

03 November 2024

**SANTIAGO T. PEÑA JR., Ph.D.**

Vice President for Research, Extension and Innovation  
Visayas State University  
Visca, Baybay City, Leyte

Thru: HONEY SOFIA V. COLIS  
Director, HRMO  
VSU, Baybay City, Leyte

**Dear Dr. Peña,**

I am writing this letter to express my keen interest in applying for the vacant position of Science Research Specialist I (SRAS1-8-1998) in the Office of the Vice President for Research, Extension and Innovation at the Visayas State University, Visca, Baybay City, Leyte.

I am a Master of Science in Soil Science and a Licensed Agriculturist, currently working as CIP-Graduate Fellow in the Agriculture Research Section of the Department of Science and Technology-Philippine Nuclear Research Institute. Throughout my professional career, I have developed skills that align seamlessly with the requirements of the Science Research Specialist I role. I can assure you that I am knowledgeable and well-equipped in doing research and laboratory analysis, fieldwork, and data interpretation.

My current experiences in research molded me to engage and assist in scientific research, preparation, analysis of samples, and assist in the preparation of technical reports. I am also well-versed in collaborating with other agencies and administrative works related to project monitoring, evaluation, and financial aspects of the project. All these experiences encourage me to assist in projects and learn through the process while performing my assigned duties and responsibilities.

I have also relevant experiences in extension activities from my previous role at the Department of Agriculture–LGU Maasin City, where I actively contributed to supporting farmers and the local community.

Rest assured that I am highly trainable and willing to learn new knowledge and skills. I am highly motivated to be part of a team of young researchers and would be grateful for your consideration of my application.

Thank You!

Respectfully,

  
MICA G. BINONGO