

# Claire Joy G. Mariquit

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February 1, 2022

Dear Ms. Palen,

MAY ANN E. PALEN  
OIC Department Head  
Department of Statistics  
Visayas State University  
Visca, Baybay City, Leyte

I am privileged to contact you with my interest in the part-time position of Statistics Instructor at Visayas State University. When reviewing the job description, I was excited to see how well my experience and skill set align with your department's needs and position requirements.

I offer a combination of unique skills and competencies which I have developed through a lengthy and rewarding career/education. I was involved in a variety of research approaches and projects, where I utilized proper statistical procedures for the topic at hand in a timely and efficient manner. I was introduced to a variety of programming languages, as well as training and seminars on statistical analysis, modeling, and reporting. As a result, I was able to successfully present my paper at the prestigious Mathematical Society of the Philippines annual convention and finish my master's degree. In addition, my previous profession as an engineering assistant for the country's health department prepared me well for this role.

In previous roles, I have contributed to organizational improvements, collaborative team efforts, and the attainment of key performance targets with timeliness and responsiveness in the government setting.

I am eager to discuss the possibility of joining your team. Please feel free to contact me for additional career details and qualifications. I look forward to hearing from you at your earliest convenience. Thank you for your time and consideration of my candidacy.

Yours respectfully,

  
Claire Joy Mariquit

# Claire Joy Mariquit

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## REFERENCES

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### **Joseph P. Abordo, M.Sc.**

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