

RYAN KEN LELIS DACUNO

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JOB OBJECTIVE: Aspires to be in a productive and challenging position with a chance for further growth and advancement. To be an asset to the university and to be able to contribute my acquired knowledge towards its growth, success, and sustainability.

Personal Vitae:

Age	:	25 years old
Sex	:	Male
Birth date	:	February 12, 1999
Birth place	:	Tacloban City
Civil Status	:	Single
Citizenship	:	Filipino
Religion	:	Roman Catholic
Language Spoken	:	English, Filipino, Waray
Mother’s Name	:	Elisea Lelis Dacuno
Father’s Name	:	Raymund Dagat Dacuno

EDUCATIONAL BACKGROUND:

Postgraduate (Masters)	:	Master in Management (MM) Leyte Normal University (LNU) Paterno Street, Downtown, Tacloban City, Leyte, 6500 2023 – PRESENT
Tertiary	:	Bachelor of Science in Management (BSM) University of the Philippines Visayas Tacloban College (UPVTC) Magsaysay Boulevard, Tacloban City, Leyte, 6500 2018 – 2022
Secondary (Senior High School):		Diploma in Academic Track – Accountancy, Business and Management (ABM) Leyte National High School Tacloban City 2016 – 2018
Secondary (Junior High School):		Certificate in Secondary Education Curriculum (SEC) Leyte National High School Tacloban City 2012 – 2016
Elementary	:	Diploma in Elementary Education Rizal Central School Tacloban City 2006 – 2012

WORK HISTORY : **DEPARTMENT OF SOCIAL WELFARE AND DEVELOPMENT FIELD OFFICE VIII (DSWDFOVIII)**
Procurement Section
Administrative Aide IV
Candahug, Palo, Leyte
September 20, 2023 – PRESENT

B612 DESIGN INNOVATION LABS, INC.
Business Development Department
Intern
Mandaluyong City, National Capital Region
July 12, 2021 – August 10, 2021

LINKED CONSULTANCY GROUP, INCORPORATED –
Junior Research Consultant
Tacloban City
July 31, 2020 – July 31, 2021

ELIGIBILITY : **Non-Professional Driver’s License (Restriction #1)**
Land Transportation Office, Tacloban City
Issued on October 18, 2021 to February 12, 2026

Civil Service – Professional Level Passer
Taken last August 06, 2017 held at Tacloban City

Bookkeeping NC III
TESDA, Brgy. Abucay, Tacloban City
Issued on October 06, 2022 to October 05, 2027

SKILLS : Computer Literate (MS Word, Excel, PowerPoint, etc.)
Knows how to edit using Adobe Photoshop, Canva, and PowerPoint
Public Relations: Do hosting for formal events, seminars, trainings and workshops.
Plays chess, read novels, and accomplishes various tailored fit or specialized online courses with certification in varied fields of study for leisure.
Intermediate English Communication Skills (Verbal and Written)
Researching, Content Write Up, and Copy and Proofreading

SEMINARS /WORKSHOPS ATTENDED:

- Participant : **Basic Orientation on Psychological First Aid and Managing Stress in the Workplace for DSWD FO VIII Personnel**
Leyte Convention Complex, Annex B, Palo, Leyte
December 11, 2023
- Participant : **Orientation on Research Ethics and LNU-REC Protocols**
Leyte Normal University – HRDC Gymnasium, Tacloban City
December 10, 2023
- Participant : **Convocation on Intellectual Property and Research Ethics**
Leyte Normal University – HRDC Gymnasium, Tacloban City
December 10, 2023

Participant	:	Seminar on Human Resource and Performance Management “Implementing and Evaluating Human Resource and Performance Management Systems for Organizational Success” Audio Visual Studio – Leyte Normal University, Tacloban City December 09, 2023
Participant	:	Training on Republic Act 9184 and Its 2016 Revised Implementing Rules and Regulations Department of Social Welfare and Development Sabin Resort Hotel, Ormoc City, Leyte November 29 – December 02, 2023
Participant	:	User’s Training on the Integrated Financial Management Information System Department of Social Welfare and Development Madison Hotel, Tacloban City November 10, 2023
Presenter and Working Committee	:	Research Proposal Colloquium Leyte Normal University Hotel Estrella, Tacloban City June 03, 2023
Organizer	:	#SIMS: Smart Investment Movements and Strategies – A Young Adult’s Guide to Investment Webinar Division of Management University of the Philippines Visayas Tacloban College, Tacloban City, Leyte via Zoom June 22, 2022
Participant	:	Internet Media and Information Literacy: <i>Free Wi-Fi For All Program</i> Department of Information and Communications Technology Region VIII via Zoom June 10, 2022
Participant	:	Manggad han Tuna: A Caravan Exploring the Themes of Nature Division of Natural Sciences and Mathematics In Partnership with UP Biological Society University of the Philippines Visayas Tacloban College, Tacloban City, Leyte May 19, 2022
Participant	:	Orientation on Gender Sensitivity, UP Anti-Sexual Harassment Code, and UP Gender Guidelines for Students University of the Philippines Visayas Tacloban College, Tacloban City, Leyte March 17, 2022
Participant	:	Business Building Bootcamp 2022 UP Consulting Group (UPCG) University of the Philippines Diliman March 05-06, 2022
Participant	:	Dialogue for Development between UP Tacloban and LGU Tacloban City University of the Philippines Visayas Tacloban College, Tacloban City, Leyte May 21, 2021
Participant	:	7th Career Congress “Linkage: Fusing People and Opportunities in the New Normal” Junior People Management Association of the Philippines - UPVTC Chapter Webinar via Zoom April 29-30, 2021

Participant : **Pinay Power 500 x 75 Webinar Series in celebration of the International Women's Day and Women's Role in History Month.**
Young Southeast Asian Leaders Initiative – Eastern Visayas
Webinar via Zoom
March 31, 2021

Participant : **“Webinar on Mental Health: Coping with the Stresses of Remote Learning in the Time of COVID-19”**
University of the Philippines Visayas Tacloban College, MGT 178-M Class
Webinar via Zoom
December 21, 2020

Attendee : **e-Kapihan webinar on “Productivity & Compensation Packages that Support Employment Preservation and Business Continuity in Time of COVID-19”**
Regional Tripartite Wages and Productivity Board VIII
Webinar via Zoom
November 25, 2020

Attendee : **Productivity Improvement through Social Media Marketing Webinar**
Regional Tripartite Wages and Productivity Board VIII
Webinar via Zoom
November 18, 2020

Participant : **GIS Talks 2020 “Contouring Possibilities: Reshaping the future with GIS”**
University of the Philippines Visayas Tacloban College
Virtual Conference - Zoom
November 16, 2020

Resource Speaker : **Seminar Workshop on Development Planning Capacity Building: Tools, Methods, and Processes**
LINKED Consultancy Group, Incorporated
Barangay Poblacion I, Talalora, Samar
August 20, 2020

Resource Speaker : **Seminar on Data Collection using the Open Data Kit (O.D.K) Tool.**
LINKED Consultancy Group, Incorporated
Barangay Poblacion I, Talalora, Samar
August 07, 2020

Finals Judge : **PAKARITAY 2019 (DEBATE COMPETITION)**
UP Sidlangan
University of the Philippines Visayas Tacloban College,
Tacloban City, Leyte
December 19, 2019

Participant & : **Apprenticeship Cup 2018 – 2019**
3rd Best Speaker
UP Tacloban Debate Society
University of the Philippines Visayas Tacloban College,
Tacloban City, Leyte
December 17, 2018

AFFILIATION:

President	:	YOUTH FOR CLIMATE JUSTICE – TACLOBAN (Y4CJ – TACLOBAN) 2021 – 2022
Intern Manger	:	JUNIOR PEOPLE MANAGEMENT ASSOCIATION OF THE PHILIPPINES – UPVTC CHAPTER 2020 – 2021
Senior Member	:	UNIVERSITY OF THE PHILIPPINES TACLOBAN DEBATE SOCIETY (UPTDS) 2019 – 2022
Member	:	YOUTH FOR CLIMATE JUSTICE – TACLOBAN (Y4CJ – TACLOBAN) 2019 – 2022
Member	:	JUNIOR PEOPLE MANAGEMENT ASSOCIATION OF THE PHILIPPINES – UPVTC CHAPTER 2018 – 2022

ACCOMPLISHMENTS & CERTIFICATES:

July 20, 2022	Managing Employee Compensation University of Minnesota Coursera
July 20, 2022	Managing Employee Performance University of Minnesota Coursera
July 04, 2022	Human Resource Analytics University of California, Irvine Coursera
July 04, 2022	Recruiting, Hiring, and Onboarding Employees University of Minnesota Coursera
July 04, 2022	Preparing to Manage Human Resources University of Minnesota Coursera
September 17, 2021	Corporate Sustainability. Understanding and Seizing the Strategic Opportunity Università Commerciale Luigi Bocconi Coursera
September 15, 2021	Business Strategies for Social Impact Wharton School of the University of Pennsylvania Coursera
August 23, 2021	Viral Marketing and How to Craft Contagious Content Wharton School of the University of Pennsylvania Coursera

August 13, 2021	Renewable Energy and Green Building Entrepreneurship Duke University Coursera
January 17, 2021	Mind Control: Managing Your Mental Health During COVID-19 University of Toronto Coursera
May 15, 2019	University of the Philippines Visayas Tacloban College (UPVTC) Magsaysay Boulevard, Tacloban City, 6500 College Scholar for First Semester, A.Y. 2018 - 2019

REFERENCES:

MANUEL C. JIMENEZ JR.

Head, Procurement Section
Department of Social Welfare and Development Office VIII
Tacloban City, Leyte
0917-314-9280

EnP SHIRLEY N. MARAYA, MM

Assistant Professor 1
Division of Management
University of the Philippines Visayas Tacloban College
Magsaysay Blvd., Tacloban City, Leyte
0917-125-6685

EnP MARIA JOELYCA O. SESCON, MMBM

Executive Assistant
City Government of Tacloban
San Gerardo Heights, Tacloban City, Leyte
0916-794-3370