CS Form No. 212 Revised 2017

PERSONAL DATA SHEET

READ THE ATTACHED GUIDE TO FIL	nade in the Personal Data Sheet and the Work Expen	FORE ACCOMPLISHING THE P	DS FORM.			the person concern			
Print legibly. Tick appropriate boxes I. PERSONAL INFORMATIC		cate N/A if not applicable. DO	NOI ABBREVI	AIE.	1. CS ID No.		(Do not fill up. F	or CSC use only)	
2. SURNAME	Villas								
FIRST NAME	Jansel Joi								
MIDDLE NAME	Cabataña								
3. DATE OF BIRTH	Cabatana								
(mm/dd/yyyy)	01/12/1994	16. CITIZENSHIP	✓ Filip	Filipino Dual Citizenship					
4. PLACE OF BIRTH	Masbate, Masbate	If holder of dual citize	enship,	by birth by naturalization nship, Pls. indicate country:					
5. SEX	☐ Male ✓ Female	please indicate the d	please indicate the details.			Philippines			
6. CIVIL STATUS	☐ Single ✓ Married	17. RESIDENTIAL ADDRESS	Apartment 49-A			K	Cilbourne Street		
	Widowed Separated Other/s:		House/Block/Lot No. VSU			Street Pangasungan			
	U other/s.	_	Su	bdivision/Villag	ре	Barangay			
7. HEIGHT (m)	1.50		C	BAYBAY http://www.icipality	,		LEYTE Province		
8. WEIGHT (kg)	48.00	ZIP CODE				6521			
9. BLOOD TYPE	0+	18. PERMANENT ADDRESS	Ног	use/Block/Lot N	lo.	N	Maharlika Road Street		
10. GSIS ID NO.	N/A		Su	Purok 4	ie.	Bara	angay 91 (Abuca Barangay	у)	
11. PAG-IBIG ID NO.	N/A		TACLO	BAN CITY (Capital)			LEYTE		
12. PHILHEALTH NO.	130254253457	ZIP CODE		ку/матораку	/Municipality 6500			Province	
13. SSS NO.	3475245853	19. TELEPHONE NO.	563-7114						
14. TIN NO.	459966654	20. MOBILE NO.		9206680311					
15. AGENCY EMPLOYEE NO.	V01053	21. E-MAIL ADDRESS (if any)	janseljoi.villas@vsu.edu.ph						
II. FAMILY BACKGROUND									
22. SPOUSE\'S SURNAME	VILLAS		23. NAME of Ch	HILDREN (Wri	te full name an	d list all)	DATE OF BIRT	H (mm/dd/yyyy)	
FIRST NAME	NORBERT JOHN	NAME EXTENSION (JR., SR)	NORV	VAYNE JAN	I CABATAÑ	A VILLAS	09/20	0/2017	
MIDDLE NAME	ORTEGA								
OCCUPATION	GRADUATE STUDE	ENT							
EMPLOYER/BUSINESS NAME									
BUSINESS ADDRESS									
TELEPHONE NO.	563-7114								
24. FATHER\'S SURNAME	CABATAÑA								
FIRST NAME	JOEL	NAME EXTENSION (JR., SR)							
MIDDLE NAME	BELTRAN								
25. MOTHER\'S MAIDEN NAME	LINA DELOS SANTOS ABINAL								
SURNAME	CABATAÑA								
FIRST NAME	LINA								
MIDDLE NAME	ABINAL			(0	Continue on sej	parate sheet if neces	sary)		
III. EDUCATIONAL BACKG	ROUND					шонгот		Laguer apolitic	
26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COUF (Write in full)		PERIOD OF A	ATTENDANCE To	HIGHEST LEVEL/UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED	
ELEMENTARY	Judge Antonio R. Montilla, Sr. Elementary School	Elementary		1999	2006	(g. addated)	2006		
SECONDARY	Leyte National High School High School			2006	2010		2010		
VOCATIONAL/ TRADE COURSE	N/A Factors Viscovas State University	Poobolor of Coincer in C	tatistics	2010	2014		2014	OWWW	
COLLEGE GRADUATE STUDIES	Eastern Visayas State University Visayas State University	Bachelor of Science in S Master of Managem		2010 2015	2014	6 units	2014 2015	OWWA	
		PLEASE SEE ATTACHMENT	A						
CIONATURE		Continue on separate sheet if nece	essary)		A TE		02/08/2022		
SIGNATURE	1			I DA	ATE	1	02/08/2022		

Attachment A

III. EDUCATIONAL BACKGROUND								
26. LEVEL	NAME OF SCHOOL	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/UNITS	YEAR	SCHOLARSHIP/ ACADEMIC	
	(Write in full)		From	То	EARNED (if not graduated)	GRADUATED	HONORS RECEIVED	
GRADUATE STUDIES	College of Maasin	Master in Public Administration	2019		36 units			
(Continue on separate sheet if necessary)								
SIGNATURE				TE		02/08/2022		

IV. CIVIL	SERVICE I	ELIGIBILITY							
27. CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER			RATING	DATE OF				LICENSE (if applicable)	
BA		AWS/ CES/ CSEE ILITY / DRIVER'S LICENSE	(If Applicable)	EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT		NUMBER	Date of Validity	
Civil S	ervice Examina	tion Professional Level	I Level 80.92 04/06/2014 Tacloban City		N/A	N/A			
N	NC II - Bread and Pastry Production			N/A	N/A			N/A	N/A
V WORK	EXPERIEI	NCE		(Continue on separate she	eet if necessary)				
		ent. Start from your recent	t work) Descripti	ion of duties should b	pe indicated in the attached	d Work Exper	ience sheet.		
(mr	SIVE DATES n/dd/yyyy)	POSITION TITI (Write in full/Do not ab			ENCY / OFFICE / COMPANY I/Do not abbreviate)	MONTHLY SALARY	SALARY/ JOB/ PAY GRADE (if applicable)& STEP (Format"00-0")/	STATUS OF APPOINTMENT	GOV'T SERVICE (Y/N)
99/03/2021	To PRESENT	Administrative Ai	ide III	Visavas	State University	13 677 00	INCREMENT 3-2	Permanent	Y
01/01/2021	INESENI	Administrative Al			State University State University	13,677.00	3-2	Permanent	Y
01/01/2021		Administrative Ai			Visayas State University Visayas State University		3-1	Permanent	Y
01/01/2019		Administrative Ai			State University	13,019.00 12,466.00	3-1	Permanent	Y
01/01/2019		Administrative A	ide III	Visayas State University		12,466.00	3-1	Permanent	Y
09/03/2018	12/31/2018	Administrative Ai	ide III	Visayas State University		11,914.00	3-1	Permanent	Y
12/01/2017	09/02/2018	Administrative Ai	ide III	Visayas State University		11,387.00	3-1	Casual	Y
			,						
				(Continue on sense to the	pot if necessary				
SIGNA	ATURE			(Continue on separate she	DATE		02/08/	2022	
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VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S						
29. NAME & ADDRESS OF OR (Write in full)	GANIZATION		/E DATES d/yyyy)	NUMBER OF HOURS		POSITION / NATURE OF WORK
N/A			N/A	N/A		N/A
VII. LEARNING AND DEVELOPMENT (L&D)		Continue on separat				
(Start from the most recent L&D/training program and include					agerial positions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)		INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy) From To		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Correcting Corrective Action	ons	05/28/2021	05/28/2021	1	Technical	AGF Consulting Group
Risk-Based Thinking Expla	ned	05/07/2021	07/07/2021	4	Technical	AGF Consulting Group
Best Practices in Writing and Publishing You	our Research Paper	04/16/2021	04/16/2021	4	Research	Researcher Academy
Rebuilding the Economy from the COVID-19 Pandemi	c: The Role of SUCs and HEIs	03/05/2021	03/05/2021	2	Technical	College of Management and Economics, Visayas State University
Gender, Climate, and Disaster Resilience: Challenge	s of Equity and Sustainability	03/01/2021	03/01/2021	8	Technical	Coastal Cities at Risk in the Philippines
Control Your Records before They Control You: The Basics of Re	ecords Management and Records Control	01/27/2021	01/27/2021	4	Technical	Department of Science and Technology - Science and Technology Information Institute (DOST-STII)
ISO 9001:2015 Awareness/ Re-aware	eness Webinar	11/27/2020	11/27/2020	4	Technical	Visayas State University
Webinar on Organizing Your VSU Email for S	tress-Free Productivity	11/20/2020	11/20/2020	4	Technical	Visayas State University
Document Tracking Syste	m	11/13/2020	11/13/2020	3	Technical	Human Resource Information System, Visayas State University
Data Driven Governance Tra	ining	11/09/2020	11/13/2020	20	Technical	Department of Information and Communications Technology - Leyte
Information Security and Docume	nt Control	11/06/2020	11/06/2020	1	Technical	AGF Consulting Group
Operational Planning Workshop and Reframir	g of the Strategic Plan	10/05/2020	10/07/2020	24	Technical	Visayas State University
Workshop on the Assessment of Accomplishment and Ta	rget Settings of the Strategic Plan	09/30/2020	09/30/2020	8	Technical	Visayas State University
ISO Document Control		09/21/2020	09/21/2020	8	Technical	International Skills Republic Academy
Graphic Design Using Car	ıva	09/10/2020	09/10/2020	2	Technical	Department of Information and Communications Technology
Cyber Security Training		12/18/2019	12/19/2019	16	Technical	Visayas State University
Frontline and Customer Ser	vice	09/24/2019	09/27/2019	32	Technical	Personnel Officers Association of the Philippines, Inc. (POAP)
		PLEASE SEE A	TTACHMENT B			
VIII. OTHER INFORMATION	(Continue on separat	e sheet if necessary)		
31. SPECIAL SKILLS and HOBBIES	32. NC	ON-ACADEMIC DIS	TINCTIONS / RECO	OGNITION		33. MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
Creativity		N/	'A			N/A
Customer Service						
Statistical Analysis						
(Continue on separate sheet if necessary)						
SIGNATURE				DA	ATE	02/08/2022
						CS FORM 212 (Revised 2017), Page 3 of 4

Attachment B.1

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for	r the last five (5) ye	ears for <u>Division C</u>			
	INOLUGIVE		The Paccative Mane	igeriai positions)	
30. TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	ATTEN (mm/de		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
Basic Statistical Methods Using R Commander		06/21/2019	40	Research	Philippine Statistical Research and Training Institute
Seminar-Workshop on Implementation Ready Project Proposal Preparation		03/15/2019	8	Technical	Visayas State University
Seminar Workshop on Open Data Kit		03/07/2019	8	Research	Department of Statistics
VSUCC Basic Cooperative Course Seminar		11/17/2018	8	Technical	ViSCA Credit Cooperative
Target Setting Workshop	08/20/2018	08/21/2018	16	Technical	Visayas State University
Career Guidance and Job-Seeking Seminar in Statisticis	03/17/2017	03/17/2017	8	Technical	Department of Statistics, Visayas State University
Statistics and Probability in Grade 11 in the Senior High School Curriculum	11/05/2016	11/27/2016	32	Instruction	Philippine Statistical Research and Training Institute
Data Appreciation Seminar	10/10/2016	10/10/2016	8	Technical	Department of Statistics, Visayas State University
Procurement Act Orientation	09/09/2016	09/09/2016	8	Technical	Visayas State University
Workshop to Review and Improve Citizens' Charter per CSC MC No. 14, s. 2016	09/01/2016	09/01/2016	8	Technical	Visayas State University
Training on the Revised RA 9255 and its Related Memo Circulars	06/25/2016	06/25/2016	8	Technical	Philippine Statistics Authority
Orientation Seminar on Human Resource Policies, Basic Customer Service Skills Training and Civil Registration Laws/Updates	03/19/2016	03/19/2016	8	Technical	Philippine Statistics Authority
SIGNATURE	(Continue on separate sheet if necessary)				02/08/2022

the chief of bureau or office or to the person who has Office, Bureau or Department where you will be apppear a. within the third degree? b. within the fourth degree (for Local Government Unit]no]no	
^{35.} a. Have you ever been found guilty of any administrat	☐YES ✓ If YES, give details:]NO	
b. Have you been criminally charged before any court	☐YES ✓ If YES, give details: Date Filed: Status of Case/s:]NO	
36. Have you ever been convicted of any crime or violation regulation by any court or tribunal?	n of any law, decree, ordinance or	☐YES ✓ If YES, give details:]NO
37. Have you ever been separated from the service in any retirement, dropped from the rolls, dismissal, terminat phased out (abolition) in the public or private sector?		YES V]NO
38. a. Have you ever been a candidate in a national or loc (except Barangay election)?	cal election held within the last year	☐YES ✓ If YES, give details:	NO
b. Have you resigned from the government service du last election to promote/actively campaign for a nation		☐YES ✓ If YES, give details:	ON[
39. Have you acquired the status of an immigrant or perm	☐YES ✓ If YES, give details (cour	No ntry):	
 40. Pursuant to: (a) Indigenous People\'s Act (RA 8371); 7277); and (c) Solo Parents Welfare Act of 2000 (RA a. Are you a member of any indigenous group? b. Are you a person with disability? c. Are you a solo parent? 	☐YES ✓ If YES, please specify: ☐YES ✓ If YES, please specify ID		
41. REFERENCES (Person not related by consanguinity or affinity to a	pplicant /appointee)		
NAME	ADDRESS	TEL. NO.	ID picture taken within
LOUELLA C. AMPAC	ODFM, VSU		the last 6 months 3.5 cm x 4.5 cm (passport size)
JACQUELINE M. GUARTE	DEPSTAT, VSU		With full and handwritten
NORBERTO E. MILLA	DEPSTAT, VSU		name tag and signature over printed name
42. I declare under oath that I have personally accomplise complete statement pursuant to the provisions of per Philippines. I authorize the agency head/authorized reagree that any misrepresentation made in this dadministrative/criminal case/s against me.	Republic of the stated herein. I	Computer generated or photocopied picture is not acceptable PHOTO	
Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Drivert's License, etc.) PLEASE INDICATE ID Number and Date of Issuance Government Issued ID: N/A ID/License/Passport No.: N/A Date/Place of Issuance: N/A	Signature (Sign inside the 02/08/2022 Date Accomplished	box)	Right Thumbmark
SUBSCRIBED AND SWORN to before me this	nibiting his/her validly issued	government ID as indicated above.	
	Person Administering Oa		-