Mark Louis L. Garces
Barangay Matapay
Hilongos, Leyte 6524
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CAREER OBJECTIVES

- Seeking a place to work where I can contribute my ideas and be mentored toward a successful career.
- To get an opportunity where I can make the best of my potential and contribute to the organization's growth.

PERSONAL INFORMATION

Date of Birth	:	January 21, 1997
Place of Birth	:	Hilongos, Leyte
Age	:	27 years old
Civil Status	:	Single
Height	:	5'7''
Weight	:	68kg
Nationality	:	Filipino
Religion	:	Roman Catholic

EDUCATIONAL BACKGROUND

Tertiary	:	**Bachelor of Science in Marine Engineering** University of Cebu – METC Alumnos, Mambaling, Cebu City 2014 – 2017
		Bachelor of Science in Computer Science Visayas State University VISCA, Baybay City 2017 – 2024
Secondary	:	**Hilongos National Vocational School** R.V. Fulache Street, Hilongos, Leyte 2010 – 2014
Primary	:	**Hilongos South Central School** R.V. Fulache Street, Hilongos, Leyte 2005 – 2010

WORKING EXPERIENCE

Visayas State University: Supply and Property Office
- ❖ Administrative Aide III
  Sept. 13, 2023 – Present

Visayas State University Admin
- ❖ Student Assistant Enrollment Encoder
  June 1, 2018 – August 1, 2019

Municipal Hall of Hilongos: Civil Registrar
- ❖ Job Order
  February 01, 2018 – May 31, 2018

EXTRACURRICULAR

- ❖ **DOST Scholar (RA 2067)**
  Science Education Institute
  Department of Science and Technology

- ❖ **Maersk Scholar (Cadetship Program)**
  University of Cebu – METC
  Alumnos, Mambaling, Cebu City

- ❖ **Computer Science Students Society (Auditor)**
  Department of Computer Science & Technology
  Visayas State University
  Visca, Baybay City

- ❖ **Guidance Office (Peer Facilitator)**
  University of Cebu – METC
  Alumnos, Mambaling, Cebu City

BACKGROUND SUMMARY

- ❖ Easy to learn
- ❖ Hardworking and Honest
- ❖ Can be trusted
- ❖ Can work effectively
- ❖ Has the drive and ambition to excel in everything
- ❖ Computer Literate

I hereby certify that the above information is true and correct to the best of my knowledge and belief.

MARK LOUIS L. GARCES
Applicant