

Jesrel G. Varron

Brgy. Palhi, Baybay City, Leyte

jesrelvarron99@gmail.com

(0936) 824 7046

DR. ANDREW A. MAZO

Department Head

Institute of Human Kinetics

Visayas State University

Visca, Baybay City, Leyte 6521

Dearest Sir Andrew,

Good day and Happy New Year!

This letter is to accompany my application and to express my sincere interest in the Instructor Part-time position at Institute of Human Kinetics at Visayas State University. With my strong ability to multitask, flexibility, excellent oral communication and reliability, I am confident that I can contribute to the success of your team.

I received my Bachelor of Physical Education degree from Visayas State University last August 2022.

As a major who are graduated in the institution its my dream to be part of the team.

I am also a trained mountaineer. I received my Basic Mountaineering Course and Environmental Issues and Healthy Lifestyle Lectures in Biliran in February 2022, as well as in Southern Breeze, Tangkaan, Padre Burgos, Southern Leyte in May 2022..

I am also a trained first-aider with the Philippine Red Cross Ormoc Chapter, having completed Standard First-Aid BLS-CPR with AED operations training in May 2022 in Ormoc City.

I have honed my skills in working under pressure in a fast- paced environment and gained valuable experience in the field that enable me to collaborate effectively with cross- functional teams. I firmly believe that my skills and passion align perfectly with the goals and values of your organization.

Thank you for considering my application. I am eager to contribute my talents to your company and would welcome the opportunity to discuss how my skills can contribute to your team's success. Please find attached resume for your reference. I am available at your convenience for an interview.

Sincerely,

JESREL G. VARRON

Applicant