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March 21, 2025

Hiring Manager
National Abaca Research Center
Visayas State University
Pangasugan, Baybay City, 6521 Leyte

Subject: Application for Science Aide Position

Dear Ma'am/Sir,


I am writing to express my interest in the Science Aide position at the National Abaca Research Center, Visayas State University. I am a graduate of Bachelor of Science in Mechanical Engineering from Visayas State University - Isabel, and I am eager to contribute my skills and knowledge to your esteemed institution.

During my academic years, I developed a good foundation in engineering principles, research methodologies, and problem-solving skills. My background in mechanical engineering equips me with the ability to analyze and develop technical solutions, which I believe can be beneficial in assisting research activities at the center. Additionally, my familiarity with laboratory procedures, data collection, and technical documentation aligns well with the responsibilities of a Science Aide.

I am highly motivated, detail-oriented, and eager to be part of a research team that contributes to the advancement of the abaca industry. Given the opportunity, I am committed to applying my technical expertise and dedication to support the center's research initiatives.

I have attached my resume for your review. I would appreciate the opportunity to discuss my qualifications further in an interview at your convenience. Thank you for your time and consideration.

Sincerely,


Allan Rae M. Pausanos

Applicant