

February 23, 2021

To:

Joel Q. Mabalhin, Ed. D

Department Head

Department of Teacher Education

College of Education

ViSCA, Baybay City, Leyte

Region VIII

Baybay City, Leyte

Dear Sir:

I would like to express my interest in applying for a part time instructor position in this institution. My resume is enclosed for your review.

I completely finished all the subjects and requirements of the curriculum and this equipped me the knowledge, skills and values of being a good educator. I am a graduate of Bachelor of Secondary Education major in Biological Sciences from the Visayas State University.

My resume will reflect the many opportunities that I have taken to further my own education and increase my ability to teach. As a well-rounded educator, I love to show my students the joy of learning. Through different reading and writing activities, I strive to teach students that there is a direct link between studying and everyday life. I implement these activities with a direct and decisive teaching style that still responds to the continuing needs of my students.

My classes have given me an understanding of the work and importance of the public relations field. Along with the academic knowledge, I have also gained practical experience through my previous company that I have worked with, I taught English for 6 months already with different nationalities like Taiwanese, Chinese, Thai, Vietnamese, Korean and Japanese students. I have experience teaching diverse learners. I am confident that as a teacher in your school system, I can create a productive learning environment that is student-centered.

I also have a more than 2 years of teaching experience in College of Education, Department of Teacher Education in the Visayas State University Main Campus.

I am a highly adaptable person and can get along well in any environment. On top of that, I am good on sharing my ideas and at the same time learning new things.

I hope that you will give me an opportunity to serve the public through this intuition and improve my skills in any means possible. Should you have queries or need information, you can contact me at 09518515704. I will be available right after you keep in contact with me.

Thank you very much for sparing your time to review my application and consider me as a candidate.

Yours Sincerely,

ANDREA MARIE F. BORNEO

Applicant