

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	Fornis		
FIRST NAME	Paul Vincent	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Lolor		
3. DATE OF BIRTH (mm/dd/yyyy)	05/30/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country: Philippines
4. PLACE OF BIRTH	Hilongos, Leyte	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Pangasungan Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province 6521
7. HEIGHT (m)	1.60		
8. WEIGHT (kg)	50.00	ZIP CODE	6521
9. BLOOD TYPE	N/A	18. PERMANENT ADDRESS	House/Block/Lot No. Street Baas Subdivision/Village Barangay HILONGOS LEYTE City/Municipality Province 6524
10. GSIS ID NO.	N/A		
11. PAG-IBIG ID NO.	1212-7586-6479		
12. PHILHEALTH NO.	13-250512455-7	ZIP CODE	6524
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	773-900-412	20. MOBILE NO.	985-165-1779
15. AGENCY EMPLOYEE NO.	VJO01374	21. E-MAIL ADDRESS (if any)	paulvincent.fornis@vsu.edu.ph

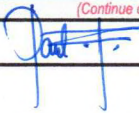
II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR) N/A	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	Fornis			
FIRST NAME	Dionesio	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Aniscal			
25. MOTHER'S MAIDEN NAME	Estelita Retulla Lolor			
SURNAME	Fornis			
FIRST NAME	Estelita			
MIDDLE NAME	Lolor		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND


26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Baas Elementary School		2006	2012		2012	Valedictorian
SECONDARY	Hilongos National Vocational School	Junior High School - Senior High School	2012	2018		2018	With honors
VOCATIONAL/ TRADE COURSE	N/A						
COLLEGE	Visayas State University - Baybay City	Bachelor of Science in Secondary Education (Major in Social Studies)	2018	2022		2022	Cum laude
GRADUATE STUDIES	N/A						

(Continue on separate sheet if necessary)

SIGNATURE		DATE	02/23/2024
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27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	Civil service Eligibility by virtue of PD 907,as amended		N/A	N/A	N/A	N/A
	Licensed Professional Teacher	86.20	06/19/2023	Tacloban City	2074700	N/A

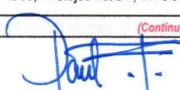
V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

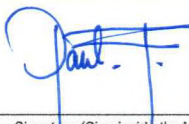
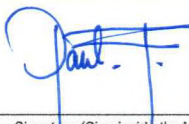
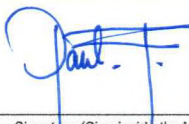






(Continue on separate sheet if necessary)			
SIGNATURE		DATE	02/23/2024

SIGNATURE

DATE _____

02/23/2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
<small>(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)</small>						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Workshop on Media Production and Managment for the Magmasid Team	02/03/2024	02/03/2024	8HRS	Technical Skills	San Lorenzo Ruiz College of Omoc
	Designing a Newsletter Workshop for DevC 126	12/05/2023	12/06/2023	6HRS	Technical Skills	VSU Department of Development Communication
	Design Thinking Workshop	12/13/2023	12/14/2023	16HRS	Leadership/ Managerial	VSU Quality Assurance Center
	2-Day Seminar-Workshop on Research Poster Presentation	10/12/2023	10/13/2023	16HRS	Technical	BiPSU Research and Development Office
	<i>The Builders' Courier</i> Campus Journalism Training	04/06/2023	04/08/2023	16HRS	Technical	Hilongos National Vocational School, Hilongos, Leyte
	Basic Photoshop and Graphic Design Workshop	03/23/2023	03/23/2023	2HRS	Technical	VSU Department of Development Communication
	Desktop Publishing Workshop	01/20/2023	01/20/2023	4HRS	Technical	VSU Department of Development Communication
	VSU College of Education Journalism Workshop	11/05/2022	07/05/2022	4HRS	Technical	VSU CoEd - League of Exemplary English Students
	Seminar Workshop on BiPSU's SDG Ambassadors	07/30/2022	07/30/2022	8HRS	Technical	BiPSU OVP for Research, Innovation, and Extension Services
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	Audio Visual Presentation		Manalas, Best Short Film Poster, Climate Change Commission Klima Film Festival, November 2020		N/A	
	Content Creation		Winner (Team), VSU DLABS Debate Expo, September 2019			
	Data Visualization & Information Design		Winner, VSU DLABS Extemporaneous Speaking Competition, September 2018			
	Graphic Design		Leadership Awardee, HNVS Commencement Exercises 2018, April 2018			
	Photography		First Place, Division Sch. Press Conference Extemporaneous Speaking Competition, September 2017			
	News Writing		First Place, Collaborative Desktop Publishing Competition, Area Sch. Press Conference, Aug. 2017			
	Video Production & Editing		Seventh Place, Photojournalism, Division Sch. Press Conference, October 2015			
(Continue on separate sheet if necessary)						
SIGNATURE				DATE		02/23/2024

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>Jed Asaph D. Cortes</td> <td>Visca, Baybay City, Leyte</td> <td>+63 9778 512 000</td> </tr> <tr> <td>Ulderico B. Alviola</td> <td>Visca, Baybay City, Leyte</td> <td>+63 9178 363 626</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	Jed Asaph D. Cortes	Visca, Baybay City, Leyte	+63 9778 512 000	Ulderico B. Alviola	Visca, Baybay City, Leyte	+63 9178 363 626			
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 60px; margin: 10px auto; text-align: center;"> <p>Person Administering Oath</p> </div>													