

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate ☐es () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABUSE. 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DARGANTES		
FIRST NAME	TONI MARC	NAME EXTENSION (JR., SR)	
MIDDLE NAME	LORETO		
3. DATE OF BIRTH (mm/dd/yyyy)	29/04/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	26 House/Block/Lot No. Street Villa Trinidad Ga-as Subdivision/Village Barangay Baybay Leyte City/Municipality Province
7. HEIGHT (m)	1.52	18. PERMANENT ADDRESS	26 House/Block/Lot No. Street Villa Trinidad Ga-as Subdivision/Village Barangay Baybay City Leyte City/Municipality Province 6521
8. WEIGHT (kg)	64	19. TELEPHONE NO.	NA
9. BLOOD TYPE	B	20. MOBILE NO.	0977-7186594 / 09983286945
10. GSIS ID NO.	02004558960	21. E-MAIL ADDRESS (if any)	tmdargantes@vsu.edu.ph
11. PAG-IBIG ID NO.	121147839201		
12. PHILHEALTH NO.	13-000103153-9		
13. SSS NO.	0629708699		
14. TIN NO.	287-276-670		
15. AGENCY EMPLOYEE NO.	V000854		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	DARGANTES		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	DEARLY	NAME EXTENSION (JR., SR)	ANGEL ZIYA M. DARGANTES	20/12/2007
MIDDLE NAME	MANAGBANAG		DEA NIBELLE M. DARGANTES	04/07/2013
OCCUPATION	TELLER			
EMPLOYER/BUSINESS NAME	OCCCI BAYBAY BRANCH			
BUSINESS ADDRESS	BAYBAY CITY, LEYTE			
TELEPHONE NO.	053-563-8037			
24. FATHER'S SURNAME	DARGANTES			
FIRST NAME	BUENAVENTURA	NAME EXTENSION (JR., SR)		
MIDDLE NAME	BOHOLST			
25. MOTHER'S MAIDEN NAME	LORETO			
SURNAME	FE ISABLE			
FIRST NAME	TIGOL			
MIDDLE NAME			(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	1990	1996		1996	
SECONDARY	VISCA LABORATORY HIGH SCHOOL	SECONDARY EDUCATION	1996	2000		2000	
VOCATIONAL /	DUALTECH TRAINING CENTER MANILA	ELECTROMECHANICS	2000	2002		2002	
COLLEGE	VISAYAS STATE UNIVERSITY	BS IN COMPUTER SCIENCE	2004	2008		2008	
GRADUATE STUDIES	VISAYAS STATE UNIVERSITY	MASTER OF MANAGEMENT	2015	2018		2018	

(Continue on separate sheet if necessary)	
SIGNATURE	DATE
	Jan. 28, 2021

4

(Continue on separate sheet if necessary)

Reflections on Experiences

(Continue on separate sheet if necessary)

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Jan. 28, 2021

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29. NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES		NUMBER OF HOURS	POSITION / NATURE OF WORK
	From	To		

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED


30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
	From	To			
Operational Planning Workshop and Reframing of Strategic Planning	10/05/2020	10/07/2020	24.0	Managerial	Visayas State University
Workshop on the Assessment of Accomplishment and Target Setting of the Strategic Plan	09/30/2020	09/30/2021	8.0	Managerial	Visayas State University
Training on Identification of Proper and Complete Items Technical Specification and Parameters and Orientation of the Purchase Request (PR) Module of the Supply Properties Procurement Management Information system (SPPMIS)	08/28/2020	08/28/2020	8.0	Technical	Visayas State University
Introduction to Risk Management According to ISO 31000:2018	08/03/2020	08/03/2020	4.0	Managerial	TUV Rheinland Philippines Inc.
Seminar Workshop on the Midterm Review and Updating of 2017-2022 Higher Education PDP Indicators as Input to Updating of Program Expenditures Classification (PREXC) indicator and Programs, Activities and Projects for SUCs in Region VI, VII, and VIII	11/06/2019	11/07/2019	16.0	Managerial	CHED
Cyber Security Essentials	10/01/2019	10/04/2019	32.0	Technical	DICT
Introduction to Cyber Security	09/02/2019	09/03/2019	16.0	Technical	DICT
Philippine Government Electronic Procurement System (PhilGEPS) Training for Buyers	07/17/2019	07/18/2019	16.0	Technical	GPPB-TSO
Disaster Risk Reduction Training for NGCP Partner Communities	06/20/2019	06/22/2019	24.0	Technical	NGCP
In-house Training on Republic Act 9184 and the 2016 Revised Implementing Rules and Regulations	06/10/2019	06/12/2019	24.0	Managerial	GPPB - VSU
Workshop on the Development of Higher Education Data Dictionary and Alignment of Indicators, Data Sets and Data Elements for Monitoring the Public Investment Program of State Universities and Colleges	12/10/2018	12/10/2018	8.0	Managerial	CHED
Information System Strategic Planning Seminar-Workshop	10/24/2018	10/26/2018	24.0	Managerial	DICT
Target Setting Workshop	08/20/2018	08/21/2018	16.0	Managerial	VSU
Open Data Workshop	03/15/2017	03/15/2017	8.0	Technical	VSU-CME
OVPAP Strategic Planning Workshop	02/15/2017	02/16/2017	16.0	Managerial	VSU

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
		VSU Administrative Personnel Association

(Continue on separate sheet if necessary)

SIGNATURE		DATE	Jan. 28, 2021
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34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over you Bureau or Department where you will be appointed,
a. within the third degree?
b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO
☐ YES ☒ NO
If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?
b. Have you been criminally charged before any court?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____
Date Filed: _____
Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO
If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO
If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?
b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO
If YES, give details: _____
☐ YES ☒ NO
If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO
If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please
a. Are you a member of any indigenous group?
b. Are you a person with disability?
c. Are you a solo parent?

☐ YES ☒ NO
If YES, please specify: _____
☐ YES ☒ NO
If YES, please specify ID No: _____
☐ YES ☒ NO
If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DR. REMBERTO A. PATINDOL	OVPAF, VSU, VISCA, BAYBAY CITY	053-563-7108
DR. DILBERTO O FERRAREN	OVPARGAS, VSU, VISCA, BAYBAY CITY	
DR. WINSTON M. TABADA	DCST, VSU, VISCA, BAYBAY CITY	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of

Government issued ID (i.e. Passport, GDS, SSS, PRC, Driver's License, etc.) **PLEASE INDICATE ID Number and Date of Issuance**
Government Issued ID: **DRIVER'S LICENSE**
ID/License/Passport No: **H12-10-000670**
Date/Place of Issuance: **Baybay City, Leyte**

Signature (Sign inside the box)
Jan - 28, 2021
Date Accomplished

Right Thumbmark

DESCRIBED AND SWORN to before me this 28 JAN 2021, affiant exhibiting his/her validly issued government ID as indicated above

[Signature]
ATTY. RYSAN C. GUINOCOR
VSU Chief Legal Officer
Person Administering Oath