



# MELFAR MATUGAS

## JOB ORDER

### CONTACT

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### CHARACTER REFERENCE

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### EDUCATION

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#### **Alternative Learning System**

Graduate  
2021 - 2022

#### **Bunga National High School**

Undergraduate  
1994 – 1997

#### **Pangasugan Elementary School**

1988 – 1993

### WORK EXPERIENCE

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#### **Visayas State University-ARIC I Utility**

January 7, 2021–Present

#### **Visayas State University-Library Book Binder /Utility**

November 11, 2015–June 30, 2021

### SKILLS

Carpentry  
Book Binding  
Book Repairs  
Landscaping  
Documents Processing

### TRAININGS/SEMINARS ATTENDED

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5S Training for Utility and Messenger Personnel  
November 24, 2022  
ISO 9001:2015 Awareness/ Re Awareness Seminar  
August 31, 2022  
ISO 9001:2015 Awareness/ Re Awareness Seminar  
September 13, 2022  
Gender Sensitivity Training for Administrative and Support Staff  
September 11, 2018  
RFID Library Systems Start-up Training  
May 18, 2018