



RAUL B. RAMIREZ JR.

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OBJECTIVE

Hard working Aide assistant who can provide comprehensive administrative support. Skilled at completing scheduling, preparing documents and effectively interacts with colleagues, customers and clients.

EXPERIENCE

2019-2020

Fast Autoworld Philippines Corporation Mitsubishi Motors
Tacloban

Highlights

- > Correspondence and communication
- > Detailed focus
- > Organized

Education

2015-2019

Tertiary:

Palompon Institute of Technology
Palompon, leyte

Bachelor of Science I Industrial Technology (Major in
Automotive Technology)

REFERENCES

MIL JHON U. CHAVEZ

INSTRUCTOR

PALOMPON INSTITUTE OF TECHNOLOGY

09753922878

