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0938-008-1980

LYNDON S. COMPENDIO JR

Applicant

November 22, 2024

TONI MARC L. DARGANTES

Head

Planning Office

Visayas State University

Visca, Baybay City, Leyte

Dear Mr. Dargantes;

Application for **Planning Officer I with Plantilla No. PLO1-6-2023 under the Planning Office**

Please find my attached documents in support of my application for the above mentioned position.

I am Lyndon S. Compendio Jr, a graduate of Bachelor of Science in Agriculture Major in Animal Science from Visayas State University. I am also a licensed agriculturist which I passed last November 2022. Currently, I am employed as Market Specialist I (COS) in Department of Agriculture Regional Field office VII under the Agribusiness and Marketing Assistance Division (AMAD).

I am applying for this position because it is a job that I believe that I have the capabilities and qualities to excel in, and perform in a very high standard. If given the opportunity, I will constantly seek to add value in my work to help your institution maintain its position as a community leader, and to ensure you see a positive return from your investment.

Considering my above qualifications, I am anticipating your most favorable action to this application. Please don't hesitate to contact me anytime.

Thank you very much.

Sincerely,

LYNDON S. COMPENDIO JR.

Applicant