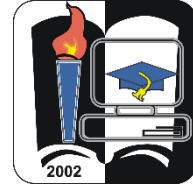




Visayas State University  
Department of Teacher Education  
Visca, Baybay City, Leyte



June 17, 2025

**LEO A. MAMOLO, Ph.D.**

Dean of the Faculty of Teacher Education  
Visayas State University  
Visca, Baybay City, Leyte

Thru:

**CHRISTY M. DESADES, Ph.D.**

Department Head  
Department of Secondary Education  
Visayas State University  
Visca, Baybay City, Leyte

Dear Ma'am,

Greetings!

I am a graduate with a Bachelor's degree in Secondary Education, major in Mathematics. I passed the Licensure Examination for Teachers (LET) last March 19, 2023. It is with great pride and honor that I am applying for the Part-time Instructor position in the Department of Secondary Education.

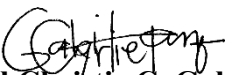
I earned my bachelor's degree at Visayas State University – Main Campus, Visca, Baybay City, Leyte. I graduated on August 12, 2022. I would like to serve your institution with my passion for giving instruction and supervision, as well as to apply my knowledge and expertise combined with excellent communication skills and professional ethics.

My two years in this field sharpened my potential as an educator. Hands-on learning of the subfields in Mathematics has equipped me with significant and necessary skills suitable for a teaching position. Some of my valued skills are making effective lesson plans, creating and organizing relevant instructional materials, providing creative learning activities, and giving effective and affective feedback. I have applied most of these skills as a teacher during my previous work at Maasin Christian Academy, Inc., Mambajao, Maasin City, So. Leyte.

I, the undersigned, would like to express in this letter of intent that my instructional abilities, work ethic, skills, work experience, and strong devotion to educating learners are capabilities that meet the qualifications and allow me to stand as a competitive candidate for a teaching position in this institution.

Attached here are essential documents for your further reference. I can be reached anytime via email at [cyrielchristie06@gmail.com](mailto:cyrielchristie06@gmail.com) or my mobile phone at 09359469181.

Sincerely yours,

  
**Cyriel Christie C. Gabitano**  
Part-time Instructor Applicant