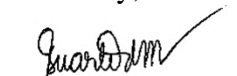
I believe that my skill set and experience in research and instruction can be of value to the university, and would further strengthen VSU as a prestigious academic Institution.

If given the opportunity, I can assure you of my good moral character, my willingness to learn and dedication as a well-rounded professional.

I look forward to discussing my work experience and academic qualifications with you and also explaining how I might be of benefit to the university. Should you need more information about my credentials, I can be reached by email at guartedonna@gmail.com.

Thank you for your time and consideration.

Sincerely,



Donna M. Guarte