

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes (☐) and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	BALIÑA		
FIRST NAME	FATIMA	NAME EXTENSION (JR., SR)	
MIDDLE NAME	TOLIBAS		
3. DATE OF BIRTH (mm/dd/yyyy)	7/12/1957	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
4. PLACE OF BIRTH	BURAUEN, LEYTE	If holder of dual citizenship, please indicate the details.	<input type="checkbox"/> by birth <input type="checkbox"/> by naturalization
5. SEX	<input type="checkbox"/> Male <input checked="" type="checkbox"/> Female		Pls. indicate country:
6 CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	Asean Dorm
7. HEIGHT (m)	1.5	ZIP CODE	House/Block/Lot No. Street
8. WEIGHT (kg)	63		Farmers Village VSU
9. BLOOD TYPE	O		Subdivision/Village Barangay
10. GSIS ID NO.	CM-3886284		BAYBAY LEYTE
11. PAG-IBIG ID NO.	170000241848		City/Municipality Province
12. PHILHEALTH NO.	130000144089	ZIP CODE	6521-A
13. SSS NO.	NONE	18. PERMANENT ADDRESS	None LA PURISSIMA ST.
14. TIN NO.	116623090	ZIP CODE	House/Block/Lot No. Street
15. AGENCY EMPLOYEE NO.	V000078		NA NA
			Subdivision/Village Barangay
			BURAUEN LEYTE
			City/Municipality Province
19. TELEPHONE NO.			NONE
20. MOBILE NO.			09199116700
21. E-MAIL ADDRESS (if any)			fatima.balina@vsu.edu.ph

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	NA		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	NA	NAME EXTENSION (JR., SR)	NA	NA
MIDDLE NAME	NA			
OCCUPATION	NA			
EMPLOYER/BUSINESS NAME	VISAYAS STATE UNIVERSITY			
BUSINESS ADDRESS	Visca, VSU, BAYABAY CITY, LEYTE			
TELEPHONE NO.	None			
24. FATHER'S SURNAME	BALIÑA			
FIRST NAME	FORTUNATO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CELERIO			
25. MOTHER'S MAIDEN NAME	CIRIL AGUILLON TOLIBAS			
SURNAME	BALIÑA			
FIRST NAME	CIRILA			
MIDDLE NAME	TOLIBAS		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	BURACAN ELEMENTARY SCHOOL	ELEMENTARY	6/1/1963	4/1/1969	NA	1969	SALUTATORI AN
SECONDARY	BURAUEN PROVINCIAL HIGH SCHOOL	SECONDARY	6/1/1969	4/1/1978	NA	1978	DESERVING
VOCATIONAL / TRADE COURSE	NA	NA	NA	NA	NA	NA	NA
COLLEGE	VISAYAS STATE COLLEGE OF AGRICULTURE	BACHELOR OF SCIENCE IN AGRICULTURAL EDUCATION	6/1/1978	4/1/1982	NA	1982	COCOFED
GRADUATE STUDIES	VISAYAS STATE COLLEGE OF AGRICULTURE	MASTER OF SCIENCE IN AGRICULTURAL EDUCATION	6/1/1989	4/1/1999	NA	1989	NONE

(Continue on separate sheet if necessary)			
SIGNATURE		DATE	05/24/21

IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	CAREER SERVICE SUB PROFESSIONAL EXAMINATION	79.5	12/6/1981	TACLOBAN CITY	NA	NA
	PROFESSIONAL BOARD EXAM FOR TEACHERS	76.6	12/8/1982	TACLOBAN CITY	NA	NA

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

28. INCLUSIVE DATES (mm/dd/yyyy)		POSITION TITLE (Write in full/Do not abbreviate)	DEPARTMENT / AGENCY / OFFICE / COMPANY (Write in full/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format "00-0")/ INCREMENT	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/ N)
From	To						
1/1/2021	Present	Associate Professor II	Visayas State University	54, 251.00	SG 20	Permanent	Yes
1/1/2017	Present	Associate Professor I	Visayas State University	39,151.00	SG 19	Permanent	Yes
1/1/2017		Assistant Professor IV	Visayas State University	36,111.00	SG 18	Permanent	Yes
1/1/2016	12/31/2016	Assistant Professor IV	Visayas State University	33,831.00	SG 18	Permanent	Yes
10/1/2015	12/31/2015	Assistant Professor IV	Visayas State University	31,696.00	SG 18	Permanent	Yes
2/17/2014	9/30/2015	Assistant Professor IV	Visayas State University	31,351.00	SG 18	Permanent	Yes
6/1/2012	2/16/2014	Assistant Professor IV	Visayas State University	31,351.00	SG 18	Temporary	Yes
10/28/2011	5/31/2012	Assistant Professor IV	Visayas State University	28,305.00	SG 18	Temporary	Yes
6/1/2011	10/27/2011	Instructor I	Visayas State University	18,333.00	SG 12	Temporary	Yes
10/29/2010	5/31/2011	Instructor I	Visayas State University	16,726.00	SG 12	Temporary	Yes
6/24/2010	10/28/2010	Instructor I	Visayas State University	16,726.00	SG 12	Contractual	Yes
1/7/2009	6/23/2010	Instructor I	Visayas State University	15,119.00	SG 12	Contractual	Yes
4/1/2009	6/23/2010	Instructor I	DCDE, Visayas State University	13,512.00	SG 12	Contractual	Yes
7/1/2008	3/31/2009	Science Research Assistant	Visayas State University	11,275.00		Contractual	Yes
7/1/2007	6/30/2008	Science Research Assistant	Leyte State University	10,250.00		Contractual	Yes
1/1/2004	6/30/2007	Science Research Assistant	Leyte State University	9,318.00		Contractual	Yes
1/1/2003	12/31/2003	Science Research Assistant	Leyte State University	9,318.00		Contractual	Yes
1/1/2002	12/31/2002	Science Research Assistant	Visayas State College of Agriculture	9,318.00		Contractual	Yes
7/1/2001	12/31/2001	Science Research Assistant	Visayas State College of Agriculture	9,318.00		Contractual	Yes
1/1/2000	6/30/2001	Science Research Assistant	Visayas State College of Agriculture	8,874.00		Contractual	Yes
1/1/1999	12/31/1999	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
1/1/1998	12/31/1998	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
11/1/1991	12/31/1997	Science Research Assistant	Visayas State College of Agriculture	9,680.00		Contractual	Yes
1/1/1997	10/31/1997	Science Research Assistant	Visayas State College of Agriculture	8,274.00		Contractual	Yes
1/1/1996	12/31/1996	Science Research Assistant	Visayas State College of Agriculture	6,866.40		Contractual	Yes
1/1/1995	12/31/1995	Science Research Assistant	Visayas State College of Agriculture	5,660.40		Contractual	Yes
1/1/1994	12/31/1994	Science Research Assistant	Visayas State College of Agriculture	4,460.40		Contractual	Yes
1/1/1993	12/31/1993	Science Research Assistant	Visayas State College of Agriculture	3,500.40		Contractual	Yes
1/1/1992	12/31/1992	Science Research Assistant	Visayas State College of Agriculture	3,500.40		Contractual	Yes
1/1/1991	12/31/1991	Science Research Assistant	Visayas State College of Agriculture	2,782.50		Casual	Yes
7/1/1989	12/31/1990	Science Research Assistant	Visayas State College of Agriculture	3,500.00		Contractual	Yes
1/1/1988	6/30/1989	Research Assistant V	Visayas State College of Agriculture	1,795.00		Contractual	Yes
7/1/1987	12/31/1987	Research Assistant	Visayas State College of Agriculture	1,632.15		Contractual	Yes
3/1/1987	6/30/1987	Research Assistant	Visayas State College of Agriculture	1,380.65		Contractual	Yes
7/1/1986	2/28/1987	Research Assistant	Visayas State College of Agriculture	1,200.55		Contractual	Yes
1/1/1985	6/30/1986	Research Assistant	Visayas State College of Agriculture	1,091.40		Contractual	Yes
5/1/1984	12/31/1984	Research Assistant	Visayas State College of Agriculture	992.20		Contractual	Yes
1/1/1984	4/30/1984	Research Assistant	Visayas State College of Agriculture	902.00		Contractual	Yes
8/16/1983	12/31/1983	Research Assistant	Visayas State College of Agriculture	853.00		Contractual	Yes
7/1/1983	8/15/1983	Research Assistant	Visayas State College of Agriculture	597.00		Casual	Yes
1/1/1983	6/30/1983	Research Assistant	Visayas State College of Agriculture	853.00		Contractual	Yes
9/13/1982	12/31/1982	Research Assistant	Visayas State College of Agriculture	742.00		Contractual	Yes
6/14/1982	8/31/1982	Research Aide	Visayas State College of Agriculture	426.90		Casual	Yes

(Continue on separate sheet if necessary)

SIGNATURE		DATE	5/24/2021
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK	
		From	To			
	VISCA FACULTY ASSOCIATION	10/30/2014	Up to the present	NA	NA	
(Continue on separate sheet if necessary)						
VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED						
(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)						
30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	ISO 9001:2015 Awareness/Re-awareness Webinar	10/27/20	10/27/20	8		Visayas State University
	2nd Regional Conference of the Society of Agricultural Educators	6/21/19	6/21/19	8		SAER 8
	Training-workshop on presenting Research Results	10/22/2018	10/23/2018	16		Visayas State University
	Workshop in Preparation Level 1 AACUP Accreditation	10/5/2017	10/6/2017	16.0		Visayas State University
	Catalizing Dev't of Rural Communities: Ratification of the NEAP & Operationalizing AFE Strategic Plan for 2017-2022	3/29/2016	4/1/2016	8.0		Agricultural Training Institute, National Training Center, Region VIII
	VSU Strategic Planning Workshop	12/1/2015	12/2/2015	16.0		Visayas State University
	Facilitating and Counseling Skills Retooling Seminar	11/16/2015		4.0		University Student Services Office, VSU
	1st Regional Conference of the Society of Agreicultural Educators of Region VIII	9/25/2015		8.0		Society of Agricultural Educators Reg. 8
	Gender Induction Training	5/14/2015		4.0		OxFAM, Great Britain
	Outcome-0based Education	5/4/2015	5/5/2015	16.0		Visayas State University
	Seminar Workshop on Table of Specification	8/20/2014		8.0		Department of Teacher Education, Visayas State University
	Roundable Discussion on Integrating LOCAL KNOWLEDGE in VSU's Instruction, RD & E Programs	8/29/2013		3.0		Institute for Strategic Research and Development Studies, VSU
	Value Chain Assessment and targeting	7/8/2013	7/12/2013	40.0		Australian Center for International Agricultural Research
	Barangay Legal Education Seminar	11/23/2012	11/24/2012	18.0		University of the Philippines, Law Center Training & Covention Division
	Training on Feature Story & News Writing	3/14/2012	3/15/2012	8.0		Office of the Vice President for Research & Resources Program (VCARRP) & VSU
(Continue on separate sheet if necessary)						
VIII. OTHER INFORMATION						
31.	SPECIAL SKILLS and HOBBIES	32. NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)		MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)		
	Teaching	None		VSU Faculty Association		
				Philippine Assoc. Of Graduate Education		
(Continue on separate sheet if necessary)						
SIGNATURE				DATE	5/24/2021	

34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed, a. within the third degree? b. within the fourth degree (for Local Government Unit - Career Employees)?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
35. a. Have you ever been found guilty of any administrative offense? b. Have you been criminally charged before any court?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ Date Filed: _____ Status of Case/s: _____
36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)? b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details: _____
39. Have you acquired the status of an immigrant or permanent resident of another country?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, give details (country): _____
40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items: a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent?	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____ <input type="checkbox"/> YES <input checked="" type="checkbox"/> NO If YES, please specify ID No: _____

41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)		
NAME	ADDRESS	TEL. NO.
FELICIANO G. SINON	NARC, VSU, VISCA BAYBAY, LEYTE	1059
FLORA MIA Y. DUATIN	NARC, VSU, VISCA BAYBAY, LEYTE	1059

ID picture taken within the last 6 months
3.5 cm. X 4.5 cm
(passport size)

With full and handwritten name tag and signature over printed name

Computer generated or photocopied picture is not acceptable

PHOTO

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e.Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: **VSU: V000078**

ID/License/Passport No.: **NONE**

Date/Place of Issuance: **2013/BAYBAY CITY, LEYTE**

Fatima T. Baline

Signature (Sign inside the box)

5/24/2021

Date Accomplished

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath