CS Form No. 212
Revised 2017

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned. READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM. Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE. 1. CS ID No. (Do not fill up. For CSC use only) PERSONAL INFORMATION 2. SURNAME Andres FIRST NAME NAME EXTENSION (JR., SR) Dalisay N/A MIDDLE NAME Fornes 3. DATE OF BIRTH (mm/dd/yyyy) 16. CITIZENSHIP 10/24/1968 ✓ Filipino **Dual Citizenship** by birth by naturalization 4. PLACE OF BIRTH Baybay City, Leyte If holder of dual citizenship, Pls. indicate country: please indicate the details. 5. SEX Male ✓ Female **Philippines** 6. CIVIL STATUS Single ✓ Married 17. RESIDENTIAL ADDRESS Andres Bonifacio Street Widowed Separated House/Block/Lot No. Street Other/s: Subdivision/Village Barangay 7. HEIGHT (m) 2.50 City/Municipality **Province** 8. WEIGHT (kg) 50.00 ZIP CODE 18. PERMANENT ADDRESS 9. BLOOD TYPE 0 House/Block/Lot No. Street 10. GSIS ID NO. N/A Subdivision/Village Barangay 11. PAG-IBIG ID NO. N/A City/Municipality Province 12, PHILHEALTH NO. N/A ZIP CODE 13. SSS NO. N/A 19. TELEPHONE NO. 14. TIN NO. N/A 20. MOBILE NO. 09176341498 AGENCY EMPLOYEE NO. V00040 21. E-MAIL ADDRESS (if any) dalisay.andres@vsu.edu.ph FAMILY BACKGROUND 22. SPOUSEVS SURNAME **ANDRES** 23. NAME of CHILDREN (Write full name and list all) DATE OF BIRTH (mm/dd/yyyy) NAME EXTENSION (JR., SR) FIRST NAME NELSON DANEL AURA FORNES ANDRES 04/25/2003 MIDDLE NAME JUNTILLA OCCUPATION SELF-EMPLOYED EMPLOYER/BUSINESS NAME NONE **BUSINESS ADDRESS** NONE TELEPHONE NO. 09176284646 24. FATHERI'S SURNAME **FORNES** NAME EXTENSION (JR., SR) FIRST NAME **ANANIAS** MIDDLE NAME BOHOLST 25. MOTHERY'S MAIDEN NAME EPIFANIA VINCULADO VILLARUEL SURNAME VILLARUEL FIRST NAME **EPIFANIA** MIDDLE NAME **VINCULADO** (Continue on separate sheet if necessary) EDUCATIONAL BACKGROUND 26. HIGHEST SCHOLARSHIP! NAME OF SCHOOL BASIC EDUCATION/DEGREE/COURSE PERIOD OF ATTENDANCE LEVEL LEVEL/UNITS YEAR ACADEMIC (Write in full) (Write in full) EARNED GRADUATED HONORS From To (if not graduated) RECEIVED ELEMENTARY Franciscan College of Immaculate Conception **Elementary** 1975 1981 1981 SECONDARY Franciscan College of Immaculate Conception High School 1981 1985 1985 VOCATIONAL/ TRADE COURSE N/A COLLEGE Franciscan College of Immaculate Conception Bachelor of Science in Business Administration 1999 2001 15 UNITS 2001 GRADUATE STUDIES College of Maasin 2022 2022 Master in Public Administration 2019 (Continue on separate sheet if necessary) WWW SIGNATURE DATE 03/23/2022 Y .

27. CA	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE RATING RATING EXAMINATION / PLACE (~			LICENSE (if applicable			
	BARANGAY ELIGIBIL	ITY / DRIVER'S LICENSE	(If Applicable)	CONFERMENT PLACE OF EXAMINATI		MINATION / CONFE	RMENT	NUMBER	Date (
	CSC Sub-Professional			06/29/1997		Cebu City		96-249505 800041	07/10/199
	Stenogra	apher	88.71	10/28/2000	Palo, Leyte				11/06/20
	NC II - Bread and P	astry Production		N/A	Bayb	ay City, Leyte		19083702016648	08/17/20
	K EXPERIENC Ivate employmen			Continue on separate shee		ad W. ek Evney			
28. INCL	.USIVE DATES nm/dd/yyyy)	POSITION TITLE (Write in full/Do not abb		DEPARTMENT / AGENCY / OFFICE / COMPANY		MONTHLY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP	STATUS OF	GOVT
From	То			faaura in idiivr	o not abbreviate)	SALARY	(Format"00-0")/	APPOINTMENT	SERVICE (Y/N)
12/31/2021		Administrative Assis	ant II	Visayas SI	ate University	19,170.00	8-2	Permanent	Υ
01/01/2021		Administrative Assist	ant II	Visayas St	ate University	18,417.00	8-2	Permanent	Υ
08/01/2020		Administrative Assist	ant II	Visayas St	ate University	17,663.00	8-2	Permanent	Υ
01/01/2020	07/31/2020	Administrative Assist	ant II	Visayas St	ate University	17,505.00	8-1	Permanent	Υ
01/01/2019		Administrative Assist	ant II	Visayas State University		16,758.00	8-1	Permanent	Υ
01/01/2019		Administrative Assist	ant II	Visayas Sta	16,758.00	8-1	Permanent	Υ	
01/01/2018	12/31/2018	Administrative Assista	nnt II	Visayas Sta	16,282.00	8-1	Permanent	Υ	
08/01/2017	12/31/2017	Administrative Assista	int II	Visayas Sta	15,818.00	8-1	Permanent	Υ	
01/01/2017	07/31/2017	Administrative Aide	VI	Visayas State University		14,347.00	6-5	Permanent	Υ
01/01/2017		Administrative Aide	VI	Visayas State University		14,096.00	6-3	Permanent	Υ
05/10/2016	12/31/2016	Administrative Aide	VI	Visayas State University		13,630.00	6-3	Permanent	Υ
01/01/2016	05/09/2016	Administrative Aide	И	Visayas State University		13,504.00	6-2	Permanent	Υ
3/25/2013	12/31/2015	Administrative Aide	Л	Visayas State University		13,050.00	-	Permanent	Y
6/01/2012	03/24/2013	Administrative Aide	Л	Visayas Stat	e University	12,921.00	-	Permanent	Y
6/01/2011	05/31/2012	Administrative Aide	Л	Visayas Stat	e University	11,992.00	-	Permanent	Y
6/24/2010	05/31/2011	Administrative Aide	1	Visayas Stat	e University	11,062,00	_	Permanent	Y
3/25/2010	06/23/2010	Administrative Aide \	7	Visayas Stat	University	10,133,00	_	Permanent	Y
7/01/2009	03/24/2010	Administrative Aide I	/	Visayas Stati	University	8,713.00	_	Permanent	Y
7/01/2008	06/30/2009	Administrative Aide I'	1	Visayas State	University	7,891.00	-	Permanent	Y
7/01/2007	06/30/2008	Administrative Aide II		Visayas State	University	6,808.00	-	Permanent	Y
/17/2007	06/30/2007	Administrative Aide II		Visayas State University		6,189.00	-	Permanent	Y
2/01/2004	05/16/2007	Administrative Aide II		Visayas State University		6,039.00	-	Permanent	· V
/17/2004	11/30/2004	Clerk I		Visayas State University		6,039.00	-	Permanent	Y
/01/2001	05/16/2004	Clerk I		Visayas State University		274.50	_	Casual	Y
/01/2000	06/30/2001	Clerk I		Visayas State	University	261,41	-	Casual	Y
/01/1999	12/31/1999	Clerk I		Visayas State		237,64	_	Casual	Y
			PI	LEASE SEE ATTACHME					
			(Con	tinue on separate sheet if n					

8. INCLU	ISIVE DATES n/dd/yyyy)	POSITION TITLE	DEPARTMENT / AGENCY / OFFICE / COMPANY	MONTHLY	SALARY/ JOB/ PAY GRADE (if	CTATIO OF	GOVT
From	То	(Write in full/Do not abbreviate)	(Write in full/Do not abbreviate)	SALARY	applicable)& STEP (Format"00-0")/ INCREMENT	APPOINTMENT	SERVIC (Y/N)
01/01/1998	12/31/1998	Clerk I	Visayas State University	237.64	-	Casual	Y
01/01/1997	12/31/1997	Clerk	Visayas State University	237,64	-	Casual	Y
01/01/1996	12/31/1996	Clerk	Visayas State University	225,27	-	Casual	Y
01/01/1995	12/31/1995	Clerk I	Visayas State University	179,82	-	Casual	Y
01/01/1994	12/31/1994	Clerk I	Visayas State University	134,36	-	Casual	· Y
01/01/1993	12/31/1993	Clerk I	Visayas State University	98.00	-	Casual	· ·
01/01/1992	12/31/1992	Clerk I	Visayas State University	98.00	_	Casual	· Y
1/02/1989	11/30/1989	Clerk I	Visayas State University	98.00	-	Casual	Y
SIGNATUR	PF -	Con (Con	tinue on separate sheet if necessary) DATE				

VI. VOLUNTARY WORK OR INVOLVEN			Assembly Labor Control	IARY ORGAN	NIZAT ON/S	
(Write in			SIVE DATES n/dd/yyyy) To	NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A		N/A	N/A	N/A		N/A
		(Continue on separ	rate sheet if necessary			
II. LEARNING AND DEVELOPMENT (L tart from the most recent L&D training program and in	&D) INTERVENTIONS/TRAIN!	NG PROGRA	MS ATTENDE years for Division (D Chief Executive Man	agenal , as tions,	
30. TITLE OF LEARNING AND DEVELOPMENT IN (Write in	NTERVENTIONS/TRAINING PROGRAMS full)	ATTE	/E DATES OF NDANCE (dd/yyyy)	NUMBER OF HOURS	Type of LD (Manageral/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Women Inspiring W	omen	03/07/2022	03/07/2022	7	Instruction	VSU Gender Resource Center
Women's Reproductive Health: Breast Cance	er and Gynecological Cancers	10/07/2021	10/07/2021	3	Instruction	Office of the Chief of University Services for Health, Emerg
Re-Orientation of Employees' Duties and Respon	nsibilities and Customer Services	09/23/2021	09/23/2021	4	Instruction	Office of the Director for Human Resource Managemen
Correcting Corrective		05/28/2021	05/28/2021	1	Instruction	AGF Consulting Group, Philippines
Virtual Training on RA 9184 and its Revised Impl	lementing Rules and Regulations	05/17/2021	05/21/2021	40	Technical	Government Procurement Policy Board - Technical Support
Research Forum: Discover the World of		05/08/2021	05/08/2021	4	Research	Grad, Colloquium Class of 2021, College of Maasin
Webinar on ISO DOCUMENT CON		04/30/2021	04/30/2021	1	Instruction	AGF Consulting Group, Philippines
Webinar on "Best Practices in Writing and Pub		04/16/2021	04/16/2021	3	Research	ELSVIER Research Academy On-Campus & DOST
Webinar on "How to Conduct a l		04/16/2021	04/16/2021	1	Instruction	AGF Consulting Group, Philippines
Webinar on *Internal Quality Audit Best Practi		03/26/2021	03/26/2021	1	Instruction	AGF Consulting Group, Philippines
Webinar on "How to Conduct Document		03/19/2021	03/19/2021	1	Instruction	AGF Consulting Group, Philippines
Rebuilding the Economy from the COVID-19 Pande		03/05/2021	03/05/2021	2	Instruction	College of Management and Economics, Visayas State Unive
Gender Climate and Disaster Resilience: Challeng Webinar on "How to Speak on a Dicital State		03/01/2021	03/01/2021	4	Instruction	CCARPH & NRC, Ateneo de Manila
Webinar on "How to Speak on a Digital Stage binar on "Sexual Orientation & Gender Identity: Understand		02/23/2021	02/23/2021	2	Instruction	College of Education, Visayas State University and United State Of America Peace Corps
ebinar on "Control your Records Before they Control You:		02/17/2021	02/17/2021	2	Instruction	National Academy of Science and Technology (NAST), DOS
2021 Procurement Forum Plenary Session and Breakout Se	ession on Early Procurement Activities and	01/27/2021	01/27/2021	4	Instruction	"Visayas State University (VSU), Visca, Baybay City, Leyte
the 2022 National Election	ons	01/20/2021	01/20/2021	8	Instruction	Department of Budget and Management, Region 8
	(C	PLEASE SEE ATT				And the service of th
OTHER INFORMATION SPECIAL SKILLS and HOBBIES	32. NON	I-ACADEMIC DISTI	NCTIONS / RECOGN	MILON		
N/A	34.		e in full)	WHON		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
						BEST ADMINISTRATIVE SUPPORT STAFF AWARD
SIGNATURE	(Co	ntinue on separate sh	eet if necessary)	DATE		03/23/2022

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATT	ENDANCE m/dd/yyyy)	NUMBER OF HOURS		Type of LD (Managerial/ Supervisory/	(Write in full)
Webinar on "How to Handle a Difficult Audit"	01/15/2021	01/15/2021	1		Technical/etc)	
Webinar on "How to be an Internal Quality Auditor"	200000000000000000000000000000000000000		<u> </u>	+	Instruction	AGF Consulting Group, Philippines
	01/08/2021	01/08/2021	1	_	Instruction	AGF Consulting Group, Philippines
Webinar on "How to Develop Internal Quality Audit Trails"	12/18/2020	12/18/2020	1	_	Instruction	AGF Consulting Group, Philippines
Webinar on "How to Conduct Internal Quality Audit"	12/11/2020	12/11/2020	1		Instruction	AGF Consulting Group, Philippines
Virtual Client Connection: A PS-DBM Online Learning Engagement	12/09/2020	12/09/2020	4		Instruction	DBM, Procurement Service
Webinar on "Sustainable Procurement Based on ISO 20400:2017"	12/04/2020	12/04/2020	1		Instruction	AGF Consulting Group, Philippines
Webinar on "ISO 55001:2014 Asset Management Foundation"	11/27/2020	11/27/2020	1		nstruction	AGF Consulting Group, Philippines
ISO 9001:2015 Awareness/ Re-awareness Webinar	11/27/2020	11/27/2020	4	1	nstruction	VSU Quality and Assurance Committee
Webinar on "Document Tracking System"	11/13/2020	11/13/2020	3	<u> </u>	lechnical	Human Resource Information System, Visayas State
Data Driven Governance Training	11/09/2020	11/13/2020	20	-	echnical	University
Webinar on "Information Security and Document Control in Conformance with ISO 27001:2013"	11/06/2020	11/06/2020				*Visayas State University (VSU), Visca, Baybay City, Ley
Webinar on Understanding Sustainable Procurement in Conformance with ISO 20400:2017				l l	struction	AGF Consulting Group, Philippines
Operational Planning Workshop and Reframing of the Strategic Plan	10/30/2020	10/30/2020	1	In	struction	AGF Consulting Group, Philippines
	10/05/2020	10/07/2020	24	In	struction	*Office of the Vice President for Research and Extension (OVPRE), VSU, Visca, Baybay, City *
Workshop on the Assessment of Accomplishment and Target Settings of the Strategic Plan Training on Identification of Proper and Complete Items Technical Specification and Parameters and	09/30/2020	09/30/2020	8	In	struction	Office of the Vice-President for Planning, Resource Generation & Auxiliary Services
Prientation of the Purchase Request (PR) Module of the Supply Properties Procurement Management Information system (SPPMIS)	08/28/2020	08/28/2020	8	T	chnical	Supply, Procurement and Property Management Informati System (SPPMIS), VSU
Workshop on Listing and Categorization of Items for the PPMP	08/20/2020	08/20/2020	8	Te	ichnical	Supply, Procurement and Property Management Information System (SPPMIS), VSU
Webinar Series on Government Procurement Under the New Normal	07/24/2020	07/24/2020	8	Ins	truction	DBM, GPPB, R08, Technical Support Office
Cyber Security Training	12/18/2019	12/19/2019	16	Te	chnical	Human Resource Information System, Visayas State
Introduction to Cyber Security	09/02/2019	09/03/2019	16	Te	chnical	University Department of Information and Communication Technology
Bread and Pastry Production NC II	07/24/2019	08/16/2019	120	Ter	chnical	Manila Technical Education and Cliff D
Philippine Government Electronic Procurement System (PhilGEPS)	07/17/2019	07/18/2019			20 La	Technical Education and Skills Development Authority Philippine Government Electronic Procurement System
-House Training on Republic Act 9184 and the 2016 Revised Implementing Rules and Regulations	71.515-317-317-37		16	Tec	hnica	(PhilGEPS)
	06/10/2019	06/12/2019	24	Inst	uction	Department of Budget and Management, Region 8
Development Effective Work Teams	05/07/2019	05/10/2019	32	Inst	uction	Personnel Officers Association of the Philippines, Inc. (POAP)
Seminar-Workshop on Implementation Ready Project Proposal Preparation	03/15/2019	03/15/2019	8	Res	eardh	Visayas State University
Seminar Workshop on Open Data Kit	03/07/2019	03/07/2019	8	Instr	uction	Department of Statistics, Visayas State University
Target Setting Workshop	08/20/2018	08/21/2018	16	instr	liction	Visayas State University
Performance Targeting Workshop	07/31/2018	07/31/2018	8	Instru	lction	Visayas State University
Workshop on Review and Revision of Existing VSU Organizational Structure	07/30/2018	07/30/2018	8	Instru	ction	Visayas State University
Implementing Gender-Responsive Research and Extension Programs	03/14/2018	03/14/2018	8	Instru	ction	Visayas State University
Ambisyon Natin 2040	03/01/2018	03/02/2018	8	Instru		Control Annual Control
Data Science Jobs in the Industry: What to Look For	01/26/2018	01/26/2018	8			Visayas State University
	inue on separate shee		,	Rese	auti	Visayas State University

30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUS	INE DATES OF ENDANCE m/dd/yyyy)	NUMBER OF HOURS	Type of { Manag	FLD erial/ CONDUCTED/ SPONSORED BY
	From	To	Hours	Supervi Technica	
Outcome-Based Education (OBE) Workshop on Syllabus Preparation	01/10/2018	01/10/2018	8	Instruc	tion Visayas State University
Lecture-Seminar on Project Feasibility Study	11/16/2017	11/16/2017	8	Resea	Visayas State University
Orientation on Basic Customer Service and Work Values	09/05/2017	09/05/2017	8	Instruct	ion Visayas State University
Sixteenth Young Economists' University	07/14/2017	07/15/2017	16	instructi	on Department of Agricultural Engineering & Applied Mathematics, Visayas State College of Agriculture
Entrepreneurship and Export Competitiveness Seminar	03/17/2017	03/17/2017	4	Instructi	College of Management 15
Department of Economics Strategic Planning and Workshop	02/27/2017	02/28/2017	16	Instructi	
HIV in the Workplace Seminar	12/09/2016	12/09/2016	4	Instruction	
Procurement Planning Workshop	09/13/2016	09/13/2016	8	Instruction	
Procurement Act Orientation	09/09/2016	09/09/2016	8	Instructio	Violeyda State University
Training Workshop on Transforming Thesis Output into Publishable Article	06/21/2016	06/24/2016	40		visayas State Oniversity
Gender Sensitivity Training and Anti-Sexual Harassment Orientation for CME Faculty and Staff	04/27/2016		40	Technica	Civil Service Commission - Region 8
Climate Change Challenge to Industrial Development in the Philippines		04/27/2016	4	Instruction	Gender and Development, Visayas State University
Financial Literacy and Innovation Seminar	03/04/2016	03/04/2016	5	Instruction	orm our not commission - Region o
	03/03/2016	03/03/2016	4	Instruction	Organic Agriculture Society of the Philippines (OASP) at Visayas State University (VSU)
Developing an IPM System: Process and Tools and Pesticides - Tools or Toxins?	02/23/2016	02/23/2016	8	Technical	Office of the Vice-President for Research and Extension Visayas State University
Seminar on the Sacrament of Confirmation	02/13/2016	02/13/2016	4	Technical	Immaculate Conception Parish-Baybay
Planning Workshop: On the Preparation & Processing of Documents Relative to Procurement	05/27/2015	05/27/2015	8	Instruction	Supply, Property and Procurement Management Office, Visayas State University
Advance Data Management: Getting Started with Custom Tables in SPSS for Window	02/11/2015	02/11/2015	8	Technical	Department of Economics, Visayas State University
Promoting Public Awareness on Economic Issues through Social Actions	11/26/2014	11/26/2014	8	Instruction	Young Economists Society, Visayas State University
Value Added Tax Seminar	03/21/2014	03/21/2014	4	Instruction	Visayas State University
Energy Efficiency and Conservation Seminar	03/13/2013	03/13/2013	8	Technical	Department of Energy, Manila
Seminar on Intellectual Rights (IPR)	03/06/2013	03/06/2013	8	Instruction	DCST VSU
Briefing of Staff Involved in the Conduct of Evaluation of Academic Staff by the Students	01/14/2013	01/14/2013	8	Instruction	Visayas State University
Value Added Tax Seminar	09/20/2012	09/20/2012	4	Instruction	
Personality Development Seminar for Frontliners	09/20/2012	09/20/2012	4	Instruction	Young Economists Society, Visayas State University
Entrepreneurship Forum	03/09/2012	03/09/2012	8		Visayas State University
Reorientation Seminar of Frontliners	07/07/2011			Instruction	DCST VSU
Seminar on Managing Perspectives for Success	Transfer Transfer Co.	07/07/2011	8	Instruction	Visayas State University
Training on RA 9184 and its Revised IRR (Modules I, II and V)	03/04/2011	03/04/2011	8	Instruction	College of Management and Economics, Visayas State University
	07/29/2010	07/29/2010	8	Instruction	Visayas State University
Training on Total Quality Management among Administrative Personnel	11/13/2009	11/14/2009	16	Instruction	DCST VSU
Seminar on Customer Service and Implementation of the Citizen's Charter	09/22/2009	09/22/2009	8	Instruction	Visayas State University
Training on Mental Health Education Program		10/25/2007	16	Instruction	Family Link Philippines
SIGNATURE	Inue on separate sheet	If necessary)			

tart from the most recent L&D training program and include only the relevant L&D/training taken 30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUS ATT	NE DATES OF ENDANCE n/dd/yyyy)	NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/	CONDUCTED/ SPONSORED BY (Write in full)
Training on Office Productivity Tools	05/07/2007	05/11/2007	40	Technical/etc)	Department of Computer Science & Technology, Ley
Orientation-Seminar on Reproductive Health, Adolescent Reproductive Health and Gender	04/04/2006	04/04/2006		Technical	University
Orientation and Briefing on Faculty Workload Computation & Teacher's Evaluation	06/20/2005		8	Instruction	Department of Business and Management, Visayas University
Networking Productivity Tools Utilization	050000000000000000000000000000000000000	06/20/2005	8	Instruction	Department of Business and Management, Visayas University
Career and Personality Development for Clerks & Other Administrative Staff	06/10/2003	06/11/2003	16	Technical	ICTU, Leyte State University
Training on the Development of Audiovisual Aids for Classroom Use	05/21/2003	05/22/2003	16	Instruction	Leyte State University
	08/16/2002	08/16/2002	8	Instruction	Multi-Media Development Center, Visayas State Colle Agriculture
Computer Training Program on Microsoft Word '97	06/07/1999	06/09/1999	24	Instruction	Commission on Higher Education Region VIII
Computer Training Program on Microsoft Excel '97	11/04/1998	11/06/1998	24	Instruction	Department of Agricultural Engineering & Applied Mathematics, Visayas State College of Agriculture
Values Orientation Workshop (VOW)	08/17/1998	08/19/1998	24	Instruction	Commission on Higher Education Region VIII
ViSCA Credit Cooperative Pre-Membership Seminar	09/07/1996	- 09/07/1996	8	Instruction	ViSCA Credit Cooperative
Strengthening the Capability of ViSCA's Clerical Staff	06/17/1994	06/25/1994	24	Instruction	Human Resource Management Office, Visayas State Co of Agriculture
Appointment Preparation and CSC Updates	02/04/1994	02/04/1994	8	Instruction	Civil Service Commission - Region 8
Seminar on the Proper Preparation of the Vouchers, Payrolls and their Supporting Documents	12/02/1982	12/02/1992	8	Instruction	Visayas State College of Agriculture
Consultation Dialogue on the Provisions of the Updated Auditing and Accounting Manual	11/05/1992	11/05/1992	8	Instruction	Visayas State College of Agriculture
Workshop on QUATTRO	06/02/1991	06/14/1991	80	Technical N	licrocomputer Hardware & Information Processing Syste
Systems Analysis and Designs	05/13/1991	05/25/1991	100	Technical	(MICROCHIPS) Electronic Data Processing Center
					Dona i Toccoaing Obiner
	e on separate sheet l				

34. Are you related by consanguinity or affinity to the a	annointing or recommanding authority	
and differ of buildad of biffice of to the person who h	as immediate supervision over you in the	
Office, Bureau or Department where you will be ap a. within the third degree?	ppointed,	
b. within the fourth degree (for Local Government L	Init Comes Family 20	YES NO
The second covernment (Jill - Career Employees)?	If VES give details
		If YES, give details:
35. a. Have you ever been found guilty of any administration	rative offense?	TYES TNO
		If YES, give details:
b. Have you been criminally charged before any cou	urt?	YES NO
		If YES, give details:
		Date Filed:
26 11		Status of Case/s:
36. Have you ever been convicted of any crime or violat regulation by any court or tribunal?	ion of any law, decree, ordinance or	YES NO
S and by any sources unburiars		If YES, give details:
7		
37. Have you ever been separated from the service in an retirement, dropped from the rolls, dismissed terminal	ny of the following modes: resignation,	YES NO
retirement, dropped from the rolls, dismissal, termina phased out (abolition) in the public or private sector?	tion, end of term, finished contract or	If YES, give details:
8. a. Have you ever been a candidate in a national or lo	cal election held within the last year	YES INO
(except Barangay election)?	and the last year	If YES, give details:
b. Have you resigned from the government service di	uring the three (3)-month period before the	YES NO
last election to promote/actively campaign for a nation	nal or local candidate?	If YES, give details:
9. Have you acquired the status of an immigrant or pern	nanent resident of another country?	YES NO
		If YES, give details (country):
0. Pursuant to: (a) Indigenous People's Act (DA 9274)		
 Pursuant to: (a) Indigenous People\'s Act (RA 8371); 7277); and (c) Solo Parents Welfare Act of 2000 (RA 	(b) Magna Carta for Disabled Persons (RA 8972), please answer the following items:	
a. Are you a member of any indigenous group?	777 The amount of the following items.	TYES TINO
Are you a person with disability?		If YES, please specify:
y a constant with disability?		If YES, please specify ID No
Are you a solo parent?		
		If YES, please specify ID No
. REFERENCES (Person not related by consanguinity or affinity to ap	plicant /appointee)	
NAME	ADDRESS	TEL. NO.
Dilberto O. Ferraren	Visayas State University	09176341488
Moises Neil V. Seriño	Visayas State University	
	Tiony do Otate Offiversity	09363706515
I declare under oath that I have necessary		
I declare under oath that I have personally accomplish complete statement pursuant to the provisions of perturbations. I authorize the agency head/authorized rep		
agree that any misrepresentation made in this doc administrative/criminal case/s against me.	cument and its attachments shall cause	the filing of PHOTO
overnment Issued ID (i.e.Passport, GSIS, SSS, PRC, Drivert's License,		
DVernment Issued ID: N/A	The state of the s	
/License/Passport No.: N/A	- WWW	
	Signature (Sign inside the box	
nte/Place of Issuance: N/A	Date Accomplished	
SUBSCRIBED AND SWORN to before me this		Right Thumbmark
The swort to before me this	, affiant exhibit	ing his/her validly issued government ID as indicated above.
	Person Administering Oath	