

July 15, 2021

Dr. Joel Q. Mabalhin
Head, Department of Teacher Education
Visayas State University
Baybay, Leyte

Dear Sir,

Greetings!

I am writing to you to express my desire to re-apply as a Part-Time Instructor in your institution. I have loved the workplace and enjoyed learning to love the profession based from my stay.

I have learned to be more effective and understanding towards the needs of my students as well as their interests. I am certain that I would be able to contribute to the institution by making sure that my students will learn their subject with me.

Attached herewith is my resume for more information and I am available to attend an interview anytime at your convenience.

Sincerely,

Kriezlynn Kiel Mardo

Applicant

KRIEZLYNN KIEL MARDO

Tacloban City, Philippines 6500
(Mobile no. +639190898538)
Kycent.ykm@gmail.com



PERSONAL INFORMATION

Age: 21
Birth date: February 3, 2000
Birth place: Tacloban City, Philippines
Nationality: Filipino
Gender: Female
Marital Status: Single

EDUCATIONAL ATTAINMENT

TERTIARY	Leyte Normal University Bachelor in Secondary Education (BSEd) Major in Social Studies 2015-2019
SECONDARY	Leyte National High School Tacloban City, Leyte 2011-2015
PRIMARY	City Elementary School 2005-2011

AWARDS AND APPRECIATIONS RECEIVED

Certificate of Recognition, United Medics Emergency Response Team, UMERT Base Tacloban City, Philippines, May 2016

Certificate of Recognition, Basic Life Support Training, Calbasag Elementary School, Julita Leyte, Philippines, May 2017

Certificate of Attendance, Emergency Medical Response Training, UMERT Base Tacloban City, Philippines, August 2017

Certificate of Participation "Interact Society Day: Igniting the Leader in You"
LNU Quadrangle, Leyte Normal University
Tacloban, Philippines, November 2017

Certificate of Completion, Practice Teaching S.Y. 2018-2019, Leyte National High School
Tacloban City, Philippines, December 2018;

Certificate of Completion, Practice Teaching S.Y. 2018-2019, Cirilo Roy Montejo National High School
Tacloban City, Philippines, December 2018;

Certificate of Appreciation – 2nd Placer “Interact Society Day: WE CONNECT: Bridging the Gap Building Relationships”
LNU Quadrangle, Leyte Normal University
Tacloban, Philippines, January 2019

Certificate of Academic Excellence, Annual Regional Teaching Congress: “Teachers: Challenged, Transformed, Empowered”
HRDC Gymnasium, Leyte Normal University
Tacloban City, Philippines, February 2019

Competence in Practicum, Honor’s Day 2019, HRDC Gymnasium, Leyte Normal University
Tacloban City, Philippines, May 2019

Certificate of Completion, Global Communication Training, Leyte Normal University
Tacloban City, Philippines, June 2019

Certificate of Excellence, Top Teammate, ePerformax Contact Centers & BPO
Lahug, Cebu City, November 2019

TRAININGS AND SEMINARS ATTENDED

Basic Life Support Training, Calbasag Elementary School
Julita Leyte, May 2017

Emergency Medical Response Training, UMERT Base
Tacloban City, August 2017

2018 Practice Teaching Orientation
Leyte Normal University
Tacloban City, November 2018

2019 Regional Teaching Congress:” Teachers: Challenged, Transformed, Empowered”

Leyte Normal University

Tacloban City, February 2019

Global Communication Training

Leyte Normal University

Tacloban City, June 2019

Online Training on MOODLE

Zoom Meeting

August 2020

CHAC & CHAO Webinar Series

Zoom Meeting

September 2020

GRASS FLET CAPACITY BUILDING

Google Meet

October 2020

ANNUAL STUDENT TEACHERS’ CONVENTION

Zoom

March 2021

INTERESTS AND SKILLS

Basic computer-related works, academic teaching, attending trainings and seminars for professional growth and advancement. Value-laden and God-fearing person. Sports minded, ability to work well with people, ability to manage students’ behavior, and criticize ideas not people.

LANGUAGES/DIALECTS

Wary-waray, Filipino, English

CHARACTER REFERENCES

Mr. Ryan G. Destura, M.A.T.

Interact Society Adviser, Leyte Normal University

Tacloban City, Leyte

Shyraldine G. Benlota

Performance Development Coach, ePerformax Contact Centers & BPO

Lahug, Cebu City

Honier T. Zanoria

Performance Development Coach, ePerformax Contact Centers & BPO

Lahug, Cebu City