

# CHARISSE D. BRAGA

Address: 200 Emilio Jacinto St., Poblacion  
Zone 23, Baybay City, Leyte  
Mobile Number: +639178471523  
E-mail Address: bragacharisse@gmail.com



---

## OBJECTIVE:

Seeking a challenging opportunity where I will be able to utilize my skills and ability to work well with people, which will allow me to grow personally and professionally.

## EDUCATIONAL ATTAINMENT:

- Tertiary* : *Bachelor of Science in Food Technology*  
**Visayas State University**  
VISCA, Baybay City, Leyte  
*Thesis: "EFFECTS OF SWEETENER AND ACIDULANT LEVELS ON THE QUALITY OF SQUASH POWDERED JUICE"*  
(S.Y. 2006 – 2012)
- Bachelor of Science in Accountancy*  
**University of San Jose – Recoletos**  
Corner P. Lopez and Magallanes Sts. Cebu City Cebu  
(S.Y. 2004 – 2005)
- Secondary* : **Baybay National High School**  
30 de Diciembre St., Baybay City, Leyte  
(S.Y. 2000 – 2004)
- Primary* : **Baybay North Elementary School**  
Andres Bonifacio St., Baybay City, Leyte  
(S.Y. 1994 – 2000)

## ELIGIBILITY:

- ***National Certificate III Bookkeeping***  
September 9, 2024
- ***Civil Service Eligibility – Professional***  
March 2023

## WORK EXPERIENCE:

- ***Office Staff***  
Turbo Star Enterprises  
4A Copper St., Goldendale Subd. Tinajeros, Malabon City  
February 21, 2017 – November 28, 2024
- ***Census Area Supervisor***  
Census for Population 2015  
Philippine Statistics Authority Region VIII  
Baybay City Area  
Baybay City, Leyte  
July 13, 2015 – September 28, 2015
- ***Team Supervisor***  
Census for Agriculture and Fisheries 2012  
National Statistics Office Region VIII  
Baybay City Area  
Baybay City, Leyte  
February 11, 2013 – March 25, 2013
- ***Field Interviewer***  
Registry System for Basic Sectors in Agriculture (RSBSA)  
National Statistics Office Region VIII  
Baybay City Area  
Baybay City, Leyte  
September 24, 2012 – November 7, 2012
- ***Student Assistant***  
Department of Food Science and Technology  
College of Agriculture and Food Science  
Visayas State University  
VISCA, Baybay City, Leyte  
October 2010 – March 2011

## SKILLS:

- Bookkeeping
- Microsoft office
- Data entry
- Administrative support
- Email management
- Cooking

## CHARACTER REFERENCE:

- **Liberty Avelino**  
*Owner, Turbo Star Enterprises*  
4A Copper St., Goldendale Subd. Tinajeros, Malabon City  
09603821411
- **Riza Pascual**  
*Quality Analyst, Newton Food Products Mfg.Co.*  
84 Ramon Delfin St., Marulas, Valenzuela City  
09989965815
- **Dr. Lorina Galvez**  
*Professor, Dept. of Food Science and Technology*  
College of Agriculture and Food Science  
Visayas State University  
VISCA, Baybay City, Leyte  
Email: dfst@vsu.edu.ph