

February 22, 2023

**ELIZA D. ESPINOSA**

Director, Institute of Tropical Ecology and Environmental Management  
Visayas State University  
Visca, Baybay City, Leyte


Dear Ma'am,

This letter expresses my intention to apply for a part-time Instructor position at ITEEM.

I am a graduate of Visayas State University with a degree in Bachelor of Science in Environmental Science. I am with no teaching experience at present, but I do have the vision, stamina, patience, and empathy prerequisite to this job. I am passionate about teaching our young adults and forging relationships with them to help build a sense of confidence and enable them to grow as learners. In addition, my educational background gives me the courage of being able to teach and impart knowledge on environmental education to our dear students.

The accompanying documents can serve to provide you with greater details of my background and what I have to offer. Thank you for taking the time to consider my application, and I look forward to hearing from you.

Very yours truly,

  
**Jannelle G. Asombrado**  
Applicant