

20 June 2023

**DR. EDGARDO E. TULIN**

President

Visayas State University

Baybay City, Leyte

THRU : **HONEY SOFIA V. COLIS**  
OIC Director, ODHRM

Dear Dr. Tulin:

This has in reference to the posted vacated position of Mr. Tirso Igot Utility Messenger at University Learning Commons (Library) I am very eager to apply on that position.

I am Mr. Roel S. Loreto, residing in Brgy. Patag, Baybay City, Leyte and presently working at Visayas State University, Visca, Baybay City, Leyte.

I am a Job Order (JO) worker of the Physical Plant Office (PPO) under the infrastructure Drainage Buildings and Maintenance Unit (IDBMU) as Painter since 2008 – 2015, 2016 –2017 TBI Utility worker, 2018 ODS Maintenance of Dormitory and Cottages until present.

Hoping to continue in the same manner but a much better status of employment.

Thank you and hoping for your favorable response on this application.

Respectfully yours,



**ROEL S. LORETO**  
Applicant

email: [junard.gucela@vsu.edu.ph](mailto:junard.gucela@vsu.edu.ph)  
Cell. # 09203451829