

**DR. TEOFANES A. PATINDOL**, Ph.D.

Director, Institute of Tropical Ecology and Environmental Science  
Visayas State University  
Visca, Baybay City, Leyte

Dear Dr. Patindol,

Good day!

I am writing to formally express my interest in the **Part-Time Instructor** position at the Institute of Tropical Ecology and Environmental Science. As a BS Environmental Science graduate from Visayas State University with honors, I would be honored to contribute my academic and field-based training to support ITEES's educational and research mission.

During my undergraduate tenure, I conducted field-based research, including mangrove, seagrass, and watershed assessments and led a community perception study for my thesis titled *"Community Awareness & Perception on River Embankment in Minimizing Flooding in Barangay Cogon, Baybay City, Leyte."* These experiences have equipped me with relevant skills in survey design, data collection, and socio-environmental analysis.

I have maintained strong academic standing and have been consistently recognized with honors. I have developed excellent communication skills, both written and verbal, and am confident in delivering lectures and facilitating discussions in an academic setting. I am also deeply familiar with laboratory and field protocols, including the use of technical tools and safety standar. I am adaptable, reliable, and committed to supporting the academic development of students in environmental science.

With these qualifications, I am enthusiastic about contributing to ITEES's commitment to academic excellence and research-driven learning. Thank you for considering my application. Thank you for considering my application. I hope to be given the opportunity to be part of the institute.

Sincerely,

**CRYSTAL KATE M. SACAY**