

PERSONAL DATA SHEET

WARNING: Any misinterpretation made in the Personal Data Sheet and the Work Experience Sheet shall cause the filing of administrative/criminal case/s against the person concerned.

READ THE ATTACHED GUIDE TO FILLING OUT THE PERSONAL DATA SHEET (PDS) BEFORE ACCOMPLISHING THE PDS FORM.

Print legibly. Tick appropriate boxes () and use separate sheet if necessary. Indicate N/A if not applicable. **DO NOT ABBREVIATE.**

1. CS ID No.

(Do not fill up. For CSC use only)

I. PERSONAL INFORMATION

2. SURNAME	DUHAY		
FIRST NAME	GIL		NAME EXTENSION (JR., SR)
MIDDLE NAME	LONTOC		
3. DATE OF BIRTH (mm/dd/yyyy)	SEPTEMBER 01, 2000	16. CITIZENSHIP	<input checked="" type="checkbox"/> Filipino <input type="checkbox"/> Dual Citizenship <input type="checkbox"/> by birth <input type="checkbox"/> by naturalization Pls. indicate country:
4. PLACE OF BIRTH	DULAG, LEYTE	If holder of dual citizenship, please indicate the details.	
5. SEX	<input checked="" type="checkbox"/> Male <input type="checkbox"/> Female		
6. CIVIL STATUS	<input checked="" type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Separated <input type="checkbox"/> Other/s:	17. RESIDENTIAL ADDRESS	House/Block/Lot No. Street Subdivision/Village CALIPAYAN DULAG Barangay City/Municipality LEYTE ZIP CODE 6505 Province
7. HEIGHT (m)	5'4	18. PERMANENT ADDRESS	House/Block/Lot No. Street Subdivision/Village CALIPAYAN DULAG Barangay City/Municipality LEYTE ZIP CODE 6505 Province
8. WEIGHT (kg)	55	19. TELEPHONE NO.	N/A
9. BLOOD TYPE	N/A	20. MOBILE NO.	+639566810688/ +639128727268
10. GSIS ID NO.	N/A	21. E-MAIL ADDRESS (if any)	gduhay143@gmail.com
11. PAG-IBIG ID NO.	N/A		
12. PHILHEALTH NO.	13-025807501-7		
13. SSS NO.	N/A		
14. TIN NO.	N/A		
15. AGENCY EMPLOYEE NO.	N/A		

II. FAMILY BACKGROUND

22. SPOUSE'S SURNAME	N/A		23. NAME of CHILDREN (Write full name and list all)	DATE OF BIRTH (mm/dd/yyyy)
FIRST NAME	N/A	NAME EXTENSION (JR., SR)	N/A	N/A
MIDDLE NAME	N/A			
OCCUPATION	N/A			
EMPLOYER/BUSINESS NAME	N/A			
BUSINESS ADDRESS	N/A			
TELEPHONE NO.	N/A			
24. FATHER'S SURNAME	DUHAY			
FIRST NAME	VIRGILIO	NAME EXTENSION (JR., SR)		
MIDDLE NAME	CAUNTE			
25. MOTHER'S MAIDEN NAME	LONTOC			
SURNAME	DUHAY			
FIRST NAME	CRISTINA			
MIDDLE NAME	TUMACA			

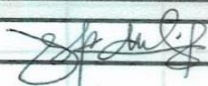
(Continue on separate sheet if necessary)

III. EDUCATIONAL BACKGROUND

26. LEVEL	NAME OF SCHOOL (Write in full)	BASIC EDUCATION/DEGREE/COURSE (Write in full)	DATE		HIGHEST LEVEL/ UNITS EARNED (If not graduated)	YEAR GRADUATED	SCHOLARSHIP/ ACADEMIC HONORS RECEIVED
			From	To			
ELEMENTARY	CALIPAYAN ELEMENTARY SCHOOL	PRIMARY EDUCATION	2006	2012	GRADUATED	2012	SALUTATORIAN WITH HONORS
SECONDARY	DULAG NATIONAL HIGH SCHOOL	JUNIOR HIGH SCHOOL AND SENIOR HIGH SCHOOL (Humanities and Social Sciences)	2012	2018	GRADUATED	2018	
VOCATIONAL / TRADE COURSE	N/A	N/A	N/A	N/A	N/A	N/A	
COLLEGE	LEYTE NORMAL UNIVERSITY	BACHELOR OF SCIENCE IN BIOLOGY major in MEDICAL BIOLOGY	2018-	2022	GRADUATED	2022	CUM LAUDE and CHED StuFAP Scholar
GRADUATE STUDIES	N/A	N/A	N/A	N/A	N/A	N/A	

(Continue on separate sheet if necessary)

SIGNATURE



DATE

August 25, 2022

[illegible]

V. WORK EXPERIENCE
(Include private employment. Start from your recent work) Description of duties should be indicated in the attached Work Experience sheet.

[illegible]

August 25, 2022

VI. VOLUNTARY WORK OR INVOLVEMENT IN CIVIC / NON-GOVERNMENT / PEOPLE / VOLUNTARY ORGANIZATION/S

29.	NAME & ADDRESS OF ORGANIZATION (Write in full)	INCLUSIVE DATES (mm/dd/yyyy)		NUMBER OF HOURS	POSITION / NATURE OF WORK
		From	To		
	Brgy. Pasoral Council- Calipayan, Dulag, Leyte	2022- present		N/A	Lector
	PPCRV	2022		N/A	Volunteer
	Science Quester Unlimited- Leyte Normal University Tacloban City	2021-2022		N/A	Vice President
	Science Quester Unlimited- Leyte Normal University Tacloban City	2019-2021		N/A	Secretary
	Calipayan Youth Organization- Calipayan, Dulag, Leyte	2016-2017		N/A	Auditor
	Supreme Pupil Government- Calipayan Elementary School	2011-2012		N/A	President

(Continue on separate sheet if necessary)

VII. LEARNING AND DEVELOPMENT (L&D) INTERVENTIONS/TRAINING PROGRAMS ATTENDED

(Start from the most recent L&D/training program and include only the relevant L&D/training taken for the last five (5) years for Division Chief/Executive/Managerial positions)

30.	TITLE OF LEARNING AND DEVELOPMENT INTERVENTIONS/TRAINING PROGRAMS (Write in full)	INCLUSIVE DATES OF ATTENDANCE (mm/dd/yyyy)		NUMBER OF HOURS	Type of LD (Managerial/ Supervisory/ Technical/etc)	CONDUCTED/ SPONSORED BY (Write in full)
		From	To			
	Philippine Environmental Science Summit 2022 "Only One Earth: The Role of Environmental Science in Achieving Sustainable Goals"	06/07/2022		N/A	N/A	University of the Philippines Los Baños/ School of Environmental Science and Management via Online Conferencing Zoom
	Career Talks 2022	03/30/2022 & 04/06/2022		N/A	N/A	Science Questers Unlimited Oranization- Leyte Normal University via Google Meet
	Conversations with the Alumni "Beyond the Microcellular Landscape of Healing: What the Human Body tells us about the healing wound, repairing relationship and restoring communities"	10/11/2021		N/A	N/A	University of the Philippines Los Baños via Zoom
	SQUBinar 2021 "Distance Learning: Bridging the Gap in New Normal Education" & "Living in Peril with the Invasive cancer Care During COVID-19 Pandemic and after	09/22/21		N/A	N/A	Science Questers Unlimited Oranization- Leyte Normal University via Zoom
	Genesider: Using Genetics to Understand the Current Status of COVID-19	02/18/21		N/A	N/A	Elsevier via Zoom
	NRCP Achievement Awardees Lecture Series "iShare: Stories on Inspirational and Creative Research"	05/08/2021		N/A	N/A	University of the Philippines Los Baños/ Genetic Society via Zoom
	Disaster Resilience Forum "Sama-samang Pagsulong Patungo sa Katatagan sa Gitna ng Bagong Normal"	12/18/20		N/A	N/A	DOST_NRCP via Zoom
	Biological Research Seminar Series Biosecurity for Sustainable BioRisk Management	N/A		N/A	N/A	Guidance Testing office-Leyte Normal University via Google meet
	BioTalks: A Lecture Series Webinar on Biosafety & Biosecurity	12/14/20		N/A	N/A	Science Faculty-Leyte Normal University via Google Meet
	Online Symposium on Student Health and Well-being in the time of COVID-19	12/04 & 09/20		N/A	N/A	Science Faculty-Leyte Normal University via Google Meet
	Hands-on Training on Taxidermy	11/25/20		N/A	N/A	HSO in partnership of LNU Guidance Testing Office- Leyte Normal University via UPVTC/Leyte Samar Heritage
	Box Jellyfish: A friend or a Foe?	02/26/20		N/A	N/A	Center/National Museum of the Philippines 1st Year BS Biology- Leyte Normal University
	Rise Mangonbangon: A Symposium on Proper Waste Disposal and Human Waste Management	May 2019		N/A	N/A	2nd year BS Biology- Leyte Normal University @ Tacloban City
	Bioresearch Seminar	Nov. 2019		N/A	N/A	Leyte Normal University @ AV Studio LNU
	Task force on Youth Development "Youth Leadership and Local Governance Training Towards a Drug Free	Oct. 2018		N/A	N/A	DULAG LGU @ Oriental Hotel Palo Leyte


(Continue on separate sheet if necessary)

VIII. OTHER INFORMATION

31.	SPECIAL SKILLS and HOBBIES	NON-ACADEMIC DISTINCTIONS / RECOGNITION (Write in full)	33.	MEMBERSHIP IN ASSOCIATION/ORGANIZATION (Write in full)
	COMPUTER LITERATE	N/A		Science Questers Unlimited

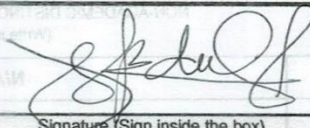

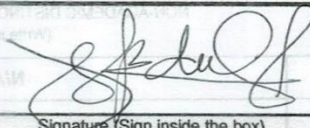

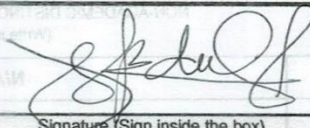

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<p>34. Are you related by consanguinity or affinity to the appointing or recommending authority, or chief of bureau or office or to the person who has immediate supervision over you in the Bureau or Department where you will be appointed,</p> <p>a. within the third degree?</p> <p>b. within the fourth degree (for Local Government Unit - Career Employees)?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>35. a. Have you ever been found guilty of any administrative offense?</p> <p>b. Have you been criminally charged before any court?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p>Date Filed: _____</p> <p>Status of Case/s: _____</p>												
<p>36. Have you ever been convicted of any crime or violation of any law, decree, ordinance or regulation by any court or tribunal?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>37. Have you ever been separated from the service in any of the following modes: resignation, retirement, dropped from the rolls, dismissal, termination, end of term, finished contract or phased out (abolition) in the public or private sector?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>38. a. Have you ever been a candidate in a national or local election held within the last year (except Barangay election)?</p> <p>b. Have you resigned from the government service during the three (3)-month period before the last election to promote/actively campaign for a national or local candidate?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details: _____</p>												
<p>39. Have you acquired the status of an immigrant or permanent resident of another country?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, give details (country): _____</p>												
<p>40. Pursuant to: (a) Indigenous People's Act (RA 8371); (b) Magna Carta for Disabled Persons (RA 7277); and (c) Solo Parents Welfare Act of 2000 (RA 8972), please answer the following</p> <p>a. Are you a member of any indigenous group?</p> <p>b. Are you a person with disability?</p> <p>c. Are you a solo parent?</p>	<p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p> <p><input type="checkbox"/> YES <input checked="" type="checkbox"/> NO</p> <p>If YES, please specify ID No: _____</p>												
<p>41. REFERENCES (Person not related by consanguinity or affinity to applicant /appointee)</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;">NAME</th> <th style="width: 35%;">ADDRESS</th> <th style="width: 30%;">TEL. NO.</th> </tr> </thead> <tbody> <tr> <td>REAMIL M. CATALON</td> <td>DULAG, LEYTE</td> <td>9485347704</td> </tr> <tr> <td>CIRILYN B. CINCO</td> <td>TANAUAN, LEYTE</td> <td>9455311903</td> </tr> <tr> <td>CYNTHIA D. MANACPO</td> <td>DULAG, LEYTE</td> <td>9051953485</td> </tr> </tbody> </table>		NAME	ADDRESS	TEL. NO.	REAMIL M. CATALON	DULAG, LEYTE	9485347704	CIRILYN B. CINCO	TANAUAN, LEYTE	9455311903	CYNTHIA D. MANACPO	DULAG, LEYTE	9051953485
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<p>42. I declare under oath that I have personally accomplished this Personal Data Sheet which is a true, correct and complete statement pursuant to the provisions of pertinent laws, rules and regulations of the Republic of the Philippines. I authorize the agency head/authorized representative to verify/validate the contents stated herein. I agree that any misrepresentation made in this document and its attachments shall cause the filing of administrative/criminal case/s against me.</p>													
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<p>SUBSCRIBED AND SWORN to before me this _____, affiant exhibiting his/her validly issued government ID as indicated above.</p> <div style="border: 1px solid black; width: 300px; height: 100px; margin: 10px auto; text-align: center; line-height: 100px;"> Person Administering Oath </div>													