

WORK EXPERIENCE SHEET

Instructions: 1. Include only the work experiences relevant to the position being applied to.

2. The duration should include start and finish dates, if known, month in abbreviated form, if known, and year in full. For the current position, use the word Present, e.g., 1998-Present. Work experience should be listed from most recent first.

- Duration: November 5, 2012 – October 1, 2019
- Position: Account Manager/Sales Executive I
- Name of Office/Unit: IBC Sales and Services
- Immediate Supervisor: Kirby Juntong
- Name of Agency/Organization and Location: iComm International, IT Park Cebu
- List of Accomplishments and Contributions
 - Assigned in Business Development Management
 - Top Rookie sold 16 cars in one month
- Summary of Actual Duties
 - Exporting pre-owned cars from Japan and has monthly target of 11 vehicles or above per month looking for buyer and dealer to meet the quota.

- Duration: January 18, 2012 – May 31, 2012
- Position: Research Assistant
- Name of Office/Unit: Institute of Strategic Research and Development Studies
- Immediate Supervisor: Ma. Aurora Teresita Tabada
- Name of Agency/Organization and Location: ISRDS
- List of Accomplishments and Contributions
 - Facilitating focus group discussion in 41 Local Government Unit
- Summary of Actual Duties
 - Responsible in performing ground worked in 41 LGUs of the Province of Leyte includes organizing and inviting business sector for a focus group discussion.


Poca Joe Didal

(Signature over Printed Name
of Employee/Applicant)

Date: ____October 10, 2020____