

August 09, 2024

Dr. Cheryl C. Batistel

Head

Associate Professor

Department of Biological Sciences

College of Arts and Sciences

Visayas State University Visca, Baybay City, Leyte Philippines

Dear Dr. Batistel:

I am Earl John R. Celebre, 24 years of age, and a fresh graduate of Bachelor of Science in Biology with a major in zoology. It is with great enthusiasm that I would like to present myself as an applicant for Part-Time Instructor in your department, as advertised during the tribute party for the graduates.

Despite being a fresh graduate, I am not a stranger to being an employee and its demands. During my last year in college, I was employed in the laboratory of your department as a Student Assistant for two semesters for the school year 2023-2024. As a Student Assistant, I assist the students in the preparation of their laboratory exercises. Also, I have been employed in the same position in the Admissions Office of the Visayas State University from July to August of 2023. With these experiences, though it is not related to teaching practice as the position demands, I believe that these helped me develop the necessary work ethic that will help me perform the duties and responsibilities of a Part-Time Instructor.

Also, in my college years, I have been a scholar under RA 7687 of the Department of Science and Technology-Science Education Institute (DOST-SEI) and also a student leader in the College of Arts and Sciences Supreme Student Council (CAS-SSC) where I served as an auditor, treasurer, and committee head for students Justice and Rights on my 3rd year, 2nd year, and 1st year respectively. In those years as a scholar and a student leader, I have developed the character and values towards academic excellence and service which I will carry on if hired as a Part-Time Instructor in your employ.

I believe that everything is a learning experience and with all the experiences I had in my college years as a student, scholar, student-leader, and working student, all these have equipped and prepared me for the demands of this position. With these, I hope to receive a positive response from your office I look forward to demonstrating my skills. My mobile number is +63919-864-5366 and my email is realcelebre@gmail.com. Thank You for your consideration and God bless!

Sincerely,


Earl John R. Celebre
Applicant