

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.
READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION


2. SURNAME	Dargantes		
FIRST NAME	Toni Marc	NAME EXTENSION (JR., SR) N/A	
MIDDLE NAME	Loreto		
3. DATE OF BIRTH (mm/dd/yyyy)	04/29/1983	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	Baybay City, Leyte	If holder of dual citizenship, please indicate the details.	Philippines
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	26 House/Block/Lot No. Street Villa Trinidad Ga-as Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province ZIP CODE 6521
7. HEIGHT (m)	1.60	18. PERMANENT ADDRESS	26 House/Block/Lot No. Street Villa Trinidad Ga-as Subdivision/Village Barangay BAYBAY LEYTE City/Municipality Province ZIP CODE 6521
8. WEIGHT (kg)	62.00		
9. BLOOD TYPE	B+	19. TELEPHONE NO.	N/A
10. GSIS ID NO.	02004558960	20. MOBILE NO.	097-771-8659
11. PAG-IBIG ID NO.	121147839201	21. E-MAIL ADDRESS (if any)	tmdargantes@vsu.edu.ph
12. PHILHEALTH NO.	130001031539		
13. SSS NO.	0629708699		
14. TIN NO.	287276670		
15. AGENCY EMPLOYEE NO.	V00854		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	Dargantes		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	Dearly	NAME EXTENSION (JR., SR)	Angel Ziya M. Dargantes	12/20/2007
MIDDLE NAME	Managbanag		Dea Nibelle M. Dargantes	07/04/2013
OCCUPATION	Teller			
EMPLOYER/BUSINESS NAME	Metro Ormoc Credit Cooperative			
BUSINESS ADDRESS	Baybay City			
TELEPHONE NO.				
24. FATHER'S SURNAME	Dargantes			
FIRST NAME	Buenaventura	NAME EXTENSION (JR., SR)		
MIDDLE NAME	Boholst			
25. MOTHER'S MAIDEN NAME	Fe Isabel T. Loreto			
SURNAME	Dargantes			
FIRST NAME	Fe Isabel			
MIDDLE NAME	Loreto			

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	Visca Foundation Elementary School	Elementary	1990	1996		1996	N/A
SECONDARY	Visayas State University Laboratory High School	High School	1996	2000		2000	N/A
VOCATIONAL/ TRADE COURSE	Dualtech Training Center	Electricity Serviceman	2000	2002		2002	N/A
COLLEGE	Visayas State University	Bachelor of Science in Computer Science	2004	2008		2008	N/A
GRADUATE STUDIES	Visayas State University	Master of Management	2015	2018		2018	N/A

SIGNATURE		DATE
		04/14/2023

IV. CIVIL SERVICE ELIGIBILITY


[illegible]

(Continue on separate sheet if necessary)

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	04/14/2023
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	N/A	N/A	N/A	N/A	N/A	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Seminar on creation of OPCR/PCR	04/04/2023	04/04/2023	4	Managerial	Visayas State University Tolosa
	Regional Budget Forum for FY 2024 Budget Preparation	02/03/2023	02/03/2023	4	Managerial	Department of Budget and Management Regional Office VIII
	Training on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 5: Plan Implementation Tools (Investment Planning)	01/17/2023	01/27/2023	9	Managerial	University of the Philippines School of Urban and Regional Planning
	Training on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 4 - Development Planning / Land Use Development and Infrastructure Plan	12/13/2022	01/15/2023	33	Managerial	University of the Philippines School of Urban and Regional Planning
	Training-Workshop on Risk Assessment	11/24/2022	11/25/2022	16	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Training on the Preparation of a Land Use Development and Infrastructure Plan (LUDIP) for SUCs: Module 1 - Planning Rationale and Context Module 2 - Profiling and Analysis of Planning Area	11/08/2022	12/11/2022	36	Managerial	University of the Philippines School of Urban and Regional Planning
	National Convention cum Seminar	08/30/2022	09/01/2022	24	Managerial	People Managers Association of State Universities and Colleges, Inc. (PMASUC)
	In-House Training on Public Financial Management	08/03/2022	08/05/2022	24	Managerial	DBM, Visayas State University
	Seminar on Virtual Reality to Agriculture, Land use and Transportation Plans	06/22/2022	06/22/2022	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Orientation to Human Resource Management Information System	06/16/2022	06/16/2022	4	Technical	"Visayas State University (VSU), Visca, Baybay City, Leyte "
	Disaster Risk Reduction and Management (DRRM) Training for LGU - Baybay City, Leyte	06/04/2022	06/04/2022	8	Technical	Philippine KOICA Fellows Association, Inc.
	Philippine Government Electronic Procurement System (PhilGEPS) Online Training for Buyers	05/30/2022	05/31/2022	16	Technical	PhilGEPS & e-Blackboards Learning and Solutions Inc.
	Forum: Women Inspiring Women	03/07/2022	03/07/2022	4	Technical	Gender and Development, Visayas State University
	Online Training on the Eastern Visayas Project Monitoring System (EVPMS)	03/02/2022	03/02/2022	8	Technical	National Economic Development Authority RO8
	18 Day Campaign to End Violence Against Women	12/08/2021	12/08/2021	4	Technical	VSU Gender Resource Center
	Online Course on Strategic Planning: Using Balanced Score Card	09/20/2021	09/24/2021	40	Managerial	Development Academy of the Philippines
	Fundamentals Seminar of the CHED and Benilde Business Continuity Plan Project	07/15/2021	07/16/2021	16	Managerial	DE LA SALLE-COLLEGE OF SAINT BENILDE
PLEASE SEE ATTACHMENT A						
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)	
	N/A		N/A		VSU ADMINISTRATIVE PERSONNEL ASSOCIATION (VSU-ADPA)	
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	04/14/2023	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details: _____

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details: _____

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details: _____

Date Filed: _____

Status of Case/s: _____

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details: _____

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details: _____

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details: _____

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details: _____

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): _____

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: _____

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No _____

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)

NAME	ADDRESS	TEL. NO.
DILBERTO O. FERRAREN	OVPARGAS, VSU, VISCA, Byabya City, Leyte	0917-6341488
REMBERTO A. PATINDOL	OVPAF, VSU, VISCA, BAYBAY CITY	053-563-7108
WINSTON M. TABADA	DCST, VSU, VISCA, BAYBAY CITY	

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.): PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: DL

ID/License/Passport No.: H1210000670

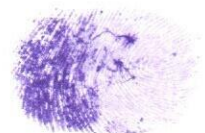
Date/Place of Issuance: 04/29/2019 / Baybay City

Handwritten Signature

Signature (Sign inside the box)

04/14/2023

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this 14 APR 2023 affiant exhibiting his/her validly issued government ID as indicated above.

Handwritten Signature
ATTY. RYAN L. GUINOCOR
VSU Chief Legal Officer

Person Administering Oath

Attachment A.1

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

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