

June 4, 2024

Subject : Job Application

Aurora Montefolka Moreno  
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Dear Sir / Ma'm :

I am currently looking for a job in your university for any vacancies and I am interested in applying for any vacant positions that would best fit my qualification. I am confident that my skills and experiences could make a great contribution to your university. I am also willing to do extra work that you will give to gain more experience.

I would appreciate the opportunity to discuss with you that would best fit my qualifications for the available vacant position at your earliest convenient time.

Attached herewith are the needed pertinent documents for your perusal.

Sincerely Yours,

Aurora M. Moreno