

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABANDON** 1. CS ID No. (Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	ESCASINAS		
FIRST NAME	MARY JOY	NAME EXTENSION (JR., SR)	
MIDDLE NAME	CONDINA		
3. DATE OF BIRTH (mm/dd/yyyy)	09/12/2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	MAHAPLAG, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	474 PUROK 2 House/Block/Lot No. Street STA. CRUZ Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
7. HEIGHT (m)	1.54	ZIP CODE	6521
8. WEIGHT (kg)	85		
9. BLOOD TYPE	O+	18. PERMANENT ADDRESS	474 PUROK 2 House/Block/Lot No. Street STA. CRUZ Subdivision/Village Barangay BAYBAY CITY LEYTE City/Municipality Province
10. GSIS ID NO.	N/A	ZIP CODE	6521
11. PAG-IBIG ID NO.	121337721746		
12. PHILHEALTH NO.	13-025578624-6		
13. SSS NO.	N/A	19. TELEPHONE NO.	N/A
14. TIN NO.	731997385	20. MOBILE NO.	09394417950
15. AGENCY EMPLOYEE NO.	N/A	21. E-MAIL ADDRESS (if any)	joy.condina.escasina09@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	ESCASINAS			
FIRST NAME	LORENZO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	VILLANUEZA			
25. MOTHER'S MAIDEN NAME				
SURNAME	CONDINA			
FIRST NAME	MARIA			
MIDDLE NAME	DEGORIO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP / ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	VISAYAS STATE UNIVERSITY, VISCA FOUNDATION ELEMENTARY SCHOOL	PRIMARY EDUCATION	2005	2013	GRADUATE	2013	N/A
SECONDARY	VISAYAS STATE UNIVERSITY INTEGRATED HIGH SCHOOL	SECONDARY SCHOOL	2017	2019	GRADUATE	2019	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BS AGRICULTURE	2019	2023	GRADUATE	2023	N/A
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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IV. CIVIL SERVICE ELIGIBILITY

[illegible]

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet

[illegible]

(Continue on separate sheet if necessary)

<i>SIGNATURE</i>		<i>DATE</i>	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

[illegible]

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

[illegible]

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERATE		N/A		VSU ORGANIZATION OF SOIL SCIENCE MAJORS- MEMBER
	ENGLISH, FILIPINO, CEBUANO LITERATE				
	COOKING				
	PHOTOGRAPHY				
	READING				

(Continue on separate sheet if necessary)

SIGNATURE		DATE	
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<p>34. Are you related by consanguinity or affinity to the appointing or recommending chief of bureau or office or to the person who has immediate supervision over you Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 33%;">NAME</th> <th style="width: 33%;">ADDRESS</th> <th style="width: 33%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>SUZETTE B. LINA</td> <td>VISAYAS STATE UNIVERSITY BAYBAY CITY</td> <td>09199613922</td> </tr> <tr> <td>ANGELICA C. ASOY</td> <td>VISAYAS STATE UNIVERSITY BAYBAY CITY</td> <td>09125816741</td> </tr> <tr> <td>ANANE SEREÑINA</td> <td>VISAYAS STATE UNIVERSITY BAYBAY CITY</td> <td>09453509327</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	SUZETTE B. LINA	VISAYAS STATE UNIVERSITY BAYBAY CITY	09199613922	ANGELICA C. ASOY	VISAYAS STATE UNIVERSITY BAYBAY CITY	09125816741	ANANE SEREÑINA	VISAYAS STATE UNIVERSITY BAYBAY CITY	09453509327
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of</p>													
<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="padding: 2px;"> Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID </td> </tr> <tr> <td style="padding: 2px;"> Government Issued ID: DRIVERS LICENSE </td> </tr> <tr> <td style="padding: 2px;"> ID/License/Passport No: H12-18-003298 </td> </tr> <tr> <td style="padding: 2px;"> Date/Place of Issuance: BAYBAY CITY LEYTE </td> </tr> </table>	Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.) PLEASE INDICATE ID	Government Issued ID: DRIVERS LICENSE	ID/License/Passport No: H12-18-003298	Date/Place of Issuance: BAYBAY CITY LEYTE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="height: 100px; vertical-align: bottom; padding: 5px;"> Signature (Sign inside the box) </td> </tr> <tr> <td style="height: 30px; vertical-align: bottom; padding: 5px;"> Date Accomplished </td> </tr> </table>	Signature (Sign inside the box)	Date Accomplished						
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<div style="border: 1px solid black; width: 150px; height: 150px; margin: 0 auto; position: relative;"> <div style="position: absolute; top: 10px; right: 10px; font-size: 8px;"> ID picture taken within the last 6 months 4.5 cm. X 3.5 cm (passport size) </div> <div style="position: absolute; bottom: 10px; left: 10px; font-size: 8px;"> Computer generated or photocopied picture is not acceptable </div> </div> <p style="text-align: center; margin-top: 10px;">PHOTO</p> <div style="border: 1px solid black; width: 150px; height: 100px; margin: 10px auto; position: relative;"> <div style="position: absolute; bottom: 5px; right: 5px; font-size: 8px;"> Right Thumbmark </div> </div>													
<p>SCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated a</p> <div style="border: 1px solid black; width: 200px; height: 60px; margin: 10px auto; position: relative;"> <div style="position: absolute; bottom: 5px; left: 5px; background-color: #f0f0f0; padding: 2px 5px;"> Person Administering Oath </div> </div>													