Revised 2017 PERSONAL DATA SHEET WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM Print legibly. Tick appropriate boxes 🗍) and use separate sheet if necessary. Indicate N/Aif not applicable. DO NOT ABBREWATE. 1. CS ID No. (Do not fill up. For CSC use only) . PERSONAL INFORMATION 2. SURNAME SARCO NAME EXTENSION (JR., SR) N/A FIRST NAME SHIELA MAE MIDDLE NAME TORRENTE 3. DATE OF BIRTH 07/12/1998 16. CITIZENSHIP **✓** Filipino Dual Citizenship (mm/dd/yyyy) MAASIN CITY, SOUTHERN LEYTE Pls. indicate country: 4. PLACE OF BIRTH If holder of dual citizenship, please indicate the details 5. SEX ☐ Male ▼ Female $\overline{}$ 17. RESIDENTIAL ADDRESS N/A N/A ✓ Single Married 6 CIVIL STATUS House/Block/Lot No Street ☐ Widowed Separated N/A TABUNOK Other/s: Subdivision/Village Barangay BATO LEYTE 1.55 7. HEIGHT (m) City/Municipality Provinœ ZIP CODE 63 8. WEIGHT (kg) 18. PERMANENT ADDRESS N/A N/A 9. BLOOD TYPE B+ House/Block/Lot No Stree N/A TABUNOR 10. GSIS ID NO. N/A Subdivision/Village Barangay BAT0 LEYTE 11. PAG-IBIG ID NO. N/A City/Municipality Provinc 13-202526458-8 ZIP CODE 6525 12. PHILHEALTH NO. 06-4685146-4 N/A 13. SSS NO. 19. TELEPHONE NO. 14 TIN NO 627-104-415-00000 20. MOBILE NO. 0965-892-6408 5. AGENCY EMPLOYEE NO. N/A 21. E-MAIL ADDRESS (if any) shiela.sarco@vsu.edu.ph **FAMILY BACKGROUND** 22. SPOUSE'S SURNAME N/A 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) N/A 07/10/2021 JERSHIEL MAE S. RIEL FIRST NAME N/A MIDDLE NAME OCCUPATION N/A N/A EMPLOYER/BUSINESS NAME BUSINESS ADDRESS N/A N/A TELEPHONE NO. 24. FATHER'S SURNAME SARCO JOSE CRISALDE NAME EXTENSION (JR., SR) FIRSTNAME IBASITAS MIDDLE NAME 25. MOTHER'S MAIDEN NAME TORRENTE SURNAME VICENTA FIRST NAME MIDDLE NAME ORTIZ (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND SCHOLARSHIP PERIOD OF ATTENDANCE NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE ACADEMIC YEAR LEVEL UNITS EARNED GRADUATED HONORS (Write in full) (Write in full) (if not graduated) RECEIVED То VALEDICTO-ELEMENTARY TABUNOK ELEMENTARY SCHOOL N/A 2004 2010 N/A 2010 RIAN SECONDARY BATO SCHOOL OF FISHERIES N/A 2010 2014 N/A 2014 WITH HONOR ATI-RTC 8 VOCATIONAL / VISAYAS STATE LINIVERSITY CERTIFICATE OF AGRICULTURAL SCIENCE 2017 N/A 2017 2014 TRADE COURSE H HONORS BACHELOR OF SCIENCE IN AGRICULTURE ATI-RTC 8 VISAYAS STATE UNIVERSITY COLLEGE 2019 N/A 2019 MAJOR IN AGRONOMY SCHOLAR DOST-VISAYAS STATE UNIVERSITY MASTER OF SCIENCE IN AGRONOMY GRADUATE STUDIES 2022 N/A 2022 2019 ASTHRDP (Continue on separate sheet if necessary) SIGNATURE DATE

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July 14, 2025

	ERVICE ELIG			DA TE OF				LICENSE (if a	pplicable)
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE RA 1080 (AGRICULTURIST) 80.5				EXAMINATION / CONFERMENT	PLACE OF EXAMINA	TION / CONFE	RMENT	NUMBER	Date of Validity
			80.5	NOVEMBER 22-24, 2022	LICEO DEL VERBO DIVINO, TACLOBAN CITY			0040828	12/07/2026
			(0-						
. WORK E	EXPERIENCE		(00)	ntinue on separate shee	it necessary)				
Include pri	vate employn	nent. Start from your re	cent work) Desc	ription of duties sh	ould be indicated in the	attached		ence sheet.	
	USIVE DATES m/dd/yyyy) To	POSITION TI (Write in full/Do not a			ENCY / OFFICE / COMPANY VDo not abbreviate)	MONTHLY SALARY	SALARY/JOB/PAY GRADE (if applicable) & STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
01/17/2025	05/23/2025	PART-TIME INS	TRUCTOR		AGRONOMY-VISAYAS	22800.00	N/A	CONTRACTU	Υ
08/12/2024	12/13/2024	PART-TIME INS		DEPARTMENT OF	UNIVERSITY FAGRONOMY-VISAYAS	29640.00	N/A	AL CONTRACTUA	Y
05/07/2023	08/15/2024	TECHNICAL SUPPO		AGRICULTURAL	UNIVERSITY TRAINING INSTITUTE	20754.00	N/A	CONTRACT OF	Y
01/06/2023	6/31/2023	SCIENCE RESEARCI	H SPECIALIST	ABUYOG EXPERIMEN	RAINING CENTER 8 ITAL STATION-DEPARTMENT	27775.00	N/A	SERVICE INSTITUTIONA	Υ
01/03/2023	4/31/2023	SCIENCE RESEARCI	H SPECIALIST	ABUYOG EXPERIMEN	REGIONAL FIELD OFFICE 8 ITAL STATION-DEPARTMENT REGIONAL FIELD OFFICE 8	22000.00	N/A	L LABOR INSTITUTIONA	Υ
18/11/2022	31/12/2022	SCIENCE RESEARCI	H SPECIALIST	DEPARTMENT	OF AGRICULTURE-	22000.00	N/A	L LABOR INSTITUTIONA L LABOR	Υ
01/08/2019	20/12/2019	GRADUATE TEACHIN	IG ASSISTANT	DEPARTMENT OF	FAGRONOMY-VISAYAS UNIVERSITY	9000.00	N/A	CONTRACTUA	Y
				SIAIL	ONIVERSITI				
SIGNA	ATURE	Mila	(Co)	ntinue on separate shee	tif necessary) DATE		Janua	ry 14, 2025	
3.3.17		[[[]			<u>-</u>			FORM 212 (Revised 20	17) Pana ? of

/I. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S					ON/S		
29. NAME & ADDRESS OF OR							
(Write in full)		(mm/dd/yyyy) From To		NUMBER OF HOURS		POSITION / NATURE OF WORK	
N/A							
VII. LEARNING AND DEVELOPMENT (L&D)			sheet if necessary, ATTENDED)			
VIII. EEANNING AND DEVELOT IIIENT (EGG) INTERVENTION OF TAINING			INCLUSIVE DATES OF		Type of LD		
30. TITLE OF LEARNING AND DEVELOPMENT INTE (Write in full)	RVENTIONS/TRAINING PROGRAMS	ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	(Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)	
Training of Trainers on Production of High-Quality	Inbred Rice and Seeds and Farm	From	То		Technical/etc) Resource	AGRICULTURAL TRAINING INSTITUT-	
Mechanization		14/08/2023	25/08/2023	92.0	Person/ Technical Resource	REGIONAL TRAINING CENTER 8	
Training on Native Chicken Production and Manago	ement (Farmer Level)	26/09/2023	28/09/2023	24.0	Person/ Technical	AGRICULTURAL TRAINING INSTITUT- REGIONAL TRAINING CENTER 8	
Training of Trainers on Production of High-Quality Mechanization (Batch 1)	Inbred Rice and Seeds and Farm	06/05/2024	17/05/2024	92.0	Resource Person/ Technical	AGRICULTURAL TRAINING INSTITUT- REGIONAL TRAINING CENTER 8	
Training of Trainers on Production of High-Quality	Inbred Rice and Seeds and Farm	08/04/2024	19/04/2024	92.0	Resource Person/	AGRICULTURAL TRAINING INSTITUT-	
Mechanization (Batch 2) Training on Urban and Peri-Urban Agriculture (Batch 4)			28/06/2024	24.0	Technical Resource Person/	REGIONAL TRAINING CENTER 8 AGRICULTURAL TRAINING INSTITUT-	
Training on order and ron order Agriculture (Date	,	26/06/2024	20,00,2024	24.0	Technical	REGIONAL TRAINING CENTER 8	
VIII. OTHER INFORMATION	(Conti	nue on separate s	sheet if necessary,)			
VIII. OTHER INFORMATION	NON A	CADEMIC DISTIN	ICTIONS / DE COO	NITION	_	MEMPERSHIP IN ASSOCIATION/ORGANIZATION	
31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)					33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
Microsoft Office Skills (Word, Excel, Powerpoint)	N/A					N/A	
Video recording and editing							
Sports (Chess, Frisbee, Volleyball)							
Singing and Dancing							
Art (Sketch/Paint)							
	(Conti	nue on separate s	sheet if necessary				
SIGNATURE	Mily			DA	ITE	January 14, 2025 CS FORM 212 (Revised 2017), Page 3 of 4	

34.	Are you related by consanguinity or affinity to the appoint chief of bureau or office or to the person who has immed Bureau or Department where you will be apppointed,							
	a. within the third degree?	YES NO						
	b. within the fourth degree (for Local Government Unit - 0	YES NO If YES, give details:						
35.	a. Have you ever been found guilty of any administrative	☐ YES ☑ NO If YES, give details:						
	b. Have you been criminally charged before any court?	☐ YES ✓ NO If YES, give details: Date Filed: Status of Case/s:						
36.	Have you ever been convicted of any crime or violation of regulation by any court or tribunal?	☐ YES						
37.	Have you ever been separated from the service in any or retirement, dropped from the rolls, dismissal, termination phased out (abolition) in the public or private sector?	YES NO If YES, give details: _Resigned as GTA after being accepted as DOST-ASTHRDP scholar						
38.	A. Have you ever been a candidate in a national or local (except Barangay election)?	☐ YES ☑ NO If YES, give details:						
	b. Have you resigned from the government service durin the last election to promote/actively campaign for a nation	☐ YES						
39.	Have you acquired the status of an immigrant or perman	☐ YES ☑ NO If YES, give details (country):						
40.	Pursuant to: (a) Indigenous People's Act (RA 8371); (b) 17277); and (c) Solo Parents Welfare Act of 2000 (RA 897							
a.	Are you a member of any indigenous group?		☐ YES					
b.	Are you a person with disability?	☐ YES ☑ NO If YES, please specify ID No:						
C.	Are you a solo parent?	☐ YES						
41.	REFERENCES (Person not related by consanguinity or affinity to applicant /	(appointee)						
	NAME	ADDRESS	TEL. NO.]				
	MARIA HELEN P. SECO	Brgy. Pangasugan, Baybay City, Leyte	0919-008-1300					
	JUNALYN F. PALCO	VSU Campus, Baybay City, Leyte	0930-676-7349					
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.								
G	overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License,							
eto	DI FARE INDICATE ID N I D. I.							
ID	/License/Passport No.: 0040828	ox)						
Da	ate/Place of Issuance: 04/24/2023- PRC Ormoc	Right Thumbmark						
	SUBSCRIBED AND SWORN to before me this, affiant exhibiting his/her validly issued government ID as indicated above.							
		Person Administering Og	th					
	Person Administering Oath							