

PERSONAL DATA SHEET

WARNING: Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. DO NOT ABBREVIATE.

1 CS ID No.

(Do not fill up For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	RASCO		16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship
FIRST NAME	JUNNIE		If holder of dual citizenship, please indicate the details.	<input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization
MIDDLE NAME	OLACO			Pls. indicate country:
3. DATE OF BIRTH (mm/dd/yyyy)	09/26/1997			Philippines
4. PLACE OF BIRTH	SOGOD, SOUTHERN LEYTE			
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female			
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:		17. RESIDENTIAL ADDRESS	147 RIZAL ST. House/Block/Lot No. Street PUROK 1 BRGY. RIZAL Subdivision/Village Barangay SOGOD SOUTHERN LEYTE City/Municipality Province
7. HEIGHT (m)	1.63 m		ZIP CODE	6606
8. WEIGHT (kg)	61 kg.			
9. BLOOD TYPE	O		18. PERMANENT ADDRESS	147 RIZAL ST. House/Block/Lot No. Street PUROK 1 BRGY. RIZAL Subdivision/Village Barangay SOGOD SOUTHERN LEYTE City/Municipality Province
10. GSIS ID NO.	N/A		ZIP CODE	6606
11. PAG-IBIG ID NO.	N/A			
12. PHILHEALTH NO.	13-1251737375-7			
13. SSS NO.	N/A		19. TELEPHONE NO.	N/A
14. TIN NO.	601-083-063-00000		20. MOBILE NO.	09060814380
15. AGENCY EMPLOYEE NO.	471		21. E-MAIL ADDRESS (if any)	junnie.rasco26@gmail.com

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A		N/A	N/A
OCCUPATION	N/A		N/A	N/A
EMPLOYER/BUSINESS NAME	N/A		N/A	N/A
BUSINESS ADDRESS	N/A		N/A	N/A
TELEPHONE NO.	N/A		N/A	N/A
24. FATHER'S SURNAME	RASCO		N/A	N/A
FIRST NAME	ROLANDO	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	RELOJ		N/A	N/A
25. MOTHER'S MAIDEN NAME	BELEN MARIA BATINGGAL OLACO		N/A	N/A
SURNAME	RASCO		N/A	N/A
FIRST NAME	BELEN MARIA		N/A	N/A
MIDDLE NAME	OLACO		(Continue on separate sheet if necessary)	

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	SOGOD CENTRAL ELEMENTARY SCHOOL	SECTION A CLASS	2004	2010		2010	N/A
SECONDARY	SOGOD NATIONAL HIGH SCHOOL	SPECIAL SCIENCE CLASS (S & T)	2010	2014		2014	N/A
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	VISAYAS STATE UNIVERSITY	BACHELOR OF SCIENCE IN CIVIL ENGINEERING	2014	2019		2019	N/A
GRADUATE STUDIES	CEBU INSTITUTE OF TECHNOLOGY- UNIVERSITY	MASTERS OF ENGINEERING MAJOR IN CIVIL ENGINEERING	2023	N/A	21 units	N/A	N/A

SIGNATURE		DATE	November 29, 2024
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IV. CIVIL SERVICE ELIGIBILITY					
27.	CAREER SERVICE/ RA 1080 (BOARD/ BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVER'S LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)
					NUMBER
	RA 1080 (BOARD)		NOVEMBER 9-10, 2019	UNIVERSITY OF CEBU, CEBU CITY	0173205 09/26/2025
	DRIVER'S LICENSE		AUGUST 20, 2024	LTO CABALIAN, SAN JUAN, SOUTHERN LEYTE	H11-24-001511 09/26/2028

(Continue on separate sheet if necessary)

V. WORK EXPERIENCE

(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

(Continue on separate sheet if necessary)



DATE	
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NOVEMBER 29, 2024

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A
	N/A	N/A	N/A	N/A	N/A

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/ TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D training program and include only the relevant L&D training taken for the last five (5) years for Division Chief/Executive/Managerial positions)


30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/ TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	50th PICE NATIONAL CONVENTION AND TECHNICAL CONFERENCE, 2nd INTERNATIONAL ENGINEERING EXPO	10/29/2024	10/30/2024	15.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - NCR
	MS Project: Project Scheduling	08/03/2024	08/03/2024	6.0	TECHNICAL	MST Connect Via Zoom
	Schedule Management with PERT & CPM: Mastering Scheduling Techniques & Boost Your Project Productivity	08/03/2024	08/03/2024	4.0	TECHNICAL	MST Connect Via Zoom
	Manual Construction Building Estimates: With Aid of Microsoft Excel and AutoCAD	03/11/2024	03/15/2024	15.0	TECHNICAL	MST Connect Via Zoom
	Residential Planning and Construction 101: Learn How to Plan & Construct a Residential Project from Scratch	03/06/2024	03/06/2024	5.0	TECHNICAL	MST Connect Via Zoom
	Construction Materials & Methods Workshops: Construction Craftsmanship in Mastering Materials & Techniques	03/04/2024	03/04/2024	5.0	TECHNICAL	MST Connect Via Zoom
	Construction Project Management 101: Latest Trends & Best Practices for Managing Projects in 2024	03/03/2024	03/03/2024	4.0	TECHNICAL	MST Connect Via Zoom
	49th PICE NATIONAL CONVENTION AND TECHNICAL CONFERENCE	11/24/2023	11/25/2023	12.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - DAVAO CITY CHAPTER
	48TH PICE NATIONAL CONVENTION AND TECHNICAL CONFERENCE	11/11/2022	11/12/2022	12.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - NEGROS OCCIDENTAL CHAPTER
	PICE 17TH NCR TECHNICAL CONFERENCE	10/06/2022	10/07/2022	10.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - QUEZON CITY CHAPTER
	2022 PICE MID YEAR NATIONAL CONVENTION AND TECHNICAL CONFERENCE	06/18/2022	06/18/2022	8.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - GENERAL SANTOS CITY CHAPTER
	9TH INTERNATIONAL CONFERENCE & 3RD VIRTUAL COLLABORATION WEBINAR WITH PICE INTERNATIONAL CHAPTERS	04/29/2022	04/30/2022	12.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - USA CHAPTER
	EQUIPMENT DEMONSTRATION AND TRAINING WORKSHOP	03/30/2022	03/31/2022	8.0	TECHNICAL	MARK CAPISTRANO/GUNT HAMBURG
	PICE 47th National Convention and Technical Conference (Virtual)	11/26/2021	11/27/2021	12.0	TECHNICAL	Philippine Institute of Civil Engineers, Inc. Via Hybrid Application
	GUIDANCE FACILITATORS WEBINAR SERIES	11/17/2021	11/17/2021	3.0	MANAGERIAL	SOUTHERN LEYTE STATE UNIVERSITY - MAIN CAMPUS
	PICE Multi-Regional Technical Conferences/Webinars (Region VII)	10/23/2021	10/23/2021	6.0	TECHNICAL	Philippine Institute of Civil Engineers, Inc., Negros Oriental - Chapter
	PICE 2021 Multi-Regional Technical Conferences/Webinars (Visayas)	09/30/2021	09/30/2021	8.0	TECHNICAL	Philippine Institute of Civil Engineers, Inc. Via Zoom Application
	PICE OATH TAKING CEREMONY	12/18/2019	12/18/2019	4.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - CEBU CHAPTER
	THIRD JUNIOR CIVIL ENGINEER'S SYMPOSIUM	05/10/2019	05/10/2019	8.0	TECHNICAL	PHILIPPINE INSTITUTE OF CIVIL ENGINEERS - VSU STUDENT CHAPTER

(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	32.	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	KNOWLEDGABLE IN SOFTWARES: AUTOCAD & SKETCH-UP		N/A		PHILIPPINE INSTITUTE OF CIVIL ENGINEERS
	STRUCTURAL SOFTWARES: STERA, KANTAN, AND STAAD PRO		N/A		
	DRAWING		N/A		
	READING		N/A		
			N/A		
			N/A		
			N/A		

(Continue on separate sheet if necessary)

SIGNATURE		DATE	NOVEMBER 29, 2024
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34. Are you related by consanguinity or affinity to the appointing or recommending authority, or to the chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES

☒ NO

☐ YES

☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

b. Have you been criminally charged before any court?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

Date Filed:

Status of Case/s:

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES

☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES

☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES

☒ NO

If YES, give details:

☐ YES

☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES

☒ NO

If YES, give details (country):

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

b. Are you a person with disability?

c. Are you a solo parent?

☐ YES

☒ NO

If YES, please specify:

☐ YES

☒ NO

If YES, please specify ID No:

☐ YES

☒ NO

If YES, please specify ID No:

41. REFERENCES

NAME	ADDRESS	TEL. NO.
ENGR. KHESIYA MAE MANLANGIT	SOGOD, SOUTHERN LEYTE	09757363545
MS. LALAINÉ ANNE E. ASARES	DILIMAN, QUEZON CITY	09204260509
ENGR. JASON BENDIJO	SOGOD, SOUTHERN LEYTE	09759342366

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.

Government Issued ID (i.e. Passport, GSIS, SSS, PRC, Driver's License, etc.)
PLEASE INDICATE ID Number and Date of Issuance

Government Issued ID: PRC


ID/License/Passport No.: 0173205

Date/Place of Issuance: DECEMBER 27, 2019/ORMOC CITY, LEYTE


Signature (Sign inside the box)

11/29/2024

Date Accomplished



JUNNIE O. RASCO



Right Thumbmark

SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.

Person Administering Oath

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