



INDIVIDUAL PERFORMANCE COMMITMENT AND REVIEW



I, Arciel V. Mandapat, assigned at the, College of Computer Studies commit to deliver and agree to be rated on the attainment of the following targets in accordance with the indicated measures for the period July to December 2024.

ARCIEL V. MANDAPAT
Name and Signature of Ratee
Date:

Output	Performance Indicator	Actual Accomplishment		Weight	Rating				Weighted Rating	Remarks
					Q	E	T	A		
Core Functions				60%						
Higher Education Services	To conduct all assigned classes. At least 80% average rating of the actual teaching performance.	ACTUAL TEACHING PERFORMANCE	PERCENT RATING		40%	4		4	1.60	
		Students (50%)	4.9(0.5)=2.45							
		Program Head (25%)	4.7(0.25)=1.175							
		College Dean (25%)	4.6(0.25)=1.15							
		TOTAL	4.775							
Quality instruction and training in all curricular programs offered by the University.	To submit updated syllabi in two (2) assigned classes following prescribed format on or before due date.	Submitted syllabus/course guide in assigned courses for Second Semester, SY 2024-2025			10%		5	5	0.50	
		COURSE	DUE DATE	DATE SUBMITTED						
		PATHFIT 1: Movement Competency Training	July 29, 2024	July 26, 2024						
		PATHFIT 3: Sports	July 29, 2024	July 26, 2024						
	To prepare Two (2) IMs in assigned subjects	Prepared learning materials for subjects handled			10%		5	5	0.50	
		COURSE	TITLE OF THE MATERIAL	TYPE OF MATERIAL						
		PATHFIT 1: Movement Competency Training	Exercise Variables	PPT						
		PATHFIT 3: Sports	Arnis	PPT						

To construct TOS-based test materials in two (2) assigned subjects and submit these on or before schedule for each of the two major exams	Submitted copy of midterm and final term test with TOS for			10%		5	5	0.50	
	COURSE	DUE DATE	DATE SUBMITTED						
	THFIT 1: Movement Competency Training	Oct 4, 2024	September 30, 2024						
	PATHFIT 3: Sports	Oct 4, 2024	September 30, 2024						
To submit report of grades in the Two (2) subjects assigned on schedule	Submitted report of grades for courses handled.			10%		5	5	0.50	
	COURSE	DUE DATE	DATE SUBMITTED						
	PATHFIT 1: Movement Competency Training	Jan 10, 2024	December 20, 2024						
	PATHFIT 3: Sports	Jan 10, 2024	December 20, 2024						
To facilitate learning and achieve at least 80% passing rate among students	SUBJECTS HANDLED		PASSING PERCENTAGE	10%	5	5	0.50		
	PATHFIT 1: Movement Competency Training		100%						
	PATHFIT 3: Sports		95%						
Quality instruction and training in all curricular programs offered by the University.	To apply to at least one (1) HEI where to pursue graduate education.	PROGRAM PURSUED		SCHOOL ATTENDED	10%	3	4	0.40	
		MAEd - PE		LNU					
	To attend at least one (1) relevant training and seminars.	TITLE OF TRAINING/SEMINAR ATTENDED		DATE AND VENUE	10%	3	3	0.30	
		International Webinar on Instructional Technologies in the Teaching of English		July 20, 2024/ University of San Jose Recoletos (Online)					
		Gender Mainstreaming The GE Courses: A Webinar Workshop"		Jul-24					

[illegible]


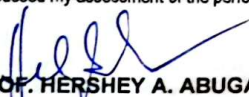
Extension Services	To participate in the conduct of at least one (1) training or other form of extension activity	ACTIVITY	DATE/ VENUE	NATURE OF INVOLVEMENT (Project/Activity Leader, Resource Person, Consultant, etc.)							
Enhanced community engagement through training and advisory services in partnership and collaborations with public and private entities		Excel & Canva creating Logo in Adobe Illustrator: A Comprehensive Workshop	Nov. 27-29, 2024/ Farmers Training Center	Facilitator	20%		2		2.00	0.40	
	To provide training or technical assistance/ advisory to at least 25 clients during the performance period	KIND OF EXTENSION SERVICE		No. PAX TRAINED OR GIVEN ASSISTANCE		10%		2		2.00	0.20
		Mastering MS Word, MS Excel & Canva creating Logo in Adobe		76							
	100% of clients served will rate the delivery of extension service as "satisfactory" or higher	KIND OF EXTENSION SERVICE		DATE/ VENUE		10%	2			2.00	0.20
		Excel & Canva creating Logo in Adobe Illustrator: A Comprehensive Workshop		Nov. 27-29, 2024/ Farmers Training Center							
	100% of clients given training or advisory services rate timeliness of service delivery as "satisfactory" or higher	KIND OF EXTENSION SERVICE		DATE/ VENUE		10%	2			2.00	0.20
		Excel & Canva creating Logo in Adobe Illustrator: A		Farmers Training Center							
Strategic Priorities					20%						
Technology Advancement	Attendance to at least one (1) IT training per semester	TITLE OF TRAINING/SEMINAR ATTENDED		DATE AND VENUE		25%		2	2.00	0.50	
		Mastering MS Word, MS Excel & Canva creating Logo in Adobe		Nov. 27-29, 2024/ Farmers Training Center							
Compliance to PRIME HRM requirements	Attendance to at least one (1) Learning and Development	L AND D PROGRAM ATTENDED		DATE AND VENUE							

	activity	Instructional Technologies in the Teaching of English	July 20, 2024/ USJR	25%		5		5.00	1.25	
Observance to CSC Regulations	Attendance to CSC required activities: a. Tree Planting, b. Health and Wellness Program, c. Flag Raising, Etc.	CSC REQUIRED ACTIVITIES ATTENDED		25%		5		5.00	1.25	
Compliance to ISO 9001:2015 requirements	Client satisfaction rating of College/Unit where assigned	PERIOD OF EVALUATION	CLIENT SATISFACTION RATING	25%	5			5.00	1.25	
		July to December	97.76							
		Average Rating								

We have discussed and agreed on the Performance Indicators (PIs) and the respective targets above.


ARCIEL V. MANDAPAT


PROF. HERSHEY A. ABUGADIE

Name and Signature of Ratee		Date:		Name and Signature of Immediate Supervisor		Date:	
RATING COMPUTATION							
Category	Rating	Weight	Total (Rating x Weight)	Comments and Recommendations for Development Purposes:			
Core Function	4.80	60%	2.88				
Support Function	1.50	20%	0.30				
Strategic Priority	4.25	20%	0.85				
Total Overall Rating			10.55				
Final Average Rating			4.03				
Adjectival rating			VERY SATISFACTORY				
Discussed with:		Assessed by:		Remarks: (from Supervisor)			
 ARCIEL V. MANDAPAT Ratee		I certify that I discussed my assessment of the performance with the employee  PROF. HERSHEY A. ABUGADIE Immediate Supervisor					
Date:		Date:					