

September 28, 2022

EDGARDO E. TULIN, Ph. D
University President
Visayas State University

THRU: **ROTACIO S. GRAVOSO, Ph. D**
Station Manager
VSU DYDC 104.7

Dear **Sir**:

Greetings!

I am FLORDELAIN T. ALAO, and I would like to express my interest to apply for the available position of Broadcast Production Announcer II at your good office VSU- DYDC 104.7. I believe that I am qualified for the position, and I will be able to meet your expectations.

I am a degree holder of a Master of Science in Development Communication graduated last June 2020 with an undergraduate degree of Bachelor of Science in Development Communication major in Community Broadcasting last 2014 at Visayas State University, Visca, Baybay City, Leyte.

Presently, I am **Instructor 1** and designated as Program Chairperson of the program Bachelor of Science in Development Communication at Northwest Samar State University (NwSSU), Calbayog City, Samar. Previously, I was also designated as Director of the Office of Instructional Materials Development and Production at NwSSU last AY 2019-2020.

I have been the main proponent of proposing the establishment of Campus Radio at NwSSU named DYNW 89.5 FM acquiring the permit from the NTC. Currently, the broadcast consultant for all the aired educational and developmental programs at the same time Program handler/host of the program Pamati Sangkay and Love Melody.

I was employed as a Broadcast Producer/Announcer at DYDC FM last February to June 2016 and Science Research Assistant under the PherNet and VSU-DevCom funded research from January to December 2015.

I have also completed various research and extension projects funded by the university and by other government and non-government organizations. I have also attended several seminars and training about instruction, research, extension and production.

I believed that my earned degree, 5-year teaching and 8 years of administrative experience, and media practice make me ideally suited for the job. I am very hard-working, motivated, and willing to learn more if you give me the chance to be part of your organization.

I am hoping that once you review my documents you will consider me a valuable addition to your team. Thank you and God bless.

Sincerely yours,



FLORDELAINE T. ALAO

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