


ROSE MARIE BERDOS

LICENSED PROFESSIONAL TEACHER



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Dear Hiring Committee,

Greetings in the spirit of academic excellence.

I intend to express my interest in the permanent Science Research Assistant position. As a graduate of the Master of Science in Language Teaching program with a minor in Agricultural Education, and with professional experience in both academic research and administrative evaluation, I am confident in my ability to contribute meaningfully to the research and extension initiatives of the university.

My background includes roles as a Quality Evaluator and English Instructor, where I analyzed performance metrics, generated reports, developed instructional materials, and engaged in data-driven decision-making. I have also co-authored academic publications, presented policy briefs, and participated in international research conferences; experiences that align with the university's expectations for research management, documentation, and dissemination of outputs.

In addition, my participation in workshops on policy writing, critical thinking, ICT, and administrative systems has sharpened my ability to support operational and research functions. I am adept at working with teams, adapting to change, and applying systematic problem-solving strategies; consistent with the competencies outlined in the job posting. I hold a Civil Service (PD 907) eligibility, which qualifies me for this position.

It would be an honor to serve the institution not only as an alumna but as a committed contributor to its research and public service mission. I am eager to take part in knowledge generation and technological advancement that benefits both the university and the broader community.

It would be a privilege to support the department's mission and give back to the community that molded my academic and professional identity.

Thank you, and I look forward to your favorable response

All the best,



Rose Marie Berdos