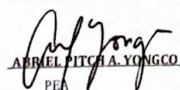


PERFORMANCE RATING SHEET
Period: (July - October 2023)

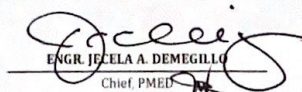
NAME OF CONTRACT OF SERVICE (COS) PERSONNEL: **ABRIEL FITCH A. YONGCO**
POSITION: **PROJECT EVALUATION ASSISTANT**
OFFICE: **PLANNING, MONITORING EVALUATION DIVISION**

ACTIVITY	OUTPUT INDICATOR	TARGET	ACCOMPLISHMENT	Quantity (1)	Quality (2)	Timeliness (3)	
I. PERFORMANCE Based on actual duties & responsibilities (75%)							
Assist in the formulation of evaluation plan / design	number	1	1	4	4	4	4.00
Assist in the preparation of data collection instruments / tool;	number	1	1	4	4	4	4.00
Provision of technical assistance in the conduct of evaluation of programs / projects based on prescribed general evaluation procedure and criteria.	number	1	1	4	4	4	4.00
Facilitate the conduct of briefings, trainings, focus group discussion, and consultation with stakeholders as may be required in relation to the conduct of evaluation study;							
1. BRIEFING: Facilitate the review and finalization of inception report and questionnaire for the Special Area for Agricultural Development Program (SAAD) Phase I impact evaluation in Eastern Visayas on or before the set deadline.	number	1	1	4	4	5	4.33
2. TRAINING: Facilitated and participated the training on the conduct of evaluation and dry run testing of the evaluation tool to invited farmers on or before the set deadline.	number	1	1	4	5	5	4.67
3. FOCUS GROUP DISCUSSION: Facilitated and participated the focus group discussion on the implementation of evaluation of the SAAD Program in Eastern Visayas relative to the implementation of the National Evaluation Policy Framework (NEPF) on or before the deadline.	number	42	42	4	5	5	4.67
4. CONSULTATION: Facilitated and participated post data collection meeting with the consultant of the SAAD program Phase I impact evaluation.	number	1	1	4	5	5	4.67
Facilitate / assist in the preparation of the evaluation reports and relevant technical reports; and							
1. Conducted interview to 37 respondents (19 from the Treatment group and 18 from the Control Group)	number	37	37	4	5	5	4.67
2. Encoded data gathered from 42 respondent in the kobotoolbox on or before the set deadline.	number	42	50	5	5	5	5.00
Perform other related tasks as may be required by the supervisor.							
1. Assisted in updating the FY 2023 accomplishment report.	number	1	1	4	4.5	5	4.50
2. Prepared highlights / minutes of meeting on the 2nd quarter assessment	number	1	1	4	4	5	4.33
3. Assisted in the filing and compiling of the district profiles to be presented to different political parties and to congress.	number	13	13	4	4	5	4.33
4. Assisted in the processing of needed documents for liquidation for the activity, "On-site Meetings with the LGUs on the Implementation of the Evaluation of the SAAD Program in Eastern Visayas relative to the Implementation of the National Evaluation Policy Framework (NEPF)" for 5 provinces.	number	5	5	5	5	5	5.00
A. Total Performance Rating				54	58.5	62	174.5
B. Average Performance Rating							4.47
C. Final Performance Rating							3.36
II. OTHER FACTORS (25%)							
D. Initiative (10%)							4.2
E. Autonomy (work with minimal supervision) (5%)							4.2
F. Punctuality (5%)							4.7
G. Others (Teamwork, Courtesy, Good Manners & Right Conduct)							4.3
H. Rating of Other Factors in %:							
I. D x 10%							0.42
J. E x 5%							0.21
K. F x 5%							0.24
L. G x 5%							0.22
M. Final Other Factors Rating							1.08
N. FINAL RATING							4.44
O. Final Adjective Rating*							Very Satisfactory

Name of COS Personnel


ABRIEL FITCH A. YONGCO
PEA

Final Rating by:


ENGR. JECELA A. DEMEGILLO
Chief, PMED

Final Rating Scale*

Numerical	Adjectival
4.5-5.0	Outstanding
4.0-4.49	Very Satisfactory
3.5-3.99	Satisfactory
3.0-3.49	Unsatisfactory
2.99 and below	Poor