

July 31, 2023

**DR. EDGARDO E. TULIN**  
**University President**  
**Visayas State University**  
**Baybay City, Leyte**

**Thru: DR. CHARIS B. LIMBO-RIVERA**  
***Director***  
***Institute of Human Kinetics***

Dear President Tulin,

Good day!

I am an experienced, passionate College Instructor who wishes to continue my teaching career at your school. I was hired on October 2022 as one of the instructors at the Institute of Human Kinetics. I am writing this letter to express my interest to reapply so I could continue teaching and becoming part of your school's growing success in giving quality education to young learners.

In my 9-month long experience at your school, I did not just teach but I learn as well from my students and colleagues which is a good thing for a novice instructor like me. That 9 months of experience has really made me learn a lot of my profession, I was tasked to teach Physical Education subjects to both first year and second year students from different courses. I was able to manage my time very well and finished all my preparations and reports on time. I developed a strong relationship with my fellows whom I consider my second family. I have experience playing an important role in several socio-cultural activities and sports in the past semester. And in this coming Academic year, if offered another chance to teach again I will contribute more for the betterment of the Institute of Human Kinetics.

I am hoping and praying that you will consider my herein application.  
Thank you and God bless!

For a more detailed presentation of my relevant skills and experience, please review the enclosed resume and contact me at 09465307017 or email me at [gary.donayre@vsu.edu.ph](mailto:gary.donayre@vsu.edu.ph) to arrange a discussion about the work.

Kind regards,

Gary B. Donayre