

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐ and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

ECS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	GALENZOGA		
FIRST NAME	ANDIE LEE		NAME EXTENSION (JR, SR)
MIDDLE NAME	VILLACORTE		
3. DATE OF BIRTH (mm/dd/yyyy)	12/02/2001	15. CITIZENSHIP	☒ Filipino ☐ Dual Citizenship ☐ by birth ☐ by naturalization P/s. Indicate country:
4. PLACE OF BIRTH	BAYBAY LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	☐ Male ☒ Female		
6. CIVIL STATUS	☒ Single ☐ Married ☐ Widowed ☐ Separated ☐ Other/s:	17. RESIDENTIAL ADDRESS	House/Block of No. Street BRGY. STD. ROSARIO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.51	18. PERMANENT ADDRESS	House/Block of No. Street BRGY. STD. ROSARIO Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
8. WEIGHT (kg)	60	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	A+	20. MOBILE NO.	09773678432
10. GDS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	andiegalezoga@gmail.com
11. PAG-IBIG ID NO.	121352142375		
12. PHILHEALTH NO.	132528369484		
13. SSS NO.	06-4885250-9		
14. TIN NO.	656-580-853-00000		
15. AGENCY EMPLOYEE NO.	15889		

II. FAMILY BACKGROUND

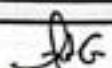
22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR, SR)	SEANNA ROSELLE G. CAPRUCHO	08/14/2020
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GALENZOGA			
FIRST NAME	DELFIN	NAME EXTENSION (JR, SR)	JR.	
MIDDLE NAME	ORTEGA			
25. MOTHER'S MAIDEN NAME				
SURNAME	VILLACORTE			
FIRST NAME	CLEO			
MIDDLE NAME	BACUSMO			

(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BAYBAY CENTRAL SCHOOL	ELEMENTARY	2008	2014	GRADUATED	2014	N/A
SECONDARY	VISAYAS STATE UNIVERSITY INTEGRATED HIGH SCHOOL	ACCOUNTANCY AND BUSINESS MANAGEMENT	2014	2020	GRADUATED	2020	WITH HONORS
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN AGRIBUSINESS	2020	2024	GRADUATED	2024	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	JUNE 20, 2025
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[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

SIGNATURE		DATE	JUNE 20, 2025
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	☐ YES ☒ NO ☐ YES ☒ NO If YES, give details:												
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	☐ YES ☒ NO If YES, give details: ☐ YES ☒ NO If YES, give details: Date Filed: _____ Status of Case/s: _____												
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	☐ YES ☒ NO If YES, give details:												
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	☐ YES ☒ NO If YES, give details:												
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	☐ YES ☒ NO If YES, give details: ☐ YES ☒ NO If YES, give details:												
39. Have you acquired the status of an immigrant or permanent resident of another country?	☐ YES ☒ NO If YES, give details (country): _____												
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	☐ YES ☒ NO If YES, please specify: _____ ☐ YES ☒ NO If YES, please specify ID No: _____ ☐ YES ☒ NO If YES, please specify ID No: _____												
41. REFERENCES (Person not related by consanguinity or affinity to applicant/appointee) <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>JOSE L. BACUSMO</td> <td>BRGY. STA. CRUZ, BAYBAY CITY, LEYTE</td> <td>9686906880</td> </tr> <tr> <td>NILDA T. AMESTOSO</td> <td>VISCA, BAYBAY CITY, LEYTE</td> <td>9618860111</td> </tr> <tr> <td>CATHERINE ARRADAZA</td> <td>BRGY. STO. ROSARIO, BAYBAY CITY, LEYTE</td> <td>9176330054</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	JOSE L. BACUSMO	BRGY. STA. CRUZ, BAYBAY CITY, LEYTE	9686906880	NILDA T. AMESTOSO	VISCA, BAYBAY CITY, LEYTE	9618860111	CATHERINE ARRADAZA	BRGY. STO. ROSARIO, BAYBAY CITY, LEYTE	9176330054
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42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.													
Government Issued ID (i.e. Passport, GIS, SIS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: PASSPORT ID/Passport No.: P886547C Date/Place of Issuance: APRIL 25, 2024	Signature (Sign inside the box) JUNE 20, 2025 Date Accomplished Right Thumbprint												
SUBSCRIBED AND SWORN to before me this 20 JUN 2025, affiant exhibiting his/her validly issued government ID as indicated above. Doc. No. 342 Page No. 73 Book No. XXXX Expiry 2025 ATTY. VIVIAN C. EMANO Notary Public Roll No. 52550 Notary Seal Notary Commission Expires 12-05-2025 Notary Office Baybay City, Leyte Person Administering Oath													