

July 12, 2025

Ms. Mary Ann G. Cobico
Head, Department of Philosophy and Social Sciences
dpss@vsu.ph
Visayas State Univesity
Visca, Baybay City, Leyte 6521

Dear Ma'am:

Greetings! I am writing to express my desire to continue serving as a part-time instructor at your esteemed institution. Teaching is not only a profession for me but a true passion. I am a Licensed Professional Teacher and a graduate of the Bachelor of Secondary Education major in Social Studies program from Visayas State University, Batch 2022.

During my three years of teaching in the Department of Philosophy and Social Sciences, I discovered that teaching is one of my greatest strengths. This experience has deepened my understanding of the diversity of students and the importance of adapting to their unique learning needs. I always strive to ensure that by the end of my discussions, students have valuable takeaways from the topic. I foster an inclusive learning environment where students feel confident expressing their ideas without fear of making mistakes. By regularly checking if they grasp the concepts, I encourage active participation and meaningful engagement in the learning process.

My teaching experience has not only enhanced my communication skills but also broadened my ability to address various learning styles and respond to students' needs effectively. I believe that these experiences, combined with my academic background and current pursuit of a master's degree in Development Sociology, have equipped me with the skills and confidence to fulfill the responsibilities of a teacher.

Attached to this letter is my resume, which provides further details about my qualifications and teaching experience. I am eager to continue contributing to the DPSS family and building on the meaningful work I have undertaken in the department.

Thank you for taking the time to consider my application. I look forward to the opportunity to discuss this further and hope for a favorable response.

Sincerely,



Gerry Rodriguez, LPT
Applicant