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July 16, 2025

MARY ANN G. COBICO
Department Head
Department of Philosophy and Social Sciences
Visayas State University
Visca, Baybay City, Leyte

Dear Ms. Cobico,

I am writing to express my interest in applying for the position of part-time instructor in your department. As a soon-to-be graduate of the Bachelor of Secondary Education major in Social Studies at Visayas State University, I am eager to bring my passion for teaching, strong communication skills, and student-centered approach to your esteemed department.

During my pre-service teaching internship, I developed and delivered engaging lessons tailored to diverse learning needs and levels. I incorporated interactive and communicative methods to encourage student participation and foster deeper learning. My experience also includes assessing student progress, managing classroom dynamics, and collaborating with peers and mentors to enhance instructional strategies. These experiences have prepared me to effectively support learners in the fields of humanities and social sciences.

I am particularly drawn to your institution's commitment to producing graduates equipped with advanced knowledge, lifelong learning skills, and high ethical standards through quality instruction, innovative research, and meaningful community engagement. I believe my dedication to helping students acquire the skills, knowledge, and values needed to make a positive impact in their communities aligns well with your department's goals.

Thank you for considering my application. I would welcome the opportunity to discuss how my background, skills, and enthusiasm can contribute to your department. I am available for an interview at your convenience and can be reached at 0951 827 7722 or via email at jojenncalingacion1@gmail.com.

Sincerely,
Jojenn P. Calingacion