

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only.)

I. PERSONAL INFORMATION

2. SURNAME	Tripoli		
FIRST NAME	Ena Gen	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Tigol		
3. DATE OF BIRTH (mm/dd/yyyy)	9/23/1998	16. CITIZENSHIP	Filipino
4. PLACE OF BIRTH	Baybay, Leyte	If holder of dual citizenship, please indicate the details.	P/s indicate country.
5. SEX	Female		
6. CIVIL STATUS	Single	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.56 m	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	54 kg		Subdivision/Village Makinhas
9. BLOOD TYPE	O+		Baybay City Leyte
10. GSIS ID NO.	N/A		City/Municipality Province
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	N/A	18. PERMANENT ADDRESS	
13. SSS NO.	N/A	ZIP CODE	House/Block/Lot No. Street
14. TIN NO.	N/A		Subdivision/Village Makinhas
15. AGENCY EMPLOYEE NO.	N/A		Baybay City Leyte
			City/Municipality Province
		19. TELEPHONE NO.	
		20. MOBILE NO.	09955428075/ 09489621475
		21. E-MAIL ADDRESS (if any)	enagentripoli@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME		NAME EXTENSION (JR., SR)		
MIDDLE NAME				
OCCUPATION				
EMPLOYER/BUSINESS NAME				
BUSINESS ADDRESS				
TELEPHONE NO.				
24. FATHER'S SURNAME	Tripoli			
FIRST NAME	Samuel	NAME EXTENSION (JR., SR) JR.		
MIDDLE NAME	Nuñez			
25. MOTHER'S MAIDEN NAME				
SURNAME	Tigol			
FIRST NAME	Amora			
MIDDLE NAME	Pael		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Makinhas Elementary School		6/1/2005	3/30/2010	Graduate	2010	Valedictorian
SECONDARY	East Visayan Adventist Academy		6/1/2010	3/30/2014	Graduate	2014	Valedictorian
VOCATIONAL / TRADE COURSE							
COLLEGE	Mountain View College	Bachelor of Science in Accountancy	6/1/2014	4/1/2018	Graduate	2018	Dean's List
GRADUATE STUDIES							

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 21, 2021
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your most recent work. Description of duties should be indicated in the attached Work Experience sheet.)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 21, 2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (LRD) INTERVENTION/ TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII OTHER INFORMATION

31. SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Sports	N/A	N/A
Travel		
Letter Cutting		
Computer		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	July 21, 2021
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<p>Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p>
<p>35 a. Have you ever been found guilty of any administrative offense?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p>
<p>b. Have you been criminally charged before any court?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>
<p>36 Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p>
<p>37 Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p>
<p>38 a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p>If YES, give details: _____</p> <p style="text-align: center;">No</p> <p>If YES, give details: _____</p> <p style="text-align: center;">no</p>
<p>39 Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p>If YES, give details (country): _____</p> <p style="text-align: center;">No</p>
<p>40 Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p>If YES, please specify: _____</p> <p style="text-align: center;">No</p> <p>If YES, please specify ID No: _____</p> <p style="text-align: center;">No</p> <p>If YES, please specify ID No: _____</p> <p style="text-align: center;">No</p>

41. REFERENCES (Person not related by consanguinity or affinity to applicant / appointee)

NAME	ADDRESS	TEL. NO.
Melody I. Abantao, PhD	East Visayan Adventist Academy	9754642584
Sherwin Abantao, EdD	East Visayan Adventist Academy	9358357254
Hon. Miguel Tapayan	Makinhas, Baybay City, Leyte	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)	
PLEASE INDICATE ID Number and Date of Issuance	
Government Issued ID:	Resident ID
ID/License/Passport No.	83708045-46-197
Date/Place of Issuance:	Baybay City, Leyte

Signature (Sign inside the box) July 21, 2021 Date Accomplished



SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath