

January 03, 2025

MR. MARK RYAN R. TRIPOLE
Department Head, DoPAC
VSU, Visca, Baybay City, Leyte

DEAR SIR:

I am writing this letter to formally inform you that I have recently passed the October 2024 Chemical Technician's Licensure examination. However, I still have yet to undergo the oath-taking probably sometime during the first quarter of 2025 and I am formally requesting that I be allowed to submit the proof of eligibility after I obtain my PRC ID.

I am hoping for your consideration. Thank you.

Sincerely,
Raymond R. Ocares