

Republic of the Philippines
Region VIII (Eastern Visayas)
VISAYAS STATE UNIVERSITY, Visca
Baybay City, Leyte

June 17, 2024

DR. EDGARDO E. TULIN
University President
Visayas State University, Visca
Baybay City, Leyte

Thru: Human Resource Management Office
Visayas State University, Visca, Baybay City, Leyte

Sir,

Greetings of peace and prosperity.

I write because I am immensely interested to apply for a teaching position in one of the highly reputable universities in the country. If given the chance, I would like to serve as an **Instructor** especially in the field of English and other related subjects. As for my education, I finished my baccalaureate degree at Visayas State University, Villaba Campus last 2005. I feel that I have great teaching skills with lots of patience as well as creative skills that make me a perfect candidate for the job.

To further advance my knowledge and hone my skills which are indeed potent tool in performing teaching job and responsibilities, I studied masters at **Leyte Normal University (LNU)**, Tacloban City with the program **Master of Arts in Teaching with specialization in Language Teaching** and eventually earned my Complete Academic Requirements (CAR) last November 5 & 6, 2020. But prior to that, I had earned masters' units at Visayas State University, Visca, Baybay City, Leyte with the program Master of Education with English as my major and also had earned units at Palompon Institute of Technology, Palompon, Leyte with the course Master of Arts in Teaching (MAT) major in English. Additionally, I was given the chance to be a presenter of a paper with title "**Correlation between Grammar Awareness and Performance in English Writing among Senior High School Students**" during the 3rd International Multidisciplinary Research Conference 2020 at Leyte Normal University, Tacloban City.

Further, my current teaching position in the Department of Education as a Senior High School teacher for seven (7) years now has been an enormous contribution to my professional growth and development. I have been handling English subjects such as Oral Communication in Context, Reading and Writing Skills, English for Academic and Professional Purposes, and Practical Research. I am also currently the coordinator of the Language Department. Moreover, I was also

in the Junior High School for eleven (11) years that was in Lim-ao National High School, Kananga, Leyte and there I handled different subjects like English, TLE, and Values.

I believe I have demonstrated enthusiasm and genuine desire in performing multitasks under pressure. I also have gained impeccable experience in the fields of Campus Journalism and Research. I am confident that I possess the required skills to successfully fit with the job role.

It is my goal to combine my range of experiences with my ability to be a compassionate, enthusiastic, and sincere teacher who will make a positive contribution for the actualization of the vision and mission which eventually would benefit the learners and the University in general.

My resume, official copy of transcript of records (TOR), training certificates and other pertinent documents are enclosed to necessitate this application. If you would like to consider me for a teaching demonstration and interview or to discuss the opportunity, I would be very much willing to do so with your availability and time convenience.

Thank you very much and I am hoping for a favorable response to this application.

God bless and more power.

Respectfully yours,

JULIUS M. TUMAMAK
Applicant