



Contact

Phone

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Email

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Address

F. Ablen St., Cogon, Ormoc City

Summary

Attentive and adaptable teacher skilled in management of classroom operations. Effective in leveraging student feedback to create dynamic lesson plans that address individual strengths and weaknesses. Dedicated and motivated to encourage student growth through carefully monitored academic progress. Able to adapt to new situations and technologies with ease.

Skills

- Excellent oral and written communication
- ICT competent
- Teaching, tutoring and counselling
- First aid administration
- Learning style assessment
- Student assessment and achievement
- Student rapport
- Expertise in Physics and Mathematics subjects
- Creative lesson plan development
- Classroom management
- Critical Thinker
- Differentiated Instruction

Languages

English Upper intermediate

Filipino Upper intermediate

Kingsley Matugas

Licensed Professional Teacher

Experience

July 2023 - August 2023

Department of Physics - VSU I Baybay City, Leyte

Part-time Instructor

- Planned and implemented lessons utilising variety of teaching strategies in delivering the concepts of Physics to Engineering students.
- Facilitating laboratory activities and conducting appropriate and varied assessments to cater a variety of students.

July 2022 - May 2023

Ormoc Se San School I Ormoc City, Leyte

Classroom Teacher I Mathematics

- Observed and assessed student performance to identify areas requiring for improvement.
- Used effective teaching methods to assist with student development , including collaborative learning, positive reinforcement, modelling and explicit instruction.
- Planned and implemented lessons utilising variety of teaching strategies to meet diverse student needs.
- Differentiated instruction to customise lessons for student abilities and skill level.
- Accepted coaching from fellow teachers and administrators to improve teaching quality.
- Coached pupils candidates for International Math Olympiads and produced results.

April 2019 - April 2022

Jollibee Ormoc Drive Thru I Ormoc City, Leyte

Assistant Restaurant Manager

- Recruited, hired and provided training for new trainers to complement workforce.
- Designs training schedules for other trainers to manage work shifts.
- Trained and mentored employees to maximise team performance.
- Conducted performance evaluations to assess skills and progress of employees.
- Coached and mentored junior team members, regularly assessing knowledge and skills gaps and implementing corrective action.
- Calculated costs of training programmes to align with required budget.
- Kept and organized all documents regarding training and employee learning system as document custodian.

January 2019 - February 2019

Garcia Gasul Center I Ormoc City, Leyte

Timekeeper

- Updated and maintained company payroll records.
- Reconciled monthly payroll, working closely with reporting team on net pay, advances and pensions.
- Supported end - to - end payroll for high-volume headcounts, processing accurately and efficiently.

Education

June 2014 - December 2018

Bachelor of Secondary Education I Physical Sciences

Visayas State University, Baybay City, Leyte

References

Nemie Aurora Petalcorin

Restaurant Manager,
Jollibee Ormoc Drive Thru

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Jeanette Petines

OIC, Ormoc Se San School

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