

TOI ALBERT ECLEO MORBOS

Brgy. Naparaan Salcedo, Eastern Samar
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toialbertmorbos@gmail.com



OBJECTIVE

To work in an organization wherein I can apply and enhance my knowledge and skills and willing to work as role player in a challenging and creative environment.

ELIGIBILITY AND CERTIFICATIONS

Registered Agriculturist

Registration No.: 0037402

November 2021

Professional Regulation Commission

WORK EXPERIENCE

COLLECTION AGENT

Ritemeat Agri-Products Trading

Barangay Guindapunan, Palo, Leyte

May 1, 2023-September 1, 2023

Job Responsibilities:

- Responsible for reaching out to customers to collect payment for overdue bills, loans, or other payments.
- Acts as the liaison between creditors and customers and manages overdue accounts.
- Initiate strategies for collection processes and procedures.
- Negotiate payment plans
- Respond to customer inquiries.
- Collaborate with accounts receivables staff regarding collection of payments.
- Develop alternative payment plans with help from A/R department.
- Create repayment schedules based on customers' financial situations.
- Retain customer loyalty while initiating processes for collection of payments.
- Maintain and update record of customers from whom collections are made.

FARM TECHNICIAN

Ritemeat Agri-Products Trading

Barangay Guindapunan, Palo, Leyte

June 28, 2022-April 30, 2023

Job Responsibilities:

- Manage/Supervise daily activities of farm workers
- Keep track of crops and livestock performance
- In-charge of purchasing farm supplies such as feeds, seeds and other farm inputs
- Arrange maintenance and or repair of farm buildings, machineries and equipments
- Maintain and monitor the quality of yield on crops and livestock
- Animal health and welfare
- Keep farm's financial records up to date

COMPLIANCE OFFICER-ANTICIPATOR ACTION TEAM

People's Disaster Risk Reduction Network Inc.

Brgy 4. Salcedo, Eastern Samar

November 2021 – March 2022

Job Responsibilities:

- Scanning of Compliance of Project Participants
- Checking of compliance of project participants
- Submission of checked compliance to PDRRN

INTERN

National Feed Resources Research and Development Center (NFRDC)
Bureau of Animal Industry (BAI)
Brgy. M.R. Espinosa, Milagros, Masbate
3-month Fieldwork Internship

Job Responsibilities:

- Provide technical assistance in the collection of planting materials to be given to beneficiaries
- Assisted in herding of cattle, feeding of supplementary concentrate feeds on the pasture areas
- Administered vitamins and other medicines, cleaning of wounds

EDUCATIONAL BACKGROUND

Tertiary: Bachelor in Animal Science
August 2016 – June 2020
Visayas State University
Visca, Baybay City



SKILLS

- Strong proficiency in MS Office applications
- Good interpersonal and communication skills
- Can work under pressure
- Dependable
- Fast learner
- Cattle restraining
- Horseback riding

ORGANIZATION

Association of Rodeo Enthusiasts of Visca (AREV)

Member

Year 2017-Present

Society of Animal Science Students (SASS)

Member

Year 2016-2020

Visayas State University Alumni Association

Member

Year 2020-Present

PROFILE

Age	:	25 years old
Date of Birth	:	April 14, 1998
Gender	:	Male
Civil Status	:	Single
Citizenship	:	Filipino
Religion	:	Roman Catholic
Language	:	Waray-waray, Cebuano, Tagalog, English

CHARACTER REFERENCE

Nelson Bongabong

*Sales Supervisor
Operations and Finance Department
Ritemeat Agri-Products Trading
09972074305*


Julius V. Abela, PhD

*Associate Professor V, Department of Animal Science
College of Agriculture and Food Sciences
VSU, Baybay City
09208553990*

Michael Dominic Garrido, MSc

*Instructor 1, Department of Animal Science
College of Agriculture and Food Sciences
VSU, Baybay City
09268544808*

I hereby certify that all the information above is true according to the best of my belief and ability.



TOI ALBERT E. MORBOS