

August 27, 2022

**MARIA HAZEL I. BELLEZAS**

Department Head  
Department of Economics  
Visayas State University  
Visca, Baybay City, Leyte

Thru: **MOISES NEIL V. SERIÑO**  
Dean, College of Management & Economics

Subject: **APPLICATION - INSTRUCTOR POSITION**

Dear Ma'am/Sir,

As a passionate teacher with 1 year of experience in teaching, I was thrilled to see your opening for an instructor position. I'm a great fan of the modern teaching techniques you implement at College of Management & Economics and I'm sure my expertise in context-based teaching may contribute to your department.

In my previous position, I designed a course and lessons in Business Administration and Hotel Management subjects such as:

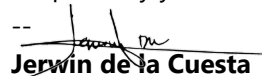
- Operation Management – BSHM I
- Production & Operation Management – BSBA I
- Monetary Policy and Central Banking – BSBA II
- Investment & Portfolio Management – BSBA III
- Risk Management with TQM – HRT III (TESDA)
- Strategic Management – BSHM III
- Risk Management – BSBA IV

At ACLC College of Ormoc, where I previously worked, I created state-level authorial lesson plans that combined various curriculum elements and incorporated a number of technological novelties and preparations (T.O.S, manuscript, answer keys and syllabus). I know that what you value the most is versatility, modern approach and teaching based on real-life examples. I will be glad in applying and sharing to the students my 5-year work engagement in the corporate world particularly in BGC and Makati City, Business Districts.

What I also love about teaching is that you can support their natural development on a daily basis. I'll be happy to use my knowledge about positive reinforcement techniques to create an encouraging learning environment and help students reach learning goals at their own pace.

I hope you will consider me.

Respectfully yours,

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**Jerwin de la Cuesta**

Applicant