

August 24, 2023

MARLON M. TAMBIS

Assistant Director
Philippine Root Crops and Training Center
Visayas State University
Visca, Baybay City, Leyte

Dear Sir:

Greetings!

This letter is in response to your job advertisement at VSU HRIS website pertaining to a vacant position for **Science Research Assistant**.

I am currently **privately practicing** my profession as an **Agricultural and Biosystems Engineer** while also **volunteering as consultant** to a budding association in my own community that aims to be a main producer of rootcrops, specifically sweetpotato and cassava, to provide a stable supply for the members of the association engaged in a small local delicacy business as livelihood source. Consequently, I am also currently enrolled again at the university for my **Master in Management Graduate Program**. I worked as **Project Assistant I** for the **Nationwide Machinery Inventory (NaMin) Project for Eastern Visayas Region** under the Department of Agriculture – Regional Office No. VIII. During this recent exposure in the industry, through on-field data validation and inventory, I was mainly exposed in communication throughout my district assignment, from the LGU representatives to the farmers themselves, and personally initiated the formulation of municipal/provincial analyses through MS Excel and submitted the reports as part of the project's accomplishments for the CY 2022. Prior to this, I also worked as **Science Research Assistant** of the Engineering Study under the office of the **Department of Agricultural and Biosystems Engineering** of the **Futures Thinking Project for Langka Component** at the **Visayas State University, Visca, Baybay City, Leyte**, in which I was also exposed to communication throughout different local, regional and national agencies and performed outstanding organizing and management skills, preparation of technical studies, as well as taking initiative that would serve the project towards its success in planning and development. Other work experiences also made me adept to technical preparation, presentations, registry and encoding due to my background in **Information Technology**.

I was fortunate to pass the **September 2021 Licensure Examination for Agricultural and Biosystems Engineers** that serves as my professional eligibility. I hope to land this opportunity and make use of the knowledge I have acquired up to this point to become an efficient aide towards the sustainable development of the agricultural sector. I am willing to undergo all necessary trainings as I am also looking forward for the guidance and knowledge I will gain from my co-workers and supervisors.

Respectfully yours,
Krystel Denise L. Labrador