

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes ☐) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	MILLEZA		
FIRST NAME	KENNETH CARL	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	RUIZ		
3. DATE OF BIRTH (mm/dd/yyyy)	11/02/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	BAYBAY CITY, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	N/A N/A House/Block/Lot No. Street N/A GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.6	ZIP CODE	6521
8. WEIGHT (kg)	57		
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	N/A N/A House/Block/Lot No. Street N/A GABAS Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	121326232086		
12. PHILHEALTH NO.	13-253402817-6		
13. SSS NO.	06-4727518-8	19. TELEPHONE NO.	N/A
14. TIN NO.	646443738	20. MOBILE NO.	+639666527652
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	millezakcr@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME OF CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MILLEZA			
FIRST NAME	EDWIN	NAME EXTENSION (JR., SR) N/A		
MIDDLE NAME	ISRAEL			
25. MOTHER'S MAIDEN NAME				
SURNAME	RUIZ			
FIRST NAME	MYRA			
MIDDLE NAME	GALVEZ		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	GABAS CENTRAL SCHOOL	ELEMENTARY	2006	2012	N/A	2012	VALEDICTORIAN
SECONDARY	VISAYAS STATE UNIVERSITY-INTEGRATED HIGH SCHOOL	HIGH SCHOOL	2012	2018	N/A	2018	WITH HIGH HONOR
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY-MAIN CAMPUS	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	2018	2023	N/A	2023	DOST SCHOLAR-RA 7687
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	RA 1080-CIVIL ENGINEER	N/A	01/05/2024	ORMOC CITY	0201106	11/02/2027
	DRIVER'S LICENSE	N/A	03/15/2024	BAYBAY CITY	H12-24-000983	11/02/2028

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	BAYBAY DESTINY YOUTH MOVEMENT	08/01/2019	PRESENT	N/A	VOLUNTEER	
	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-LEYTE CHAPTER	12/21/2023	PRESENT	N/A	MEMBER	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	DOST EXIT CONFERENCE	06/23/2023	06/23/2023	4.0	FOUNDATION	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	FOURTH JUNIOR CIVIL ENGINEERS' SYMPOSIUM:RESPONSIVE DESIGN FOR GREATER LIVEABILITY	07/01/2022	07/01/2022	4.0	TECHNICAL	PHILLIPINE INSTITUTE OF CIVIL ENGINEERS-VSU CHAPTER
	64-HOUR VIRTUAL ON-THE-JOB TRAINING BY ENGINEERS NETWORK TECHNICAL TRAINING INSTITURE (ENTTI)	10/01/2020	11/20/2020	64.0	TECHNICAL	ENGINEERS NETWORK TECHNICAL TRAINING INSTITURE (ENTTI)
	DOST THE FILIPINO PATRIOT SCHOLARS PROJECT PHASE 1: TWO-DAY SCHOLARS' FORMATION PROGRAM	06/05/2019	06/07/2019	16.0	LEADERSHIP AND MANAGEMENT	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	DOST THE FILIPINO PATRIOT SCHOLARS PROJECT PHASE 2: PATRIOT SCHOLAR INCLUSIVE COMMUNITY ENGAGEMENT ON DISASTER RISK REDUCTION AND MANAGEMENT TRAINING	07/25/2019	07/27/2019	16.0	LEADERSHIP AND MANAGEMENT	DEPARTMENT OF SCIENCE AND TECHNOLOGY
	THIRD JUNIOR CIVIL ENGINEERS' SYMPOSIUM: LEADING SOCIETY'S ADVANCEMENT THROUGH SUSTAINABLE DEVELOPMENT	05/10/2019	05/10/2019	4.0	TECHNICAL	PHILLIPINE INSTITUTE OF CIVIL ENGINEERS-VSU CHAPTER
	RESERVE OFFICERS' TRAINING CORPS	08/01/2018	05/04/2019	N/A	LEADERSHIP AND MANAGEMENT	VISAYAS STATE UNIVERSITY-NATIONAL SERVICE TRAINING PROGRAM
	DMI INTERNATIONAL CONFERENCE	06/21/2018	06/24/2018	24.0	FOUNDATION	DESTINY MINISTRIES INTERNATIONAL
	80-HR WORK IMMERSION AT VSU PHYSICS DEPARTMENT	01/06/2018	05/10/2018	80.0	TECHNICAL	VISAYAS STATE UNIVERSITY-DEPARTMENT OF PHYSICS
	CITIZENS ARMY TRAINING	08/01/2015	03/18/2016	N/A	LEADERSHIP AND MANAGEMENT	VISAYAS STATE UNIVERSITY-LABORATORY HIGH SCHOOL
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)			33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	FISH KEEPING	LEADERSHIP AWARD			PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-LEYTE CHAPTER	
	GARDENING				PHILIPPINE INSTITUTE OF CIVIL ENGINEERS-VISAYAS STATE UNIVERSITY STUDENT CHAPTER ALUMNI	
	READING AND WRITING				VISAYAS STATE UNIVERSITY-STUDENTS OF DESTINY ALUMNI	
	SPORTS				VISAYAS STATE UNIVERSITY-DEPARTMENT OF SCIENCE AND TECHNOLOGY SCHOLARS' SOCIETY ALUMNI	
					BAYBAY DESTINY YOUTH MOVEMENT	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____	
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____	
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____	
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____	
41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
HONORATO DALAWAMPU	SAN ANTONIO, SAN PEDRO, LAGUNA	N/A
HANNAH RISSAH ABAD	CARIDAD, BAYBAY CITY, LEYTE	N/A
42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.		
Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: DRIVER'S LICENSE ID/License/Passport No.: H12-24-000983 Date/Place of Issuance: 03/15/2024 BAYBAY CITY	<div style="border: 1px solid black; height: 100px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Signature (Sign inside the box)</div> <div style="border: 1px solid black; height: 20px; margin-bottom: 5px;"></div> <div style="border: 1px solid black; padding: 2px; text-align: center;">Date Accomplished</div>	<div style="border: 1px solid black; padding: 10px; text-align: center; margin-bottom: 10px;"> ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size) Computer generated or photocopied picture is not acceptable </div> <p style="text-align: center;">PHOTO</p> <div style="border: 1px solid black; height: 100px; margin-top: 10px;"></div> <p style="text-align: center;">Right Thumbmark</p>
SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.		
<div style="border: 1px solid black; width: 250px; height: 60px; margin: 0 auto;"></div> <div style="border: 1px solid black; padding: 5px; text-align: center; width: 250px; margin: 0 auto;">Person Administering Oath</div>		