

# PERSONAL DATA SHEET

**WARNING:** Any misrepresentation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

**READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.**

Print legibly. Tick appropriate boxes ( ☐ ) and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CSC ID No.

(Do not fill up. For CSC use only)

## I. PERSONAL INFORMATION

2. SURNAME	GUARTE		
FIRST NAME	ARNULFO	NAME EXTENSION (JR., SR.) N/A	
MIDDLE NAME	MACION		
3. DATE OF BIRTH (mm/dd/yyyy)	JAN/07/1960	10. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input checked="" type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	CABLIHAN MAASIN CITY SO. LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input type="checkbox"/> Single <input checked="" type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	
7. HEIGHT (m)	1.64	House/Block/Lot No.	Street
8. WEIGHT (kg)	60	Subdivision/Village	CABULHAN
9. BLOOD TYPE	B	City/Municipality	MAASIN CITY
10. GSIS ID NO.	N/A	Province	SO. LEYTE
11. PAG-IBIG ID NO.	N/A	ZIP CODE	8600
12. PhilHEALTH NO.	130500594951	18. PERMANENT ADDRESS	
13. SSS NO.	3382037222	House/Block/Lot No.	Street
14. TIN NO.	424218790	Subdivision/Village	CABULHAN
15. AGENCY EMPLOYEE NO.		City/Municipality	MAASIN CITY
		Province	SO. LEYTE
		ZIP CODE	8600
		19. TELEPHONE NO.	N/A
		20. MOBILE NO.	09276796841
		21. E-MAIL ADDRESS (if any)	arnulfo.guarte@vsu.edu.ph

## II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	GUARTE		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	HYACINTH	NAME EXTENSION (JR., SR.) N/A	Zeb Yanis B. Guarte	10/17/2020
MIDDLE NAME	BLANCO			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	GUARTE			
FIRST NAME	DOMINADOR	NAME EXTENSION (JR., SR.) N/A		
MIDDLE NAME	MANTILLA			
25. MOTHER'S MAIDEN NAME	MACION			
SURNAME	GUARTE			
FIRST NAME	PRESINA			
MIDDLE NAME	PAMAONG			

(Continue on separate sheet if necessary)

## III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	PERIOD OF ATTENDANCE		HIGHEST LEVEL/ UNITS EARNED (if not graduated)	YEAR GRADUATED	SCHOLARSHIP ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CABULHAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	1967	1993	Graduated	1993	None
SECONDARY	GUADALUPE NATIONAL HIGH SCHOOL	SECONDARY EDUCATION	1993	1997	Graduated	1997	None
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	N/A
COLLEGE	SAINT JOSEPH COLLEGE	B.S. CRIMINOLOGY	1996	2002	Graduated	2002	None
GRADUATE STUDIES	N/A	N/A					

#### IV. CIVIL SERVICE ELIGIBILITY

27.	CAREER SERVICE/ RA 1080 (BOARD BAR) UNDER SPECIAL LAWS/ CES/ CSEE BARANGAY ELIGIBILITY / DRIVERS LICENSE	RATING (If Applicable)	DATE OF EXAMINATION / CONFERMENT	PLACE OF EXAMINATION / CONFERMENT	LICENSE (if applicable)	
					NUMBER	Date of Validity
	BOARD OF CRIMINOLOGY	80.1	SEPT. 14,2002	MANILA	0016177	1/7/2013
	WELDER ELIGIBILITY		November 24,2022	CSC RO VIII	364808270001	11/24/2022


(Continue on separate sheet if necessary)

## V. WORK EXPERIENCE

*Include private employment. Start from your recent work! Description of duties should be indicated in the attached Work Experience sheet.*

[illegible]

(Continue on separate sheet if necessary)

SIGNATURE		DATE	May 23 2023
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chief of bureau or office or to the person who has immediate supervision over you in the Office, Bureau or Department where you will be appointed,

a. within the third degree?

b. within the fourth degree (for Local Government Unit - Career Employees)?

☐ YES ☒ NO

☐ YES ☒ NO

If YES, give details:

35. a. Have you ever been found guilty of any administrative offense?

☐ YES ☒ NO

If YES, give details:

b. Have you been criminally charged before any court?

☐ YES ☒ NO

If YES, give details:

Date Filed: \_\_\_\_\_

Status of Cases: \_\_\_\_\_

36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?

☐ YES ☒ NO

If YES, give details:

37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?

☐ YES ☒ NO

If YES, give details:

38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?

☐ YES ☒ NO

If YES, give details:

b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?

☐ YES ☒ NO

If YES, give details:

39. Have you acquired the status of an immigrant or permanent resident of another country?

☐ YES ☒ NO

If YES, give details (country): \_\_\_\_\_

40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following items:

a. Are you a member of any indigenous group?

☐ YES ☒ NO

If YES, please specify: \_\_\_\_\_

b. Are you a person with disability?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

c. Are you a solo parent?

☐ YES ☒ NO

If YES, please specify ID No: \_\_\_\_\_

41. REFERENCES (Person not related by consanguinity or affinity to applicant/ appointee)

NAME

ADDRESS

TEL. NO.

NILO L. LEORNA

VISAYAS STATE UNIVERSITY

9162798085

PEDRO O. LESIDAN

VISAYAS STATE UNIVERSITY

9352323024

CLIMACO ESPINA

VISAYAS STATE UNIVERSITY

90641000157

42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.



PHOTO

Government Issued ID (e.g. Passport, GSIS, SSS, PRC Driver's License, etc.)  
PLEASE INDICATE ID Number and Date of Issuance

Government issued ID: H12-13-002120

ID/License/Passport No.:

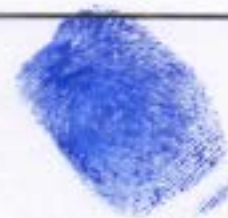
Date/Place of Issuance: FEB. 3, 2017 BAYBAY CITY LEYTE

ARNULFO M. GUARTE

Signature (Sign inside the box)

January 10, 2022

Date Accomplished



Right Thumbmark

SUBSCRIBED AND SWORN to before me this \_\_\_\_\_, affiant exhibiting his/her validly issued government ID as indicated above.