

December 19, 2023

**APRIL GAYLE V. CALUNANGAN**

*Department Head*

Department of Tourism and Hospitality Management

**Visayas State University**

Visca, Baybay City, Leyte

Subject: **APPLICATION for INSTRUCTOR I**

Dear Ma'am April,

As a passionate instructor with almost 3 years of experience in teaching, I was thrilled to see opening for an instructor position. I'm a great fan of the modern teaching techniques you would implement at Visayas State University and I'm sure my expertise in context-based teaching may contribute to your department.

In my previous position, I designed lessons specially in Business related subjects from the ff. schools such as:

Visayas State University

- Risk Management
- Organization & Management
- Strategic Marketing
- Strategic Management

ACLC College of Ormoc


- Operation Management
- Production & Operation Management
- Monetary Policy and Central Banking
- Investment & Portfolio Management

In my previous teaching experience, I created state-level authorial lesson plans that combined various curriculum elements and incorporated a number of technological novelties and preparations like T.O.S, manuscript and syllabus. I know that what you value the most is versatility, modern approach and teaching based on real-life examples. I will be glad in applying and sharing to the students my 6-year work engagement in the corporate world particularly in BGC and Makati Business Districts.

What I also love about teaching is that you can support their natural development on a daily basis. I'll be happy to use my knowledge about positive reinforcement techniques to create an encouraging learning environment and help students reach learning goals at their own pace.

I hope you will consider me.

Respectfully yours,

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**Jerwin de la Cuesta**  
Applicant