

## PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	MAGALLANES		
FIRST NAME	RYNALIZA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	JUMADIAO		
3. DATE OF BIRTH (mm/dd/yyyy)	01/12/1999	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	JARO, LEYTE	If holder of dual citizenship, please indicate the details.	Philippines ▼
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female	17. RESIDENTIAL ADDRESS	NAZARENO ST. House/Block/Lot No. Street I Subdivision/Village Barangay JARO LEYTE City/Municipality Province
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	ZIP CODE	6527
7. HEIGHT (m)	5'2	18. PERMANENT ADDRESS	NAZARENO ST. House/Block/Lot No. Street I Subdivision/Village Barangay JARO LEYTE City/Municipality Province
8. WEIGHT (kg)	55 KG	ZIP CODE	6527
9. BLOOD TYPE	B	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	NA	20. MOBILE NO.	+639551470824
11. PAG-IBIG ID NO.	121260406169	21. E-MAIL ADDRESS (if any)	magallanesrynaliza@gmail.com
12. PHILHEALTH NO.	1302-5535-8171		
13. SSS NO.	06-4365087-5		
14. TIN NO.	772136408		
15. AGENCY EMPLOYEE NO.	6309525		

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	MAGALLANES			
FIRST NAME	RENANTE	NAME EXTENSION (JR., SR)		
MIDDLE NAME	TUANDO			
25. MOTHER'S MAIDEN NAME				
SURNAME	JUMADIAO			
FIRST NAME	ANALIZA			
MIDDLE NAME	CATAN		(Continue on separate sheet if necessary)	

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	JARO I CENTRAL SCHOOL	ELEMENTARY	2005	2011	GRADUATED	2010	consistent honor student
SECONDARY	GRANJA KALINAWAN NATIONAL HIGHSCHOOL	HIGH SCHOOL	2011	2015	GRADUATED	2015	consistent honor student
VOCATIONAL/ TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A

COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF SECONDARY EDUCATION	2015	2019	GRADUATED	2019	academic excellence awardee
GRADUATE STUDIES	CEBU NORMAL UNIVERSITY	MASTERS OF ARTS IN EDUCATION MAJOR IN SCIENCE EDUCATION	2020	PRESENT	45 UNITS	ONGOING	N/A
(Continue on separate sheet if necessary)							
SIGNATURE			DATE		February 1, 2023		





[illegible]

(Continue on separate sheet if necessary)

## VII. LEARNING AND DEVELOPMENT (L&amp;D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

## VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	3 3.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	BASIC MS (EXCEL, WORD, PUBLISHER etc)		N/A		N/A
	CANVA EDITING				
	PHOTOSHOP				
	VIDEO EDITING				

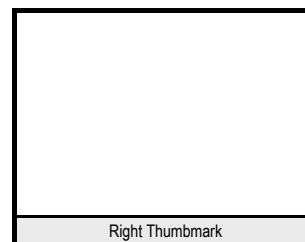
**(Continue on separate sheet if necessary)**

<i>(Seal and Signature of the President of the Board of Directors)</i>			
SIGNATURE		DATE	FEBRUARY 1, 2023

<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p>  <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <hr/> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p style="margin-left: 40px;">Date Filed: _____</p> <p style="margin-left: 40px;">Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>RONALD CABIGON</td> <td>JARO, LEYTE</td> <td>NA</td> </tr> <tr> <td>NELLIE CABIGON</td> <td>JARO, LEYTE</td> <td>9773140262</td> </tr> <tr> <td>JESSICA CALDERON</td> <td>ABUYOG, LEYTE</td> <td>9454135668</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	RONALD CABIGON	JARO, LEYTE	NA	NELLIE CABIGON	JARO, LEYTE	9773140262	JESSICA CALDERON	ABUYOG, LEYTE	9454135668
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="2">Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)</td> </tr> <tr> <td colspan="2">PLEASE INDICATE ID Number and Date of Issuance</td> </tr> <tr> <td>Government Issued ID:</td> <td>PRC</td> </tr> <tr> <td>ID/License/Passport No.:</td> <td>1818907</td> </tr> <tr> <td>Date/Place of Issuance:</td> <td>12/23/2019 TACLOBAN CITY</td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)		PLEASE INDICATE ID Number and Date of Issuance		Government Issued ID:	PRC	ID/License/Passport No.:	1818907	Date/Place of Issuance:	12/23/2019 TACLOBAN CITY	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 100px; vertical-align: bottom; text-align: center;">                 Signature (Sign inside the box)  <b>FEBRUARY02,2023</b>                  Date Accomplished             </td> </tr> </table>	Signature (Sign inside the box) <b>FEBRUARY02,2023</b> Date Accomplished	
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<p style="text-align: center;">SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 250px; height: 100px; margin: 10px auto; position: relative;"> <div style="position: absolute; bottom: 5px; left: 50%; transform: translateX(-50%); background: white; padding: 2px 10px;">                 Person Administering Oath             </div> </div>													



PHOTO



Right Thumbmark