

15 August, 2024

Mr. James A. Patindol
Head
Central Analytical Service Laboratory
Visayas State University
Visca, Baybay City, Leyte

Dear Ma'am/Sir:

Good day I am writing this letter to apply for the position of **Science Research Specialist II (QUNXZL) – Central Analytical Service Laboratory** in Visayas State University

Allow me to provide you with some background information about myself. Growing up in the agricultural Municipality of Kananga, I realized early in life how privileged we are to have abundant resources, from excellent fresh produce to an ample supply of electricity and water. These were the reasons why I chose to pursue a career in Chemistry.

Currently, I hold two government-awarded licenses: one as a Registered Chemist and another as a Registered Chemical Technician. I have been fortunate to gain extensive work experience in what seems to be a short span of time. Over the past 42 months, I held the positions of Laboratory Analyst and later Laboratory Supervisor at Fast Laboratories, specializing in analyzing parameters for compliance with standards set by the Department of Health (DOH), Department of Environment and Natural Resources (DENR), and Food and Drug Administration (FDA).


In my role, I am responsible for overseeing the overall operations of the chemistry department. Additionally, during my tenure, I attained the status of an ISO/DENR/DOH signatory, reflecting my commitment to maintaining high-quality standards in laboratory operations. Furthermore, I serve as the Pollution Control Officer in our company, where I am entrusted with the crucial task of monitoring and ensuring compliance with waste management regulations.

I believe that my passion for Chemistry, diverse work experience, and expertise in laboratory operations, along with my dedication to upholding regulatory standards, make me a suitable candidate for the position.

I have attached my CV and Certificates for your review. I would be thrilled to discuss how my background, skills, and certifications make me a strong candidate for this position. I am looking forward to the possibility of contributing to the laboratory and hope to hear from you soon to discuss my application in further detail.

Thank you for considering my application.

Sincerely yours,


JOHN LOURDS S. MANTUA
Applicant